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 Status: Pending Committee Approval  
 Department: Recipient Rights  
 Manual(s):

**Committee Minutes : Recipient Rights Advisory Committee - July 17, 2023**

Recipient Rights Advisory Committee Meeting Information	
Meeting Date: 07/17/2023	Meeting Location:
	Northpointe Administrative Conference Room
Meeting Time: 12:00 PM	715 Pyle Drive Kingsford, MI 49802

The next meeting

Agenda Item	Minutes																																																	
Meeting Called to Order:	<ul style="list-style-type: none"> <li>M.Negro, Chairperson, called the meeting to order at 12:07 PM</li> </ul>																																																	
RRAC Member Roll Call:	<ul style="list-style-type: none"> <li>L.Gardipee, Executive Assistant, conducted roll call:</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2">RRAC Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr> <td>Robert Roberge</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Brian Nord-Grenier</td> <td>X (12:20 PM)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>William Bouchard</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Myra Christophersen</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Robert Erickson</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Lois Tovar</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Pam Sundquist</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Mari Negro</td> <td>X</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p> <ul style="list-style-type: none"> <li>Representing Administration: J. Cescolini</li> </ul>	RRAC Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Robert Roberge			X		Brian Nord-Grenier	X (12:20 PM)				William Bouchard	X				Myra Christophersen	X				Robert Erickson	X				Lois Tovar	X				Pam Sundquist			X		Mari Negro	X			
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Public Comments:	<ul style="list-style-type: none"> <li>Happy Birthday to Phillip Hefner-Gardiepy</li> <li>K. Smith bought cupcakes to celebrate his birthday</li> <li>J. Cescolini stated L. Gardipee recently graduated with her Bachelor's degree in Human Services.</li> </ul>																																																	
Approval of Agenda:	<p>Discussion: M. Negro asked for approval of today's Agenda</p> <ul style="list-style-type: none"> <li>Changing the order of the Agenda to allow M. Rexses to do her Educational Presentation after the Approval of the minutes (3 on Agenda) due to her having to get to another meeting instead of doing it in current position on Agenda(7 on the Agenda).</li> </ul> <table border="1" style="margin-left: 40px;"> <tr> <td>Motion By:</td> <td>W. Bouchard made a motion to approve the Agenda with the Position change for the Educational Presentation</td> </tr> <tr> <td>Supported By:</td> <td>M. Christophersen</td> </tr> </table>	Motion By:	W. Bouchard made a motion to approve the Agenda with the Position change for the Educational Presentation	Supported By:	M. Christophersen																																													
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<b>Outcome:</b>	Motion Carried to approve the Agenda with the change in position of the Educational Presentation.
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**Approval of Minutes:**

Discussion: M. Negro asked for approval for the minutes

<b>Motion By:</b>	W. Bouchard made a motion to approve the Minutes from 4/17/23 as submitted ..
<b>Supported By:</b>	L. Tovar
<b>Outcome:</b>	Motion Carried

**Educational Presentation: Self Determination:**

Discussion: M. Rexses gave the RRAC a n educational Presentation on Self-Determination.

- M. Rexses handed out the Brochure for Self-Determination.
- M. Rexses stated that Self-Determination is the ability for individuals to live their lives the way they want to.
- The individuals who receive Self-Determination take the money and use it the way they want to. They have the ability to hire an fire their staff.
- Respite can be Self-Determination.
- These individuals make their own budgets
- Right now there are 30 individuals with Self-Determination . The number is always changing

**Calendar of Meeting Dates:**

Discussion: Reviewed Calendar

- The yearly Calendar was added to the RRAC packets so members were aware of what was going on.
- A new Calendar will have to be added to the next meeting Packet as the October meeting is the last one of the 2023 calendar year.

**Election of Officers:**

Discussion: K. Smith asked for the Election of Officers.

- There is a nomination on the floor from B. Erickson for M. Negro to remain the RRAC Chairperson.
- K. Smith stated she moved to close nominations and cast a unanimous ballot.

<b>Motion By:</b>	W. Bouchard made a motion to cast a unanimous ballot for M. Negro to remain as the RRAC Chairperson.
<b>Supported By:</b>	M. Christophersen
<b>Outcome:</b>	Motion Carried unanimously to elect M.Negro as the RRAC Chairperson.

M. Negro- RRAC Chairperson asked for nominations for the RRAC Vice Chairperson.

- B. Nord-Grenier nominated R. Erickson
- R. Erickson accepted the nomination
- No other nominations on the floor.
- M. Negro accepted the nomination for R. Erickson

<b>Motion By:</b>	M. Christophersen made a motion to cast a unanimous ballot for R. Erickson as Vice-Chairperson
<b>Supported By:</b>	L. Tovar
<b>Outcome:</b>	Motion Carried unanimously to elect R. Erickson as the Vice-Chairperson for the RRAC.

**Recipient Rights Operating Budget:**

Discussion: K. Smith reviewed the Recipient Rights Operating Budget

- K. Davis, Finance Director was invited to the meeting, but was unable to attend.
- There are duplicates on the Budget for heat electricity and RRAC members question why.
- K. Smith will find out from K. Davis.
- K. Smith will find out if K. Davis can attend the next meeting.

**Quarterly Report:**

Discussion: K. Smith reviewed the RR Quarterly Report

- This report is for Quarter 3.
- R. Erickson questioned BC13 for staff calling 911
- K. Smith stated staff have the ability to call 911 if they feel they need to.
- K. Smith answered various questions from Committee Members regarding C101- Non-serious SIB, C107 and C112 regarding falls
- HS04-HS05- Regarding medications- 36 of these were medication refusals and and the others were missed medications from staff not following the 8 rights of medication administration.
- 11 Site reviews in 2023
- K. Smith, A. Kaser, P. Hefner-Gardiepy are going down state next week to get eyes on individuals and do site reviews.

<b>2023 Northpointe- MDHHS Semi Annual Report:</b>	Discussion: K. Smith reviewed the Semi-Annual Report with the Committee Members. <ul style="list-style-type: none"> <li>• K. Smith stated this report is the 1st 6 months of information that need to be reported to the State.</li> <li>• K. Smith stated that she has to report on the way the investigations were handled</li> <li>• Committee had no questions.</li> </ul>
<b>Miscellaneous/Committee Member Prerogative:</b>	<ul style="list-style-type: none"> <li>• No Comments</li> <li>• M. Christophersen showed the committee her quilts she has been making</li> </ul>
<b>Public Comment:</b>	<ul style="list-style-type: none"> <li>• No Public Comment</li> </ul>
<b>Meeting Adjourned:</b>	Meeting Adjourned at 1:00 PM.
<b>Next Meeting:</b>	The next meeting will be on October 16, 2023 at 12:00 PM

**Document Owner:** Gardipee, Laurie  
**Collaborators:** Gardipee, Laurie  
DeWitt, Krystal  
Hefner Gardiepy, Philip  
Cescolini, Jennifer  
Thompson, Karen

**Approvals**

- Committees: ( Not yet approved ) Recipient Rights Advisory Committee,
- Signers:

**Original Effective Date:**

**Revision Date:**

**Review Date:**

**Attachments:**

(REFERENCED BY THIS DOCUMENT)

**Other Documents:**

(WHICH REFERENCE THIS DOCUMENT)

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