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Manual(s):

Committee Minutes : Recipient Rights Advisory Committee - April 15, 2025

Recipient Rights Advisory Committee Meeting Information

Meeting Date: April 15, 2025

Meeting Location:

Northpointe Administrative Conference Room

Meeting Time: 12:00 PM

715 Pyle Drive Kingsford, MI 49802

Agenda Item	Minutes																																							
Meeting Called to Order:	<ul style="list-style-type: none">M. Negro, Chairperson, called the meeting to order at 12:11 PM																																							
RRAC Member Roll Call:	<ul style="list-style-type: none">K. Smith, Recipient Rights Officer conducted roll call:<table><tr><th rowspan="2">RRAC Member</th><th colspan="2">Present</th><th colspan="2">Absent</th></tr><tr><th>Onsite</th><th>Remote*</th><th>Excused</th><th>Unexcused</th></tr><tr><td>William Bouchard</td><td>X</td><td></td><td></td><td></td></tr><tr><td>Myra Christophersen</td><td>X</td><td></td><td></td><td></td></tr><tr><td>Ann Martin</td><td>X</td><td></td><td></td><td></td></tr><tr><td>Mari Negro</td><td>X</td><td></td><td></td><td></td></tr><tr><td>Brian Nord-Grenier</td><td>X</td><td></td><td></td><td></td></tr><tr><td>Lois Tovar</td><td>X</td><td></td><td></td><td></td></tr></table>*Remote participation per request for reasonable accommodations under ADARepresenting Administration: Katie Smith and Phil Gardiepy Hefner	RRAC Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	William Bouchard	X				Myra Christophersen	X				Ann Martin	X				Mari Negro	X				Brian Nord-Grenier	X				Lois Tovar	X			
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Public Comment:	<p><u>Discussion:</u> M. Negro, Chairperson, asked for Public Comment.</p> <ul style="list-style-type: none">A. Martin was introduced by M. Negro																																							
Approval of Agenda:	<p><u>Discussion:</u> M. Negro, Chairperson, asked for approval of the Agenda</p> <table><tr><td>Motion By:</td><td>W. Bouchard motioned to approve the Agenda.</td></tr><tr><td>Supported By:</td><td>B. Nord-Grenier</td></tr><tr><td>Outcome:</td><td>Motion Carried</td></tr></table>	Motion By:	W. Bouchard motioned to approve the Agenda.	Supported By:	B. Nord-Grenier	Outcome:	Motion Carried																																	
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Approval of Minutes:	<p><u>Discussion:</u> M. Negro asked if there were any changes to the minutes from October 22, 2024.</p> <ul style="list-style-type: none">No discussion or changes to the minutes noted <table><tr><td>Motion By:</td><td>M. Christophersen motioned to approve the October 22, 2024 Meeting Minutes as submitted.</td></tr><tr><td>Supported By:</td><td>B. Nord-Grenier</td></tr></table>	Motion By:	M. Christophersen motioned to approve the October 22, 2024 Meeting Minutes as submitted.	Supported By:	B. Nord-Grenier																																			
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2025 Meeting Dates:	<p><u>Discussion:</u> M. Negro mentioned that the 2025 meeting calendar was provided in the packet.</p> <ul style="list-style-type: none"> K. Smith noted that the meetings are now happening on Tuesdays instead of Mondays 		
Review of Recipient Rights Operating Expenditure Budget:	<p><u>Discussion:</u> K. Smith reviewed the RR Operating Expenditure Budget with the committee.</p> <ul style="list-style-type: none"> This budget was handed out at the meeting. K. Smith stated we are 42% of the budget and half way through the year Budget is meeting the needs for RR. There is no need for new equipment at this time These are required to be reviewed annually, but we usually provide them quarterly. <ul style="list-style-type: none"> K. Smith mentioned that it has been difficult for finance to provide financial quarterly. Asked group if RRAC would like to continue to review quarterly or would they like to move to annually? RRAC would be open to reviewing annually instead of quarterly, unless there is an amendment to budget. All agreed. K. Smith stated if anyone had questions you may call or email her and she will get the answers. 		
Resignation of Vice Chair	<p><u>Discussion:</u> M. Negro announced that Vice Chair had resigned from RRAC.</p> <ul style="list-style-type: none"> Election of officers will take place in July. Vacancy for Vice Chair will be filled during Officer Elections 		
Quarterly Report:	<p><u>Discussion:</u> K. Smith reviewed the Quarterly report for Quarter 1 and 2 with the committee.</p> <ul style="list-style-type: none"> Quarterly report was mailed in packet. K. Smith reviewed the report page by page for the committee. No trends have been noticed - other than falls being an ongoing issue <ul style="list-style-type: none"> Falls are addressed The Committee asked questions regarding the report. 		
2024 Annual Report:	<p><u>Discussion:</u> K. Smith reviewed the Annual Report paper.</p> <ul style="list-style-type: none"> Template was changed this year to show a summary page Provides summary of all four quarters from previous year Recipient Rights office is required to do semiannual and annual reporting to the state It is a requirement that the RRAC review it as well as the Northpointe Board. Committee asked questions on the Annual report and K. Smith answered the questions Next meeting in July will cover the semiannual report 		
Policies/Procedures Review:	<p><u>Discussion:</u> K. Smith reviewed the following Policies and Procedures.</p> <ul style="list-style-type: none"> K. Smith explained that the Recipient Rights office is required to go over rights policies with RRAC <p>Policies Reviewed.</p> <ul style="list-style-type: none"> Personal Property and Funds <ul style="list-style-type: none"> A.3. correct "eminent" to "imminent" Physical and Mental Exams Resident Labor <ul style="list-style-type: none"> Combine 3.d. and e. next year Treatment by Spiritual Means Sterilization, Abortion, Adoption, Contraception, and Family Planning <p><u>Discussion:</u> M. Negro noticed that there are employees listed as collaborators on policies who no longer work here.</p> <ul style="list-style-type: none"> Look into removing individuals as collaborators if no longer working here <p><u>Discussion:</u> A. Martin mentioned Policy Ad hoc reviewed a policy for RRAC</p> <ul style="list-style-type: none"> A. Martin requested that this policy be reviewed at RRAC after it is approved K. Smith said that in July the committee policies can be reviewed 		
Miscellaneous/Committee Member Prerogative:	<p><u>Discussion:</u> M. Negro, Chairperson asked if there was any Miscellaneous Committee Member prerogative.</p> <ul style="list-style-type: none"> M. Christophersen announced she has been on the committee for 32 years this month, and needs to resign from RRAC effective 15 April 2025 K. Smith introduced V. Bal 		
Public Comment:	<p><u>Discussion:</u> M. Negro asked if there was any public comment.</p>		

	<ul style="list-style-type: none">• No public comment
Meeting Adjourned:	Meeting adjourned at 1:30

Document Owner: Bal, Vanessa
Collaborators: Johnson, Brent J
Smith, Katie

Approvals

- Committees:
- Signers:

Original Effective Date:

Revision Date:

Review Date:

Attachments:
(REFERENCED BY THIS DOCUMENT)

Other Documents:
(WHICH REFERENCE THIS DOCUMENT)

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