



Board of Directors - March 07, 2024

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Approvals

- Committee Approval: Board of Directors approved on 4/25/2024
 - Signature: Kevin Pirlot signed on 4/29/2024, 9:18:53 AM
 - Signature: Jessica Battan, BOARD SECRETARY signed on 4/29/2024, 6:05:34 AM
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Revision Insight

Document ID:	13481
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Revision Official Date:	4/25/2024

Revision Note:
No revision note

Northpointe Board of Directors Meeting

Meeting Information:

March 7th, 2024 – 4:30 PM
 Northpointe – Menominee Office

1. **Call Meeting to Order:**
 K.Pirlot, Board Chair, called the meeting to order at 4:30 PM.
2. **Roll Call:**

Board Member	Present	Excused	Absent
Mary Stein	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Mueller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Millie Hofer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wendy Mattia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Roberge	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ann Martin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mari Negro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nancy Pasternak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Phillips	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kathy Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Pirlot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADA accommodations – W. Mattia			

Representing Northpointe Administration:
 J.Cescolini, CEO
 K.Davis, Director of Finance

Introductions: Barb Kramer - Dickinson County Commissioner, Ean Bruette – Iron County Commissioner and Jessica Battan – New Board Secretary

3. **Pledge of Allegiance:** Pledge of Allegiance to the Flag of the United States of America was said by all.
4. **Public Comment:** No public comment
5. **ACTION ITEM - APPROVAL OF CONSENT AGENDA:**
 - 5.1 Board of Directors Minutes – February 15, 2024
 - 5.2 2/15/24 Board Contract Grid
 - 5.3 1/2024 Check Disbursement Report
 - 5.4 1/2024 Check Register Report
 - 5.5 Community Living Support Services Policy
 - 5.6 Recovery and Resiliency Policy

- 5.7 Staff Competencies Policy
- 5.8 Accommodating Individuals with Disabilities Policy
- 5.9 Attendance and Punctuality Policy
- 5.10 Budget Policy
- 5.11 Continuation of Insurance Premiums Policy
- 5.12 Emergency Services Compensation Policy
- 5.13 Employee Classification Policy
- 5.14 Employee Medical Examinations Policy
- 5.15 Employee Recognition Program Policy
- 5.16 Foster Care Supervision and Substitute Care Policy
- 5.17 Overtime Pay Policy
- 5.18 Recruitment Expenses Policy
- 5.19 Respiratory Program: Fit Testing Policy
- 5.20 Return to Work After Leave of Absence Policy
- 5.21 Severe Emotional Disturbance Waiver (SEDW) Policy
- 5.22 Tobacco Free Worksite Policy
- 5.23 Volunteers/Interns/Students Placements Policy
- 5.24 Workers Compensation Leave Policy
- 5.25 Endowment Fund Policy

Motion by: M. Negro to approve the Consent Agenda

Second by: P. Phillips

Outcome: Motion carried.

6. Approval of Agenda:

J.Cescolini requested to add Fortinet Quote.

M.Hofer requested to add High Turn Over.

K.Pirlot requested to add Special Meeting.

Motion by: M. Stein to approve the Agenda as amended.

Second by: P. Phillips

Outcome: Motion carried.

7. Presentation:

B.Johnson, Director of IT, reviewed annual education on IT privacy, security, and confidentiality.

8. New Business (Discussion Only):

- 8.1 9/2023 Balance Sheet
- 8.2 9/2023 Income Statement
- 8.3 9/2023 Comparative Income Statement
- 8.4 9/2023 Funding Source Summary
- 8.5 10/2023 Balance Sheet
- 8.6 10/2023 Income Statement
- 8.7 10/2023 Comparative Income Statement
- 8.8 10/2023 Funding Source Summary
- 8.9 11/2023 Balance Sheet
- 8.10 11/2023 Income Statement
- 8.11 11/2023 Comparative Income Statement
- 8.12 11/2023 Funding Source Summary
- 8.12 12/2023 Balance Sheet
- 8.14 12/2023 Income Statement
- 8.15 12/2023 Comparative Income Statement
- 8.16 12/2023 Funding Source Summary
 - K.Davis reviewed financial reports and answered various questions.

- 8.17 FY24 Amended Budget
 - K.Davis reviewed the FY24 Amended Budget and answered various questions.

- 8.18 Northpointe Strategic Plan FY24
- 8.19 Strategic Plan Spotlight Report
 - J.Cescolini provided a copy of the draft FY24 Strategic Plan and Spotlight Report. Consensus was to leave this on the agenda and schedule a work session with the Board and Leadership to review together.

- 8.20 FY24 Quarter 1 Quality Report
 - Karen Thompson, Director of Quality and Utilization Management provided a copy of the FY24 Quarter 1 Quality Report. No questions.

- 8.21 Stakeholder Application – C.Loomis
 - J.Cescolini reviewed an application for the Stakeholder Committee. 4 vacancies on the Committee exist.

- 8.22 Menominee Crisis Services Updates
 - J.Cescolini provided an update on Menominee Crisis Services and provided the DRAFT Resolution 2024-2 Northpointe Crisis Services for Menominee County Residents Related to Michigan-Wisconsin Border Barriers.

 - Motion by:** M.Negro to move Resolution 2024-2 to an action item.
 - Second by:** P.Phillips

Roll Call Vote		
Board Member	Yes	No
Mary Stein	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mari Negro	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wendy Mattia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pat Phillips	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Millie Hofer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nancy Pasternak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patricia Mueller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Pirlot	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Outcome: Resolution 2024-2 Northpointe Crisis Services for Menominee County Residents Related to Michigan-Wisconsin Border Barriers moved to an action item.

Further discussion amongst Board members.

Motion by: M.Negro to adopt Resolution 2024-2

Second by: P.Phillips

Roll Call Vote		
Board Member	Yes	No
Mary Stein	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mari Negro	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wendy Mattia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pat Phillips	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Millie Hofer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nancy Pasternak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Thompson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patricia Mueller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kevin Pirlot	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Outcome: Resolution 2024-2 Northpointe Crisis Services for Menominee County Residents Related to Michigan-Wisconsin Border Barriers approved.

8.23 Authority Resolution

J.Cescolini provided an update on the Authority Resolution.

8.24 Fortinet Quote

B.Johnson reviewed a quote for the annual Fortinet renewal of \$8,766.06 for 11 firewalls.

- 8.25 High Turn Over
M.Hofer request that data be provided regarding the high turnover in 2023. J.Cescolini explained that the Director of Human Resources is preparing a presentation with the data for the Board that will tentatively be on the next agenda.
- 8.26 Recipient Rights Violation
K.Piriot indicated that there was a substantiated Recipient Rights violation for confidentiality against a Board Member and that a special meeting will be held on 3/14/24 at 4:30 PM in Kingsford. The Board is required to review and identify remedial action with report back to the State Office of Recipient Rights.

9. Annual Policy Review with No Changes (Discussion Only):

- 9.1 Advanced Directives and Plan for Difficult Times
- 9.2 Behavioral Health Home Services
- 9.3 Behavioral Treatment Committee
- 9.4 Clinical Record Quality Assurance Review
- 9.5 Data Quality Management
- 9.6 Development and Review of Policies, Standard Operating Procedures, Guidelines, and Forms
- 9.7 Habilitation Supports Waiver (HSW)
- 9.8 Health Screening
- 9.9 Inclusion
- 9.10 Independent Facilitation of Individual Plan of Service
- 9.11 Individual Plan of Service
- 9.12 Medication Adherence Support Services
- 9.13 Psychotropic Medications Pharmacotherapy and Monitoring
- 9.14 Required Event Reporting, Monitoring, and Notification
- 9.15 Service Recipient Grievance and Appeal
- 9.16 Tardive Dyskinesia Screening
- 9.17 COVID-19 Respiratory Protection Program
No questions asked.

10. Annual Policy Review with Minor Changes (Discussion Only):

- 10.1 Jury Duty Leave
No questions asked.

11. Archived Policies (Discussion Only):

- 11.1 Archived Policy Mapping
- 11.2 Emergency Preparedness Plan
- 11.3 Fire Safety
- 11.4 Hazardous Communication Program
- 11.5 Heating, Ventilation, and Air-Conditioning System Inspection

- 11.6 Product Recall
- 11.7 Security
- 11.8 Transportation of Individuals
- 11.9 Weapons in the Workplace

12. Miscellaneous Reports:

- 12.1 May Mental Health Awareness Month
J.Cescolini shared planning is in progress.
- 12.2 NorthCare Board – No Meeting
- 12.3 Community Needs Survey
Karen Thompson shared that there were 199 responses.
- 12.4 Lunch and Learn CMH Funding 101
J.Cescolini shared that there has been good participation with staff and a few Board members. The next session is scheduled in Iron River on 4/4/24 at noon.

13. Public Comment:

- Barb Kramer, Dickinson County Commissioner
 - Pointed out an error on an invoice that will be corrected.
 - Commented regarding Jury Duty Policy with the customary practice being employees submitting any jury pay to the employer.
 - Commented on counties needing the performance audits.
 - Dickinson County has posted a Master Plan Surveys online and would like Dickinson County residents to take the survey.
- Melissa Freeman, ADAPT
 - Thanked the board for passing the resolution and willingness to work on the issue. Commented that licensing should be easy and that she feels the complications are on the Michigan side, not the Wisconsin side. Expressed that contracting with Northwest Connection is not going to be an option but appreciates the effort that is being done looking into different avenues.
- Jason Carviou, Menominee County Administrator
 - Expressed concerns regarding the Recipient Rights violation and made formal request to have Commissioner Mueller and legal representation present at the meeting to review the violation.
- Barb Brown, Northpointe
 - Commented that Board Members who attended the Lunch and Learn received push back from the staff regarding how the community is viewing Menominee crisis.
 - Commented on possibly having a critical access clinic in the community to assist access to health care in Menominee.

- Barb Kramer, Dickinson County Commissioner
 - Reiterated what Barb Brown said and suggested to reach out locally to some of the medical clinics such as Marshfield regarding expanding.

14. Board Comment:

- K.Thompson
 - Questioned goal email and J.Cescolini stated she will meet with each one to go over the goals.
- M.Stein
 - Discussed going over an appropriate evaluation tool for the CEO. J.Cescolini stated it is on her list for when Susan Radwan comes to help with Board Governance.
- K.Pirlot
 - Commented on additional services and Medicaid funds being for those with a serious mental illness, severe emotional disturbance, and/or intellectual/developmental disability.

15. Meeting Adjourned:

K.Pirlot, Board Chair, adjourned the meeting at 6:17 PM

Note: Meeting Minutes are not official until approved by the Board of Directors and signed by the Board Chair and Board Treasurer/Secretary n Lucidoc.