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 Status: Official
 Department: Board of Directors
 Manual(s): Meeting Minutes

Committee Minutes : Board of Directors - February 15, 2024

Board Meeting Information																																																																				
Meeting Date: 2/15/2024		Meeting Location:																																																																		
Meeting Time: 4:30 PM		Northpointe Administrative Conference Room 715 Pyle Drive Kingsford, MI 49802																																																																		
Agenda Item	Minutes																																																																			
Meeting Called to Order:	<ul style="list-style-type: none"> K.Pirlot, Chairperson, called the meeting to order at 4:31 PM 																																																																			
Board Member Roll Call:	<ul style="list-style-type: none"> L.Gardipee, Executive Assistant, conducted roll call: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2">Board Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr><td>Mary Stein</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Patricia Mueller</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Millie Hofer</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Wendy Mattia</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Robert Roberge</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Ann Martin</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Mari Negro</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Nancy Pasternak</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Patricia Phillips</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Kathy Thompson</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Kevin Pirlot</td><td>X</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p>				Board Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Mary Stein	X				Patricia Mueller	X				Millie Hofer	X				Wendy Mattia	X				Robert Roberge	X				Ann Martin	X				Mari Negro	X				Nancy Pasternak	X				Patricia Phillips	X				Kathy Thompson	X				Kevin Pirlot	X			
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Representing Administration:	<ul style="list-style-type: none"> J.Cescolini, CEO 																																																																			
Pledge of Allegiance:	<ul style="list-style-type: none"> The Pledge of Allegiance was recited by all. 																																																																			
Public Comment:	<p><u>Discussion:</u> K. Pirlot opened the floor for Public Comment.</p> <ul style="list-style-type: none"> Amber Lindholm, Northpointe Psychiatric Nurse Practitioner, stated her support for J. Cescolin's contract renewal. Diedra Hinds-Springstroh, Northpointe Psychiatric Nurse Practitioner, stated her support for J. Cescolini's contract renewal. Chad Niemi, Northpointe Integrated Care Team Lead, stated his support for J. Cescolini's contract renewal. 																																																																			

Approval/Amendments to Consent Agenda:

Discussion: K.Pirlot requested approval or amendment of the Consent Agenda.

- A. Martin requested the Minutes from February 1, 2024 be pulled from the Consent Agenda for discussion.
- A. Martin requested that it should be noted in the minutes that J. Cescolini left the Board Meeting on February 1, 2024 early and did not return.
- M.Negro, as parliamentarian, suggested to add the statement to the current meeting minutes.

Motion By:	M. Negro to approve the Consent Agenda with the addition of the CEO leaving the meeting early noted in current meeting minutes.
Supported By:	W. Mattia
Outcome:	Motion Carried

Meeting Minutes 2/1/2024 Addition:

- J.Cescolini left the Board Meeting on 2/1/2024 early and did not return.

Action Item - CEO Contract:

Discussion: K. Pirlot reviewed the CEO Contract.

Motion By:	M. Negro to approve the CEO Contract
Supported By:	P. Phillips

- Questions and discussion continued.

Motion By:	P.Mueller to table the CEO Contract
Supported By:	A.Martin

Roll Call Vote	Vote		
	Yes	No	Obstain
Robert Roberge		X	
Patricia Mueller	X		
Millie Hofer	X		
Wendy Mattia		X	
Mary Stein		X	
Kathy Thompson	X		
Ann Martin	X		
Mari Negro		X	
Nancy Pasternak			X
Patricia Phillips		X	
Kevin Pirlot		X	
Outcome:	Motion failed to table the CEO Contract		

- Questions and discussion continued.

Motion By:	M. Stein to "Call the question"
Supported By:	M.Negro
Motion Rescinded:	M. Stein

- Discussion ensued.
- K.Pirlot ended debate and roll call vote to approve the CEO Contract

Roll Call Vote	Vote	
	Yes	No
Robert Roberge	X	
Patricia Mueller		X
Millie Hofer		X
Wendy Mattia	X	
Mary Stein	X	
Kathy Thompson		X
Ann Martin		X
Mari Negro	X	
Nancy Pasternak		X

Patricia Phillips	X	
Kevin Pirlot	X	
Outcome:	Motion passed to approve the CEO Contract.	

Approval of Agenda:

Discussion: K.Pirlot requested approval or amendment of the meeting agenda.

- K.irlot requested to add 10.11 to the agenda as Information Request.

Motion By:	M. Negro to approve the Agenda as amended with the addition of 10.11 Information Request
Supported By:	P. Phillips
Outcome:	Motion Carried

New Business - Discussion Only	
2/15/24 Board Contract Grid:	<p><u>Discussion:</u> J. Cescolini reviewed the 2/15/24 Board Contract Grid.</p> <ul style="list-style-type: none"> • Great Lakes Center for Autism • TFCO • Stuart-Wilson • Partners in • Schlauds • J. Cescolini answered the Board Members questions.
Financials:	<p><u>Discussion:</u> K. Pirlot asked if there were any questions on the following -</p> <ul style="list-style-type: none"> • 1/2024 Check Disbursement Report • 1//2024 Check Register Report <ul style="list-style-type: none"> ◦ J. Cescolini answered various questions from the Board Members. ◦ K.Thompson mentioned high legal fees; J.Cescolini explained that the fees will be high related to the Menominee Crisis issues and authority resolution.
Michigan State University Letter:	<p><u>Discussion:</u> J. Cescolini shared Michigan State University Letter.</p> <ul style="list-style-type: none"> • Copies of the letter provided in Board folders. • J.Cescolini explained the Psychiatric Residency Program and the positive impact to increasing providers in the Upper Peninsula.
CEO Report:	<p><u>Discussion:</u> J. Cescolini reviewed the 2023 & 2024 - December & January CEO Report with the Board Members.</p>
Menominee Crisis Service Updates:	<p><u>Discussion:</u> J. Cescolini reviewed the Menominee Crisis Service Updates.</p> <ul style="list-style-type: none"> • J.Cescolini stated that both Michigan Department of Health and Human Services and Wisconsin Health and Human Services are assisting to get to a solution. • J.Cescolini will be providing a draft resolution for the Northpointe Board to adopt which states Northpointe's commitment to solving the state border barriers regarding crisis services.
Authority Resolution:	<ul style="list-style-type: none"> • J.Cecoloni has requested an update from MDHHS regarding the status of the Authority Resolution; no upate at this time.
Residential Update:	<p><u>Discussion:</u> J. Cescolini provided a residential update.</p> <ul style="list-style-type: none"> • Maple Ridge in Stephenson <ul style="list-style-type: none"> ◦ Individual is moving on Monday. ◦ The employees that stayed on were personally thanked and all have new positions in the agency. ◦ A. Hummel was the residential manager who should be recognized for positive improvements and her assistance during the transition period.
Restructure:	<p><u>Discussion:</u> J. Cescolini reviewed the Chief Operating Officer position.</p> <ul style="list-style-type: none"> • J. Cescolini answered variuos questions from the Board members.
Endowment Fund:	<p><u>Discussion:</u> J. Cescolini reviewed the Endowment Fund Policy.</p> <ul style="list-style-type: none"> • Per the previous request of the Board, changes made to allow approval up to \$1,500 without Board action. • M.Negro suggested to ensure Board action is not required in the Endowment language.
Information Request:	<p><u>Discussion:</u> K.Pirlot explained the recent information request from P.Mueller regarding employee turnover.</p> <ul style="list-style-type: none"> • J.Cescolini stated that overall data will be provided by Human Resources to the Board for review. • K.Pirlot stated that if the Board determines additional review needs to occur that an Ad Hoc Committee could be formed to review further.

Annual Policy Review with Minor Changes:	<p><u>Discussion:</u> K. Pirlot asked if there were any questions regarding the policies with minor changes</p> <ul style="list-style-type: none"> • Community Living Support Services • Recovery and Resiliency • Staff Competancies • No questions were asked and will go on to the Consent Agenda for the next meeting. 	
Annual Policy Review with No Changes:	<p><u>Discussion:</u> K. Pirlot asked if there were any questions regarding the policies with no changes.</p> <ul style="list-style-type: none"> • Accomodating Individuals with Disabilities • Attendance and Punctuality • Budget • Continuation of Insurance Premium • Emergency Services Compensation • Employee Classification • Employee Medical Examinations • Employee Recognition Program • Foster Care Supervision and Substitute Care • Overtime Pay • Recruitment Expenses • Respiratory Program: Fit Testing • Return to Work after Leave of Absence • Sever Emotonal Disturbance Waiver (SEDW) • Tobacco Free Worksite • Volunteer/Interns/Student Placements • Workers Compensation Leave • No Questions and will be pushed through to the Consent Agenda 	
Archived Policies:	<p><u>Discussion:</u> J. Cescolini stated the archived policies have been incorporated into other policies.</p> <ul style="list-style-type: none"> • Fire Safety • Hazardous Communication Program • Heating, Ventilation, and Air-Conditioning System Inspection • Product Recall • Transportation of Individuals • Weapons in the Workplace • Security • Policies will be left on the agend for the next meeting for J.Melius to share these changes. 	
Miscellaneous Reports	Community Needs Survey:	<ul style="list-style-type: none"> • Survey is ending 2/17/2024
	Menominee Clubhouse:	<ul style="list-style-type: none"> • 4PM before the next Board Meeting there will be a tour at the Clubhouse
	May Mental Health Awareness Planning:	<ul style="list-style-type: none"> • Started planning the color walk/run and working on other ideaas to promote Mental Health Awareness.
	Lunch & Learn CMH Funding 101:	<ul style="list-style-type: none"> • There will be a Lunch and Learn in the Dickinson County Conference Room on 02/22/2024 at 12:00 PM regarding CMH Funding
	NorthCare Update:	<ul style="list-style-type: none"> • K.Pirlot provided a brief update.
Public Comment:	<p><u>Discussion:</u> K. Pirlot opened the floor for public comment.</p> <ul style="list-style-type: none"> • No public comment. 	
Board Comment:	<p><u>Discussion:</u> K.Pirlot opened the floor for Board comment.</p> <ul style="list-style-type: none"> • No Board comment. 	
Meeting Adjourned:	Chairperson K.Pirlot called for the meeting to be adjourned at 6:41 PM	
Next Meeting:	Regular Board Meeting : March 7, 2024 at the Menominee Office.	

Document Owner: Cescolini, Jennifer
Collaborators: Kellie Davis
Laurie Gardipee

Approvals

- **Committees:** (03/07/2024) Board of Directors,
- **Signers:** *Laurie Gardipee*

Laurie Gardipee
Laurie Gardipee, CARE MANAGER/EXECUTIVE ASST (03/08/2024 06:49AM PST)

Kevin Pirlot

Patricia Phillips

Kevin Pirlot (03/09/2024 05:59AM PST) Patricia Phillips (03/12/2024 12:52PM PST)

Original Effective Date:

03/07/2024

Revision Date:

[03/07/2024 Rev. 0]

Review Date:

Attachments:

(REFERENCED BY THIS DOCUMENT)

Other Documents:

(WHICH REFERENCE THIS DOCUMENT)

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