



## Board of Directors - May 12, 2022

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### Approvals

- Committee Approval: Board of Directors approved on 5/26/2022
  - Signature: Laurie Gardipee, EXECUTIVE ASSISTANT signed on 5/27/2022, 6:16:53 AM
  - Signature: Kevin Pirlot signed on 6/7/2022, 4:47:05 AM
  - Signature: Patricia Phillips signed on 6/3/2022, 4:36:31 AM
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### Revision Insight

Document ID:	12419
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Owner:	Jennifer Gescolini, CHIEF EXECUTIVE OFFICER
Revision Official Date:	5/26/2022

Revision Note:  
No revision note

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DocID: 12419  
 Revision: 0  
 Status: Official  
 Department: Board of Directors  
 Manual(s):

**Committee Minutes : Board of Directors - May 12, 2022**

Board Meeting Information	
Meeting Date: 05/12/2022	Meeting Location:
Meeting Time: 4:30 PM	Northpointe Administrative Conference Room 715 Pyle Drive Kingsford, MI 49802

Agenda Item	Minutes																																																																
Meeting Called to Order:	<ul style="list-style-type: none"> <li>K. Pirlot, Chairperson, called the meeting to order at 4:30pm</li> </ul>																																																																
Board Member Roll Call:	<ul style="list-style-type: none"> <li>L.Gardipee, Executive Assistant, conducted roll call:</li> </ul> <table border="1"> <thead> <tr> <th rowspan="2">Board Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr><td>Mary Stein</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>William Cech</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Millie Hofer</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Joan Luhtanen</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Robert Roberge</td><td></td><td></td><td align="center">X</td><td></td></tr> <tr><td>Ann Martin</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Mari Negro</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Nancy Pasternak</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Patricia Phillips</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Thomas Korpi</td><td align="center">X</td><td></td><td></td><td></td></tr> <tr><td>Kevin Pirlot</td><td align="center">X</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p>	Board Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Mary Stein	X				William Cech	X				Millie Hofer	X				Joan Luhtanen	X				Robert Roberge			X		Ann Martin	X				Mari Negro	X				Nancy Pasternak	X				Patricia Phillips	X				Thomas Korpi	X				Kevin Pirlot	X			
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Representing Administration:	<ul style="list-style-type: none"> <li>J.Cescolini, CEO</li> <li>M.Rooney, Finance</li> </ul>																																																																
Pledge of Allegiance:	<ul style="list-style-type: none"> <li>Recited</li> </ul>																																																																
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**New Business**

**Lift Van Purchase:**

**Discussion:** J. Melius presented information regarding a new vendor with a quote for a van and the lift. A van purchase had been previously approved, but availability has been a problem.

- The cost of the van is \$43,361.00, cost of the lift and safety kit is \$18, 530.00.

<b>Motion By:</b>	M. Negro to move the purchase of the lift van to an action item
<b>Supported By:</b>	P. Phillips
<b>Outcome:</b>	Motion carried

Roll Call Vote	Vote	
	Yes	No
M. Stein	X	
T. Korpi	X	
M. Negro	X	
J. Luhtanen	X	
P. Phillips	X	
M. Hofer	X	
A. Martin	X	
N. Pasternak	X	
W. Cech	X	
K. Pirlot	X	
<b>Outcome:</b>	Motion passed to move the lift van purchase to an action item	

<b>Motion By:</b>	M. Negro to approve the purchase of van with lift for \$61, 891.00
<b>Supported By:</b>	P. Phillips
<b>Outcome:</b>	Motion carried

**Holidays:**

**Discussion:** J. Cescolini stated the Ad Hoc Committee proposed a floating Holiday be added to the Holidays Policy.

- The policy has been revised and appears on the agenda for discussion.
- Various questions answered and the policy will be moved to the Consent Agenda for the next meeting.

**Longevity Pay:**

**Discussion:** J. Cescolini stated the Ad Hoc Committee proposed an increase of \$400.00 for each step in the Longevity Policy.

- The policy has been revised and appears on the agenda for discussion.
- Items requiring editing discussed.
- J. Cescolini will make corrections and the policy will be moved to the Consent Agenda for the next meeting.

**Hughitt Update:**

**Discussion:** J. Cescolini stated that Eden properties sent a floor plan for Hughitt Street apartments. The purchased offer is for the combined properties of Hughitt Street Apartments and also the A Street building.

- Various questions and discussion regarding the property occurred.
- When more information comes in it will be presented to the Board.

**Endowment Request:**

Discussion: J.Cescolini presented a request for the Endowment Fund to assist in the purchase of a wheelchair swing as the individual needed assistance with the shipping cost of \$350.00.

<b>Motion By:</b>	M. Negro to move the shipping costs of \$350.00 for the wheelchair swing being paid by the Endowment Fund to an action item.
<b>Supported By:</b>	P. Phillips
<b>Outcome:</b>	Motion carried

Roll Call Vote	Vote	
	Yes	No
T. Korpi	X	
W. Cech	X	
M. Hofer	X	
J. Luhtanen	X	
A. Martin	X	
M. Negro	X	
N. Pasternak	X	
P. Phillips	X	
M. Stein	X	
K. Pirlot	X	
<b>Outcome:</b>	Motion carried to move the Endowment request to an action Item.	

<b>Motion By:</b>	M. Negro to approve the Endowment request for the amount of \$350.00
<b>Supported By:</b>	P. Phillips
<b>Outcome:</b>	Motion carried

<b>Employment Categories:</b>	<p><u>Discussion:</u> J. Cescolini stated that there are staff who are part-time because of school and work full-time hours when off of school or for other reasons. J. Cescolini is proposing an interim full-time position.</p> <ul style="list-style-type: none"> <li>• This position would allow the employee to receive vacation, sick, and holiday pay in the same capacity as a full-time employee.</li> <li>• Residential staff have not been able to take vacations because they felt guilty leaving the home short.</li> <li>• K. Pirlot asked what the time frame for the ACA is as it may not be Northpointe's choice if they offer the insurance or not.</li> <li>• J. Cescolini will find out the details to update the Board.</li> </ul>																																																		
<b>Financial Reports:</b>	<p><u>Discussion:</u> Financial Reports provided for discussion and various questions answered by M. Rooney.</p> <ul style="list-style-type: none"> <li>• 3/2022 Balance Sheet</li> <li>• 3/2022 Comparative Income Statement</li> <li>• 3/2022 Funding Source Summary</li> <li>• 3/2022 Income Statement</li> </ul>																																																		
<b>Board Contract Grid 05/2022:</b>	<p><u>Discussion:</u> Board Contract Grid provided with the following contracts -</p> <ul style="list-style-type: none"> <li>• Creekside Residential- Renewal</li> <li>• Hope Network- West Lake Cottage- West Lake Cottage</li> </ul> <table border="1" data-bbox="529 558 1385 648"> <tr> <td><b>Motion By:</b></td> <td>P. Phillips to move the Board Contract Grid 5/12/22 to an action item</td> </tr> <tr> <td><b>Supported By:</b></td> <td>W. Cech</td> </tr> <tr> <td><b>Outcome:</b></td> <td>Motion carried</td> </tr> </table> <table border="1" data-bbox="529 680 1385 1073"> <thead> <tr> <th rowspan="2">Roll Call Vote</th> <th colspan="2">Vote</th> </tr> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td>P. Phillips</td><td>X</td><td></td></tr> <tr><td>N. Pasternak</td><td>X</td><td></td></tr> <tr><td>T. Korpl</td><td>X</td><td></td></tr> <tr><td>A. Martin</td><td>X</td><td></td></tr> <tr><td>W. Cech</td><td>X</td><td></td></tr> <tr><td>M. Hofer</td><td>X</td><td></td></tr> <tr><td>J. Luhtanen</td><td>X</td><td></td></tr> <tr><td>M. Negro</td><td>X</td><td></td></tr> <tr><td>M. Stein</td><td>X</td><td></td></tr> <tr><td>K. Pirlot</td><td>X</td><td></td></tr> <tr> <td><b>Outcome:</b></td> <td colspan="2">Board Contract Grid moved to an action item.</td> </tr> </tbody> </table> <table border="1" data-bbox="529 1104 1385 1220"> <tr> <td><b>Motion By:</b></td> <td>P. Phillips to approve the contracts with Creekside Residential and Hope Network- West Lake Cottage</td> </tr> <tr> <td><b>Supported By:</b></td> <td>A. Martin</td> </tr> <tr> <td><b>Outcome:</b></td> <td>Motion carried</td> </tr> </table>	<b>Motion By:</b>	P. Phillips to move the Board Contract Grid 5/12/22 to an action item	<b>Supported By:</b>	W. Cech	<b>Outcome:</b>	Motion carried	Roll Call Vote	Vote		Yes	No	P. Phillips	X		N. Pasternak	X		T. Korpl	X		A. Martin	X		W. Cech	X		M. Hofer	X		J. Luhtanen	X		M. Negro	X		M. Stein	X		K. Pirlot	X		<b>Outcome:</b>	Board Contract Grid moved to an action item.		<b>Motion By:</b>	P. Phillips to approve the contracts with Creekside Residential and Hope Network- West Lake Cottage	<b>Supported By:</b>	A. Martin	<b>Outcome:</b>	Motion carried
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<b>Annual Policy Review (no changes):</b>	<p><u>Discussion:</u> Exposure Control Plan</p> <ul style="list-style-type: none"> <li>• No discussion</li> <li>• Moved to the Consent Agenda</li> </ul>																																																		
<b>Miscellaneous Reports</b>	<table border="1"> <tr> <td data-bbox="367 1358 594 1413"><b>CMHAM Weekly Update:</b></td> <td data-bbox="599 1358 1513 1413"> <ul style="list-style-type: none"> <li>• CMHAM April 29th, 2022</li> </ul> </td> </tr> <tr> <td data-bbox="367 1419 594 1556"><b>NorthCare Update:</b></td> <td data-bbox="599 1419 1513 1556"> <p><u>Discussion:</u> Northcare meeting was held on 05/11/2022</p> <ul style="list-style-type: none"> <li>• Discussion about privatization and the need to continue to make phone calls</li> <li>• M. Negro stated that the Keweenaw received a great deal on vehicle purchases.</li> <li>• Tim wanted to thank our CEO for working together with other CMHs to work on the staffing shortage.</li> </ul> </td> </tr> </table>	<b>CMHAM Weekly Update:</b>	<ul style="list-style-type: none"> <li>• CMHAM April 29th, 2022</li> </ul>	<b>NorthCare Update:</b>	<p><u>Discussion:</u> Northcare meeting was held on 05/11/2022</p> <ul style="list-style-type: none"> <li>• Discussion about privatization and the need to continue to make phone calls</li> <li>• M. Negro stated that the Keweenaw received a great deal on vehicle purchases.</li> <li>• Tim wanted to thank our CEO for working together with other CMHs to work on the staffing shortage.</li> </ul>																																														
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<b>Board Comment:</b>	<ul style="list-style-type: none"> <li>• K. Pirlot stated when a Bureaucrat in Lansing is demanding a lot of reports they are trying to build a case to support something or building a case to get rid of something.</li> <li>• M. Negro stated when K. Pirlot talked to Ed McBroom, he is part sponsor on that bill to privatize.</li> <li>• W. Cech stated the dedication and the emotion of this Board works into something positive.</li> </ul>																																																		
<b>Meeting Adjourned:</b>	Chairperson K. Pirlot called for the meeting to be adjourned at 6:00 pm																																																		
<b>Next Meeting:</b>	Regular Board Meeting May 26, 2022																																																		

<b>Document ID</b>	12419	<b>Document Status</b>	Official
<b>Department</b>	Board of Directors	<b>Department VP/Director</b>	Cescolini, Jennifer
<b>Document Owner</b>	Cescolini, Jennifer	<b>Next Review Date</b>	
<b>Original Effective Date</b>	05/26/2022		
<b>Revised</b>	[05/26/2022 Rev. 0]		
<b>Attachments:</b> <b>(REFERENCED BY THIS DOCUMENT)</b>			
<b>Other Documents:</b> <b>(WHICH REFERENCE THIS DOCUMENT)</b>			

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