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 Department: Board of Directors  
 Manual(s): Meeting Minutes

**Committee Minutes : Board of Directors - January 04, 2024**

Board Meeting Information	
Meeting Date: January 4, 2024	Meeting Location:  Northpointe Menominee Conference Room 401 Tenth Avenue, Menominee, MI 49858
Meeting Time: 4:30 PM	

Agenda Item	Minutes																																																																
Meeting Called to Order:	<ul style="list-style-type: none"> <li>K.Pirlot, Chairperson, called the meeting to order at 4:31 PM</li> </ul>																																																																
Board Member Roll Call:	<ul style="list-style-type: none"> <li>L.Gardipee, Executive Assistant, conducted roll call:</li> </ul> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2">Board Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr><td>Mary Stein</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Patricia Mueller</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Millie Hofer</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Wendy Mattia</td><td></td><td>X(no Vote)</td><td></td><td></td></tr> <tr><td>Robert Roberge</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Ann Martin</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Mari Negro</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Nancy Pasternak</td><td></td><td>X*</td><td></td><td></td></tr> <tr><td>Patricia Phillips</td><td></td><td>X*</td><td></td><td></td></tr> <tr><td>Kathy Thompson</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Kevin Pirlot</td><td>X</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p>	Board Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Mary Stein	X				Patricia Mueller	X				Millie Hofer	X				Wendy Mattia		X(no Vote)			Robert Roberge	X				Ann Martin	X				Mari Negro	X				Nancy Pasternak		X*			Patricia Phillips		X*			Kathy Thompson	X				Kevin Pirlot	X			
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Representing Administration:	<ul style="list-style-type: none"> <li>J.Cescolini, CEO</li> </ul>																																																																
Pledge of Allegiance:	<ul style="list-style-type: none"> <li>The Pledge of Allegiance was recited by all.</li> </ul>																																																																
Public Comment:	<p>Discussion: K. Pirlot asked if there was any public comment.</p> <ul style="list-style-type: none"> <li>No Public Comment</li> </ul>																																																																
Approval/Amendments to Consent Agenda:	<p>Discussion: K.Pirlot requested approval or amendment of the Consent Agenda.</p> <table border="1" style="margin-left: 40px;"> <tr> <td><b>Motion By:</b></td> <td>Motion made by M. Negro to Approve the Consent Agenda as submitted</td> </tr> <tr> <td><b>Supported By:</b></td> <td>M. Stein</td> </tr> </table>	<b>Motion By:</b>	Motion made by M. Negro to Approve the Consent Agenda as submitted	<b>Supported By:</b>	M. Stein																																																												
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<b>Outcome:</b>	Motion carried to Approve the Consent Agenda as submitted.
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**Approval of Agenda:**

Discussion: K. Pirlot requested approval or amendment of the meeting agenda.

- K. Thompson would like to add the request for a Special Meeting
- M. Hofer added "Request for Private Emails."

<b>Motion By:</b>	M. Negro made a motion to Approve the Agenda with the Addition of 9.13 for the Special Meeting and 9.14 Request for Private Emails.
<b>Supported By:</b>	R. Roberge
<b>Outcome:</b>	Motion Carried to Approve the Agenda with the Addition of 9.13 for the Special Meeting and 9.14 Request for Private Emails.

**Presentation:**

Discussion: K. Pirlot stated the presentation is the introduction to Jackie Jo Martin (Director of Human Resources)

- Jackie Jo Martin is the New Director of Human Resources that will replace S. Giguere when she retires.
- Jackie Jo introduced herself and gave her history to the Board Members
- Jackie Jo answered various questions from Board Members.

**New Business**

**1/4/2024 Board Contract Grid:**

Discussion: J. Cescolini reviewed the [1/4/2024 Board Contract Grid](#) with Board Members.

- Great Lakes Center for Autism is a new specialized residential setting for adults with autism opening in January
- J. Cescolini answered various questions from the Board Members.

<b>Motion By:</b>	M. Stein made a Motion to move the 1/4/2024 Board Contract Grid to an Action Item.
<b>Supported By:</b>	M. Negro

Roll Call Vote	Vote	
	Yes	No
Mary Stein	X	
Mari Negro	X	
Patricia Phillips	X	
Millie Hofer	X	
Ann Martin	X	
Nancy Pasternak	X	
Robert Roberge	X	
Kathy Thompson	X	
Patricia Mueller	X	
Kevin Pirlot	X	

**Outcome:** Motion Carried to move the 1/4/2024 Board Contract Grid to an Action Item.

<b>Motion By:</b>	M. Negro made a Motion to Approve the 1/4/2024 Board Contract Grid
<b>Supported By:</b>	R. Roberge
<b>Outcome:</b>	Motion Carried to Approve the 1/4/2024 Board Contract Grid.

**Northpointe's Mission, Vision, and Values:**

Discussion: J. Cescolini reviewed [Northpointe's Mission, Vision, and Values](#).

- K. Pirlot told the Board that A.Granquist is not present as she turned in her resignation due to concerns about the activities from prior meetings.
- J.Cescolini stated that the Mission, Vision, and Values are reviewed with staff annually; ingrained into the Northpointe culture and daily work with the importance that all Board Members demonstrate the same.
- Discussion ensued among the Board Members.
- K. Pirlot took the floor and stated that the Special Meeting suggested by K. Thompson will allow the Board to discuss working toward the same goals.
- K.Pirlot expressed that the request to extend the CEO Contract for further contract negotiations was not to evade the CEO evaluation. He also encouraged Board Members to provide J.Cescolini guidance and feedback throughout the year instead of waiting for the evaluation.
- M.Hofer referenced the Board Bylaws regarding representing citizens in the district and ensuring citizens in Menominee County receive the best mental health services they can receive.
- M. Negro asked to make a point of order; granted by K. Pirlot. M. Negro requested to bring the discussion back to the Mission, Vision, and Values.
- Various discussion occurred regarding a recent FOIA Request made by a member of the public and personal emails.

**FY24 Vehicle Request:**

Discussion: J. Melius reviewed the [FY24 Vehicle Request](#) with the Board Members.

- J. Melius explained the process her team has implemented regarding assessment of Northpointe's fleet and changes implemented to decrease costs.
  - In 2021 the cost of vehicle repairs was twice the cost on maintenance.
  - In 2022 Northpointe dropped the cost of vehicle repairs by 13%
  - In 2023 the repair spend dropped to 9% less than the amount spent on maintenance.
- The request for vehicles totals approximately \$186,488 and includes:
  - 2 SUV Edges (approximately \$34,848)
  - 2 SUV Escapes (approximately \$30,653)
- J. Melius answered various questions from the Board Members.
- This will be presented for purchase at the next regular Board Meeting.

**Copier Bids:**

Discussion: B. Johnson reviewed the copier bids with the Board Members.

- B. Johnson explained the problems occurring with the outdated copiers and the approximate numbers of copies made by location.
- A RFP was done to replace the copiers with two (2) vendors submitting bids.
  - B.Johnson made a recommendation to use Image Maker to lease three (3) Xerox machines.
    - Kingsford Administration copier - \$237.94/month plus cost per page
      - Black/white \$0.0069
      - Color \$0.0483
    - Kingsford Clinical copier - \$288.11/month which includes 15,000 copies
    - Kingsford Resource Center copier - \$237.94/month plus cost per page

- Black/white \$0.0069
- Color \$0.0483

<b>Motion By:</b>	M. Negro made a Motion to move the lease for the three (3) copiers through Image Maker to an Action Item.
<b>Supported By:</b>	A.Martin

Roll Call Vote	Vote	
	Yes	No
Patricia Phillips	X	
Nancy Pasternak	X	
Robert Roberge	X	
Ann Martin	X	
Patricia Mueller	X	
Millie Hofer	X	
Mari Negro	X	
Kathy Thompson	X	
Mary Stein	X	
Kevin Pirlot	X	
<b>Outcome:</b>	Motion Carried to move the lease of the three copiers to an Action Item.	

<b>Motion By:</b>	M. Negro made a motion to Approve the lease of the three copiers from Image Maker
<b>Supported By:</b>	P. Mueller
<b>Outcome:</b>	Motion Carried to Approve the lease of the three copiers in Dickinson County from Image Makers at the cost per month and cost per page listed.

**11/2023 Check Disbursement Report:**

Discussion: K. Davis reviewed the [11/2023 Check Disbursement Report](#).

- No questions

**11/2023 Check Register:**

Discussion: K. Davis reviewed the [11/2023 Check Register](#).

- K. Thompson asked what the checks to the police departments was for?
  - K. Davis stated it was reimbursement for involuntary transports.
  - J. Cescolini stated if it is an involuntary transport they log the number of hours for that transport, including if it is overtime, and mileage. If there is enough general fund at the end of the fiscal year Northpointe has been reimbursing up to \$5000 to law enforcement for the transports.
  - K. Pirlot stated if we do not have excess funds nearing the end of the year we will not be able to do this.

**CEO Evaluation:**

Discussion: K. Pirlot reviewed the CEO Evaluation with the Board Members.

- The scoring average and comments were provided to the Board Members.
  - A.Martin indicated that four pages of her comments were missing.
  - L.Gardipee will review the submissions and re-scan the entire packet to ensure all pages are shared with the Board.
- Various discussion occurred regarding the methodology of totaling the scores.
- J.Cescolini thanked the Board for their feedback and declined needing to further discuss the evaluation unless Board Members wished to do so.
  - A.Martin requested to discuss the evaluation further.
  - J.Cescolini requested that this discussion occur in closed session.
- A closed session will be scheduled at the next regular Board Meeting.

**Access Update:**

Discussion: E. Kusz provided an update regarding Access changes to the Board Members.

- On 1/2/24, Northpointe started handling calls for access to services instead of NorthCare providing this service.
  - A few issues regarding access in the electronic medical record are being worked on.
  - No other issues have been identified.
- Various discussion occurred regarding the history of access being done at NorthCare and the positive outcomes of moving this back to the Northpointe staff.
  - Those that are doing the access screening are able to schedule at the same time rather than have a relay from NorthCare to Northpointe - They only have to do one phone call.
  - M. Hofer inquired how this would impact the wait list.

	<ul style="list-style-type: none"> <li>▪ E. Kusz explained that Northpointe staff can have a more in depth discussion and link the person to the resources they are requesting if alternative options are available.</li> <li>• Recognition was given to J.Cescolini, E.Kusz, and her team for suggesting, advocating for, and implementing this change to decrease barriers to accessing services.</li> </ul>
<b>Menominee Crisis Services Updates:</b>	<p><u>Discussion:</u> K. Pirlot and J. Cescolini reviewed the Menominee Crisis updates.</p> <ul style="list-style-type: none"> <li>• J. Cescolini summarized what appears to have occurred in 2016 when Northpointe staff stopped providing crisis screenings in Wisconsin. Currently it is being reviewed again with new directors at MDHHS and the new CEO at NorthCare. <ul style="list-style-type: none"> <li>◦ MDHHS is working with their legal and WI associates to see what can be done to provide this service in Wisconsin.</li> <li>◦ A written legal opinion has been requested.</li> </ul> </li> <li>• K.Pirlot provided a lengthy explanation of the Interstate Compact for both Michigan and Wisconsin with copies provided in the Board folders. <ul style="list-style-type: none"> <li>◦ The compacts have identified that we do not discriminate based upon state of residence.</li> <li>◦ When a person from outside of Michigan presents within Northpointe's catchment needing a crisis screen, Northpointe does it as stated in the Michigan Interstate Compact.</li> <li>◦ According to the Wisconsin Interstate Compact, if someone from outside of Wisconsin needs a crisis screen, it should be provided.</li> </ul> </li> <li>• Various discussion occurred between P.Mueller, K.Pirlot, and M.Hofer. <ul style="list-style-type: none"> <li>◦ P. Mueller stated there was concern with people needing services and not being able to get it.</li> </ul> </li> <li>• Northpointe is addressing this with compact administrators and will work toward the best solution.</li> </ul>
<b>County Board Update r/t Finance Questions &amp; Resolution:</b>	<p><u>Discussion:</u> J. Cescolini provided an update regarding the finance questions &amp; Authority Resolution.</p> <ul style="list-style-type: none"> <li>• J. Cescolini stated she has a list of questions from Dickinson and Iron County on finances that are being worked on. She will provide a copy to the Board as well.</li> <li>• MDHHS is working with their legal team to make a decision regarding the need to complete new authority resolutions or if Northpointe can be deemed based upon previous resolutions.</li> </ul>
<b>Strategic Planning Retreat- Date Voting:</b>	<p><u>Discussion:</u> J. Cescolini reviewed the Strategic Planning Retreat Date voting.</p> <ul style="list-style-type: none"> <li>• J. Cescolini expressed the desire to conduct a strategic planning meeting with the Board and leadership team jointly.</li> <li>• Dates were provided to identify availability to schedule the meeting.</li> </ul>
<b>Residential Update:</b>	<p><u>Discussion:</u> J. Cescolini provided a residential update to the Board Members.</p> <ul style="list-style-type: none"> <li>• J. Cescolini stated an Northpointe is waiting for a response regarding the assessment of the resident in Stephenson. <ul style="list-style-type: none"> <li>◦ Various questions answered regarding the residential program being considered.</li> </ul> </li> <li>• J. Cescolini does not have an update on the licensing for the home which is being purchased from Schlaud's <ul style="list-style-type: none"> <li>◦ J. Cescolini stated they are definitely concerned that alternative placement for those four (4) individuals may be needed.</li> </ul> </li> </ul>
<b>CEO Reports:</b>	<p><u>Discussion:</u> K. Pirlot stated the CEO Reports are in the packets.</p> <ul style="list-style-type: none"> <li>• Tabled to the next meeting due to length of meeting tonight.</li> </ul>
<b>Special Meeting Discussion:</b>	<p><u>Discussion:</u> K. Thompson requested to discuss scheduling a special meeting to discuss the previous meeting events. .</p> <ul style="list-style-type: none"> <li>• M. Negro suggested having a special meeting prior to our next regular Board Meeting .</li> <li>• The special meeting will be in regard to the conflicts from the last meeting in an attempt to find resolution.</li> <li>• M. Hofer requested to include the FOIA request for emails be added. <ul style="list-style-type: none"> <li>◦ J. Cescolini agreed that in order to move forward, the misunderstandings, miscommunications, and accusations need to be resolved.</li> </ul> </li> <li>• P. Mueller stated if we are including the emails it needs to be open to the public. <ul style="list-style-type: none"> <li>◦ K. Pirlot indicated a special meeting is open to the public.</li> </ul> </li> </ul>
<b>Request for Private Emails:</b>	<p><u>Discussion:</u> K. Pirlot gave the floor to M. Hofer to discuss the private emails.</p> <ul style="list-style-type: none"> <li>• M. Hofer explained the request she received for private emails and that she was advised not to do anything. M.Hofer expressed unhappiness regarding the request.</li> <li>• K. Pirlot stated that Board Members are public officials which makes it convoluted when working with private emails for Northpointe business. He stated the Board is given a work computer and a work email - it is best for everybody to use work email.</li> <li>• Discussion continued with various Board Members.</li> <li>• K. Pirlot stated that Northpointe as an agency did not ask for your private email.</li> <li>• J. Cescolini stated she FOIA'd the emails as a member of the public and she has the right to do so.</li> <li>• A. Martin stated she wants Bonnie Toskey consulted on this very question.</li> <li>• J. Cescolini stated f Northpointe receives a request under FOIA, Northpointe is responsible for asking for it.</li> <li>• A. Martin stated that the request portrays a mistrust of Board Members.</li> <li>• More discussion ensued regarding this.</li> </ul>

<b>Annual Policy Review with Minor Changes:</b>	<ul style="list-style-type: none"> <li>No Annual Policies to review</li> </ul>
<b>Annual Policy Review with No Changes:</b>	<ul style="list-style-type: none"> <li>No Annual Policies to review</li> </ul>
<b>Drop-In Center Update:</b>	<p><u>Discussion:</u> J. Cescolini gave an update on the Drop in Center.</p> <ul style="list-style-type: none"> <li>J. Cescolini stated that A. Kayser is working with the Drop-In Center. <ul style="list-style-type: none"> <li>A. Kayser has been working with them to help get to a final contract</li> </ul> </li> </ul>

<b>Miscellaneous Reports</b>	<b>CMHAM Weekly Updates:</b>	<ul style="list-style-type: none"> <li>See the Website for any updates.</li> </ul>
	<b>NorthCare Update:</b>	<p><u>Discussion:</u> M. Negro gave an update from the NorthCare Board meeting.</p> <ul style="list-style-type: none"> <li>M. Negro stated she asked the NorthCare Board about the Consumer Satisfaction Surveys and the poor response rates. <ul style="list-style-type: none"> <li>NorthCare is still working with the region and it is an ongoing conversation</li> <li>K. Thompson asked when the survey is being sent out? <ul style="list-style-type: none"> <li>J. Cescolini pointed out that K. Thompson is talking about two different surveys. The consumer satisfaction survey and the community needs survey.</li> <li>E. Kusz stated the community needs survey is going out next week as this is a requirement of the state.</li> </ul> </li> </ul> </li> </ul>
	<b>Employee Engagement Survey Results: 1/23/24 at 3:00 PM</b>	<ul style="list-style-type: none"> <li>A. Martin asked for a hard copy before the actual meeting. <ul style="list-style-type: none"> <li>J. Cescolini stated she will get it out.</li> </ul> </li> <li>This meeting can be attended via zoom or in person.</li> </ul>
<b>Public Comment:</b>	<p><u>Discussion:</u> K. Pirlot opened the floor for public comment.</p> <ul style="list-style-type: none"> <li>Representatives from Adapt of Marinette, WI shared concerns regarding screening Michigan residents for crisis, the implication it has on follow up care, and the quality of services. Representatives expressed the desire to working collaboratively to find a solution.</li> <li>Barb Brown, a Northpointe employee, shared her background working for both Michigan and Wisconsin. She expressed support for the Northpointe team's passion for mental health services.</li> <li>M. Nerat, Northpointe's Director of Acute Services, clarified the rationale for using OSF St. Francis and also shared that Aurora sent Northpointe an email in 2020 stating they would not do clinical certs for us anymore.</li> <li>Chip Johnston, CEO from Centra Wellness, introduced himself and his background as a CMH employee for 34 years with 17 years as CEO.</li> </ul>	
<b>Board Comment:</b>	<p><u>Discussion:</u> K. Pirlot opened the floor for Board Comments.</p> <ul style="list-style-type: none"> <li>N. Pasternak asked about the status of Gathering Pointe. <ul style="list-style-type: none"> <li>J. Cescolini stated they were using Gathering Pointe like an unofficial drop-in center. It was just a location to provide CLS Services. The CLS services were moved to another location. J. Cescolini asked if we could bring this up at the next meeting so we had time to discuss it.</li> </ul> </li> <li>A. Martin stated she had to leave the last meeting early. There were a lot of employees there to express support of our CEO and it came down to a fierce attack on one of our Board Members. She expressed her dissatisfaction with the interactions.</li> <li>M. Negro expressed that there needs to be an end to the conflict and work together to get things resolved.</li> <li>P. Mueller stated she is hoping we can move forward with this and get beyond this.</li> <li>M. Hofer stated It is not one person, it takes everyone to make the change.</li> <li>K. Pirlot stated his conversation focused on points of service so he agrees with all the public comments that were made. He thinks this organization is much better than it was 6 years ago. Through MDHHS and Wisconsin hopefully this can be squared away. He indicated that everyone will work on this together.</li> </ul>	
<b>Meeting Adjourned:</b>	Chairperson K. Pirlot called for the meeting to be adjourned at 7:20 PM	
<b>Next Meeting:</b>	Regular Board Meeting scheduled for January 18, 2024 and a Special Board Meeting will be scheduled for Conflict Resolution.	

**Document Owner:** Cescolini, Jennifer  
**Collaborators:** Jennifer Cescolini  
Kellie Davis  
Laurie Gardipee

**Approvals**

- Committees: ( 01/18/2024 ) Board of Directors,  
- Signers:

*Laurie Gardipee*

Laurie Gardipee, CARE MANAGER/EXECUTIVE ASST ( 01/19/2024 06:46AM PST )

*Kevin Pirlot*

*Patricia Phillips*

Kevin Pirlot ( 01/20/2024 04:19PM PST ) Patricia Phillips ( 01/30/2024 01:04PM PST )

**Original Effective Date:**

01/18/2024

**Revision Date:**

[01/18/2024 Rev. 0]

**Review Date:**

**Attachments:**

(REFERENCED BY THIS DOCUMENT)

**Other Documents:**

(WHICH REFERENCE THIS DOCUMENT)

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