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 Department: Recipient Rights  
 Manual(s):

**Committee Minutes : Recipient Rights Advisory Committee - April 17, 2023**

Recipient Rights Advisory Committee Meeting Information	
Meeting Date: April 17, 2023	Meeting Location:
Meeting Time: 12:00 PM	Northpointe Administrative Conference Room 715 Pyle Drive Kingsford, MI 49802

Agenda Item	Minutes																																																	
Meeting Called to Order:	<ul style="list-style-type: none"> <li>M.Negro, Chairperson, called the meeting to order at 12:02 PM</li> </ul>																																																	
RRAC Member Roll Call:	<ul style="list-style-type: none"> <li>K. Smith, Recipient Rights Officer, conducted roll call:</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2">RRAC Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr><td>Robert Roberge</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Brian Nord-Grenier</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>William Bouchard</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Myra Christophersen</td><td></td><td></td><td align="center">X</td><td></td></tr> <tr><td>Robert Erickson</td><td></td><td></td><td align="center">X</td><td></td></tr> <tr><td>Lois Tovar</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Pam Sundquist</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Mari Negro</td><td align="center">X</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p> <ul style="list-style-type: none"> <li>Representing Administration: J. Cescolini, P. Hefner-Gardiepy, K. Smith, RRO</li> </ul>	RRAC Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Robert Roberge	X				Brian Nord-Grenier	X				William Bouchard	X				Myra Christophersen			X		Robert Erickson			X		Lois Tovar	X				Pam Sundquist	X				Mari Negro	X			
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Recipient Rights Operating Budget:	<ul style="list-style-type: none"> <li>The Budget was not ready for this meeting.</li> </ul>																																																	

<b>Quarterly Report:</b>	<p><u>Discussion:</u> K. Smith reviewed the Quarterly Rights Office Report.</p> <table border="1" data-bbox="597 195 1312 289"> <tr> <td><b>Motion By:</b></td> <td>W. Bouchard made a motion to approve the Quarterly report</td> </tr> <tr> <td><b>Supported By:</b></td> <td>B. Nord-Grenier</td> </tr> <tr> <td><b>Outcome:</b></td> <td>Motion Carried</td> </tr> </table> <ul style="list-style-type: none"> <li>• Additional information added to the quarterly report as it was omitted from the packets sent to the RR Committee.</li> <li>• Reviewed Graphs, Incident report information and site review information</li> </ul> <table border="1" data-bbox="375 426 1534 569"> <tr> <td><b>Motion By:</b></td> <td>W. Bouchard made a motion to approve the Approve the Quarterly Report with the addition of the rest of the information provided at the meeting.</td> </tr> <tr> <td><b>Supported By:</b></td> <td>B. Nord-Grenier</td> </tr> <tr> <td><b>Outcome:</b></td> <td>Motion Carried</td> </tr> </table>	<b>Motion By:</b>	W. Bouchard made a motion to approve the Quarterly report	<b>Supported By:</b>	B. Nord-Grenier	<b>Outcome:</b>	Motion Carried	<b>Motion By:</b>	W. Bouchard made a motion to approve the Approve the Quarterly Report with the addition of the rest of the information provided at the meeting.	<b>Supported By:</b>	B. Nord-Grenier	<b>Outcome:</b>	Motion Carried
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<b>Policy and Procedures:</b>	<p><u>Discussion:</u> K. Smith Reviewed the Recipient Rights Policies with the Committee.</p> <ul style="list-style-type: none"> <li>• Protection of Service Recipients from Abuse and Neglect</li> <li>• Confidentiality and Disclosure</li> <li>• Recipient Rights Advisory Committee</li> </ul>												
<b>Miscellaneous/Committee Member Prerogative:</b>	<ul style="list-style-type: none"> <li>• Calendar will be revised to show what is going on at the meetings. January will have Annual Report and Goals</li> <li>• July: Election of Officers</li> <li>• Also added will be a n RSVP for the meetings to ensure if there is a Quorum. Please call the Friday before the meeting.</li> <li>• The Committee would like to have Presenters at the meetings</li> <li>• Table idea: Touring group homes will be added to the next Agenda.</li> </ul>												
<b>Public Comment:</b>	<ul style="list-style-type: none"> <li>• No Public Comment</li> </ul>												
<b>Meeting Adjourned:</b>	Meeting Adjourned by M. Negro, RRC Chair Person at 1:15 PM												

**Document Owner:** Gardipee, Laurie  
**Collaborators:** Hefner Gardiepy, Philip  
DeWitt, Krystal  
Thompson, Karen  
Cescolini, Jennifer  
Gardipee, Laurie

**Approvals**

- Committees:
- Signers:

**Original Effective Date:**

**Revision Date:**

**Review Date:**

**Attachments:**

(REFERENCED BY THIS DOCUMENT)

**Other Documents:**

(WHICH REFERENCE THIS DOCUMENT)

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