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 Department: Recipient Rights  
 Manual(s):

**Committee Minutes : Recipient Rights Advisory Committee - January 20, 2023**

Recipient Rights Advisory Committee Meeting Information	
Meeting Date: 01/20/2023	Meeting Location:
Meeting Time: 12:00 P.M.	Northpointe Administrative Conference Room 715 Pyle Drive Kingsford, MI 49802

Agenda Item	Minutes																																																	
Meeting Called to Order:	<ul style="list-style-type: none"> <li>M.Negro, Chairperson, called the meeting to order at 12:03</li> </ul>																																																	
RRAC Member Roll Call:	<ul style="list-style-type: none"> <li>L.Gardipee, Executive Assistant, conducted roll call:</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2">RRAC Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr> <td>Robert Roberge</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Brian Nord-Grenier</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>William Bouchard</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Myra Christophersen</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Robert Erickson</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Lois Tovar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Pam Sundquist</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Mari Negro</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p> <ul style="list-style-type: none"> <li>Representing Administration: J. Cescolini, K. Smith, P. Gardiepy-Hefner</li> </ul>	RRAC Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Robert Roberge	X				Brian Nord-Grenier	X				William Bouchard	X				Myra Christophersen	X				Robert Erickson			X		Lois Tovar	X				Pam Sundquist	X				Mari Negro	X			
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<b>Presentation:</b>	P. Hefner-Gardiepy did a presentation on gifts
<b>Recipient Rights Operating Budget:</b>	<p>Discussion: K. Smith reviewed the Recipient Rights Operating Budget with the Committee</p> <ul style="list-style-type: none"> <li>• K. Smith stated they are not lacking in anything</li> <li>• No questions followed this review</li> </ul>
<b>Quarterly Report:</b>	<p>Discussion: K. Smith reviewed the quarterly</p> <ul style="list-style-type: none"> <li>• K. Smith stated they are looking for a better way to present the information to the committee.</li> <li>• She will be meeting with Darcy Bergerson to see ho to better collect the data.</li> <li>• J. Cescolini stated she will make the report look better.</li> <li>• K. Smith answered various questions from the RR Committee Members</li> </ul>
<b>Annual Report:</b>	<p>Discussion: K. Smith reviewed the Annual report with the Committee members</p> <ul style="list-style-type: none"> <li>• K. Smith explained this report was all data.</li> <li>• K. Smith tried to get the pages to print bigger but the state format cannot be easily changed.</li> <li>• The state does not have the best templates.</li> <li>• K. Smith went through every page of the report and answered various questions from the RR Committee members.</li> <li>• The last page of the report is for any recommendations the RR Committee has for the Northpointe Board of Directors.</li> </ul>
<b>Member Term Renewals:</b>	<p>Discussion: L Gardipee discussed the Term Renewals.</p> <ul style="list-style-type: none"> <li>• Discussion was had to clear up that M. Negro and R. Roberge are appointed by the Northpointe Board and do not need to fill out the renewal paperwork.</li> <li>• Paperwork was sent to R. Erickson for his Term Renewal.</li> </ul>
<b>Policies and Procedures:</b>	<p>Discussion: K. Smith stated the Committee Bylaws were up for annual review and wanted input form the RR Committee.</p> <ul style="list-style-type: none"> <li>• M. Negro stated that the State stated the Recipient Rights Committee does not have to cancel a meeting if there is no quorum.</li> <li>• Committee discussed the best way to handle this in the Policy.</li> <li>• It was decided that they do not need a quorum to meet.</li> <li>• Any disagreements will be settled by simple majority.</li> </ul>
<b>Miscellaneous/Committee Member Prerogative:</b>	<p>M. Negro, Committee Chairperson asked if there was any miscellaneous or Committee Member Prerogative.</p> <ul style="list-style-type: none"> <li>• R, Roberge stated he saw that Northpointe won 1st Place for The Best Health and Wellness in Mental Health and he wanted to give Kudos to the Team.</li> <li>• M. Negro pointed out that was a big honor after hearing negative comments for years.</li> </ul>
<b>Public Comment:</b>	<p>M. Negro, Chairperson asked if their was any Public Comment.</p> <ul style="list-style-type: none"> <li>• No Public Comments were made at this Meeting</li> </ul>
<b>Meeting Adjourned:</b>	M. Negro adjourned the meeting at 1:05 P.M.

**Document Owner:** Gardipee, Laurie  
**Collaborators:** Cescolini, Jennifer  
Thompson, Karen  
DeWitt, Krystal  
Hefner Gardiepy, Philip  
Gardipee, Laurie

**Approvals**

- Committees:
- Signers:

**Original Effective Date:**

**Revision Date:**

**Review Date:**

**Attachments:**

(REFERENCED BY THIS DOCUMENT)

**Other Documents:**

(WHICH REFERENCE THIS DOCUMENT)