



Board of Directors - April 21, 2022

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Approvals

- Committee Approval: Board of Directors approved on 5/12/2022
 - Signature: Laurie Gardipee, EXECUTIVE ASSISTANT signed on 5/13/2022, 8:36:43 AM
 - Signature: Kevin Pirlot signed on 5/25/2022, 5:05:30 AM
 - Signature: Patricia Phillips signed on 5/16/2022, 7:20:44 AM
-

Revision Insight

Document ID: 12383
Revision Number: 0
Owner: Jennifer Cescolini, CHIEF EXECUTIVE OFFICER
Revision Official Date: 5/12/2022

Revision Note:
[Department changed from Administration to Board of Directors by Cescolini, Jennifer on 25-APR-2022]



DocID: 12383
 Revision: 0
 Status: Official
 Department: Board of Directors
 Manual(s):

Committee Minutes : Board of Directors - April 21, 2022

Board Meeting Information	
Meeting Date: 4/21/22	Meeting Location:
Meeting Time: 4:30 PM	Northpointe Administrative Conference Room 715 Pyle Drive Kingsford, MI 49802

Agenda Item	Minutes																																																																
Meeting Called to Order:	<ul style="list-style-type: none"> K.Pirlot, Chairperson, called the meeting to order at 4:32PM 																																																																
Board Member Roll Call:	<ul style="list-style-type: none"> L.Gardipee, Executive Assistant, conducted roll call: <table border="1"> <thead> <tr> <th rowspan="2">Board Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr><td>M.Stein</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>William Cech</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Millie Hofer</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Tom Korpi</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Joan Luhtanen</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Ann Martin</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Mari Negro</td><td></td><td></td><td>X</td><td></td></tr> <tr><td>Nancy Pasternak</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Patricia Phillips</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Kevin Pirlot</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Robert Roberge</td><td>X</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p>	Board Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	M.Stein	X				William Cech	X				Millie Hofer	X				Tom Korpi	X				Joan Luhtanen	X				Ann Martin	X				Mari Negro			X		Nancy Pasternak	X				Patricia Phillips	X				Kevin Pirlot	X				Robert Roberge	X			
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Representing Administration:	<ul style="list-style-type: none"> J.Cescolini, CEO M.Rooney, Finance 																																																																
Pledge of Allegiance:	<ul style="list-style-type: none"> Recited 																																																																
Public Comment:	<ul style="list-style-type: none"> J. Cescolini handed out the invitation for the Earth Day Celebration at the Forever Friendship Drop-In-Center 																																																																
Approval/Amendments to Consent Agenda:	<p>Discussion: K.Pirlot requested approval or amendment of the Consent Agenda.</p> <table border="1"> <tr> <td>Motion By:</td> <td>P. Phillips to approve the Consent Agenda</td> </tr> <tr> <td>Supported By:</td> <td>M. Hofer</td> </tr> <tr> <td>Outcome:</td> <td>Consent Agenda approved</td> </tr> </table>	Motion By:	P. Phillips to approve the Consent Agenda	Supported By:	M. Hofer	Outcome:	Consent Agenda approved																																																										
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Approval of Agenda:	<p>Discussion: K.Pirlot requested approval or amendment of the meeting agenda.</p> <ul style="list-style-type: none"> J.Cescolini requested the addition of the request to purchase additional air filters under the Covid Grant. <table border="1"> <tr> <td>Motion By:</td> <td>W. Cech to approve the agenda with the addition</td> </tr> <tr> <td>Supported By:</td> <td>J. Luhtanen</td> </tr> <tr> <td>Outcome:</td> <td>Agenda approved as amended</td> </tr> </table>	Motion By:	W. Cech to approve the agenda with the addition	Supported By:	J. Luhtanen	Outcome:	Agenda approved as amended																																																										
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New Business																																																		
Appointment to Recipient Rights Advisory Committee:	<p>Discussion: Appointment to the RRAC had not been made at the previous meeting.</p> <ul style="list-style-type: none"> • R. Roberge and M. Negro would like to continue on the Recipient Rights Advisory Committee • K. Pirlot appointed R. Roberge and M. Negro to the Recipient Rights Advisory Committee 																																																	
Financial Reports:	<p>Discussion: Financial Reports provided for discussion and various questions answered by M.Rooney.</p> <ul style="list-style-type: none"> • 2/2022 Check Disbursement • 2/2022 Check Register • 2/2022 Income Statement • 2/2022 Comparative Income Statement <ul style="list-style-type: none"> ◦ M.Rooney indicated a budget amendment will be coming to the Board once decisions are made regarding employee benefit policies • 2/2022 Balance Sheet <ul style="list-style-type: none"> ◦ M.Rooney indicated that expenses are trending in line with expectations and on track with last fiscal year • 2/2022 Funding Source Summary <ul style="list-style-type: none"> ◦ M.Rooney explained the decrease in GF expenses is largely related to the public health emergency maintaining Medicaid beneficiaries without spend down requirements. • 3/2022 Check Disbursement • 3/2022 Check Register with invoices 																																																	
Board Contract Grid 04/21/2022:	<p>Discussion: Board Contract Grid provided with the following contracts</p> <ul style="list-style-type: none"> • Turning leaf for a new placement, • Hope Network for annual renewal • NorthCare Network Finance renewal. <table border="1" data-bbox="529 709 1383 802"> <tr> <td>Motion By:</td> <td>P. Phillips to move the Board Contract Grid 4/21/2022 to an action item</td> </tr> <tr> <td>Supported By:</td> <td>A. Martin</td> </tr> <tr> <td>Outcome:</td> <td>Motion carried.</td> </tr> </table> <table border="1" data-bbox="529 831 1383 1188"> <thead> <tr> <th rowspan="2">Roll Call Vote</th> <th colspan="2">Vote</th> </tr> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td>R. Roberge</td><td>X</td><td></td></tr> <tr><td>W. Cech</td><td>X</td><td></td></tr> <tr><td>M. Hofer</td><td>X</td><td></td></tr> <tr><td>J. Luhtanen</td><td>X</td><td></td></tr> <tr><td>M. Stein</td><td>X</td><td></td></tr> <tr><td>A. Martin</td><td>X</td><td></td></tr> <tr><td>N. Pasternak</td><td>X</td><td></td></tr> <tr><td>P. Phillips</td><td>X</td><td></td></tr> <tr><td>T. Korpi</td><td>X</td><td></td></tr> <tr><td>K. Pirlot</td><td>X</td><td></td></tr> </tbody> </table> <table border="1" data-bbox="529 1197 1383 1226"> <tr> <td>Outcome:</td> <td>Motion Passed to move the Board Contract Grid to an action item.</td> </tr> </table> <table border="1" data-bbox="529 1255 1383 1373"> <tr> <td>Motion By:</td> <td>P. Phillips to approve the contracts with Turning Leaf, Hope Network, and NorthCare Network</td> </tr> <tr> <td>Supported By:</td> <td>T. Korpi</td> </tr> <tr> <td>Outcome:</td> <td>Motion carried.</td> </tr> </table>	Motion By:	P. Phillips to move the Board Contract Grid 4/21/2022 to an action item	Supported By:	A. Martin	Outcome:	Motion carried.	Roll Call Vote	Vote		Yes	No	R. Roberge	X		W. Cech	X		M. Hofer	X		J. Luhtanen	X		M. Stein	X		A. Martin	X		N. Pasternak	X		P. Phillips	X		T. Korpi	X		K. Pirlot	X		Outcome:	Motion Passed to move the Board Contract Grid to an action item.	Motion By:	P. Phillips to approve the contracts with Turning Leaf, Hope Network, and NorthCare Network	Supported By:	T. Korpi	Outcome:	Motion carried.
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Crossroads Demolition:	<ul style="list-style-type: none"> • Discussion: J. Melius discussed the demolition of Crossroads by Bill Neuens in the amount of \$24, 002.00 which included the capping and documentation. Only one other higher bid was obtained as other requests for bid were declined. <table border="1" data-bbox="529 174 1385 264"> <tr> <td>Motion By:</td> <td>P.Phillips to move to action item</td> </tr> <tr> <td>Supported By:</td> <td>W.Cech</td> </tr> <tr> <td>Outcome:</td> <td>Demolition moved to an action item.</td> </tr> </table> <table border="1" data-bbox="529 296 1385 657"> <thead> <tr> <th rowspan="2">Roll Call Vote</th> <th colspan="2">Vote</th> </tr> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td>P. Phillips</td><td>X</td><td></td></tr> <tr><td>N. Pasternak</td><td>X</td><td></td></tr> <tr><td>R. Roberge</td><td>X</td><td></td></tr> <tr><td>T. Korpi</td><td>X</td><td></td></tr> <tr><td>A. Martin</td><td>X</td><td></td></tr> <tr><td>W. Cech</td><td>X</td><td></td></tr> <tr><td>M. Hofer</td><td>X</td><td></td></tr> <tr><td>J. Luhtanen</td><td>X</td><td></td></tr> <tr><td>M. Stein</td><td>X</td><td></td></tr> <tr><td>K. Pirlot</td><td>X</td><td></td></tr> </tbody> </table> <table border="1" data-bbox="529 688 1385 779"> <tr> <td>Motion By:</td> <td>J.Luhtanen to approve demolition</td> </tr> <tr> <td>Supported By:</td> <td>N.Pasternak</td> </tr> <tr> <td>Outcome:</td> <td>Motion carried.</td> </tr> </table>	Motion By:	P.Phillips to move to action item	Supported By:	W.Cech	Outcome:	Demolition moved to an action item.	Roll Call Vote	Vote		Yes	No	P. Phillips	X		N. Pasternak	X		R. Roberge	X		T. Korpi	X		A. Martin	X		W. Cech	X		M. Hofer	X		J. Luhtanen	X		M. Stein	X		K. Pirlot	X		Motion By:	J.Luhtanen to approve demolition	Supported By:	N.Pasternak	Outcome:	Motion carried.		
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Ad Hoc Update:	<ul style="list-style-type: none"> • Discussion: K.Pirlot provided an update from the Board Ad Hoc Committee <ul style="list-style-type: none"> ◦ Floating Holiday: <ul style="list-style-type: none"> ▪ K. Pirlot stated the Ad Hoc Committee recommends to add a Floating Holiday for each employee. ▪ A policy would be drafted for return to the next meeting. ▪ The Floating Holiday would allow for each employee to choose the day off in which he/she wishes. ▪ K. Pirlot stated this way the office did not need to be shut down and employees would be able to choose a day off of importance. ◦ Longevity: <ul style="list-style-type: none"> ▪ K. Pirlot stated the Ad Hoc Committee recommendation is to increase each level of longevity by \$400.00 as the amounts had not been changed in over 25 years. ▪ A policy would be drafted for return to the next meeting. 																																																	
Recycling Program:	<ul style="list-style-type: none"> • Discussion: L. Gardipee shared that the bench for Belgium Pointe which has been ordered as a result of the recycling program. 																																																	
CEO Report and Personal Report:	<ul style="list-style-type: none"> • Discussion: The CEO Report and Personnel Report was provided for discussion. 																																																	
Request for Grant Purchase:	<ul style="list-style-type: none"> • Discussion: J. Cescolini requested approval to purchase 15 additional air purifier filters to be covered by the NorthCare Covid Grant. (\$14,625.00) <table border="1" data-bbox="529 1224 1385 1314"> <tr> <td>Motion By:</td> <td>T. Korpi to move the purchase request for filter to an action item</td> </tr> <tr> <td>Supported By:</td> <td>A. Martin</td> </tr> <tr> <td>Outcome:</td> <td>Purchase request moved to an action item.</td> </tr> </table> <table border="1" data-bbox="529 1346 1385 1707"> <thead> <tr> <th rowspan="2">Roll Call Vote</th> <th colspan="2">Vote</th> </tr> <tr> <th>Yes</th> <th>No</th> </tr> </thead> <tbody> <tr><td>P. Phillips</td><td>X</td><td></td></tr> <tr><td>N. Pasternak</td><td>X</td><td></td></tr> <tr><td>R. Roberge</td><td>X</td><td></td></tr> <tr><td>T. Korpi</td><td>X</td><td></td></tr> <tr><td>A. Martin</td><td>X</td><td></td></tr> <tr><td>W. Cech</td><td>X</td><td></td></tr> <tr><td>M. Hofer</td><td>X</td><td></td></tr> <tr><td>J. Luhtanen</td><td>X</td><td></td></tr> <tr><td>M. Stein</td><td>X</td><td></td></tr> <tr><td>K. Pirlot</td><td>X</td><td></td></tr> </tbody> </table> <table border="1" data-bbox="529 1707 1385 1854"> <tr> <td>Outcome:</td> <td>Motion approved to move purchase to action item.</td> </tr> <tr> <td>Motion By:</td> <td>P. Phillips to approve the purchase of 15 additional air filters under the NorthCare Covid Grant.</td> </tr> <tr> <td>Supported By:</td> <td>M. Hofer</td> </tr> <tr> <td>Outcome:</td> <td>Motion carried.</td> </tr> </table>	Motion By:	T. Korpi to move the purchase request for filter to an action item	Supported By:	A. Martin	Outcome:	Purchase request moved to an action item.	Roll Call Vote	Vote		Yes	No	P. Phillips	X		N. Pasternak	X		R. Roberge	X		T. Korpi	X		A. Martin	X		W. Cech	X		M. Hofer	X		J. Luhtanen	X		M. Stein	X		K. Pirlot	X		Outcome:	Motion approved to move purchase to action item.	Motion By:	P. Phillips to approve the purchase of 15 additional air filters under the NorthCare Covid Grant.	Supported By:	M. Hofer	Outcome:	Motion carried.
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Miscellaneous Reports	Northpointe News:	<ul style="list-style-type: none"> • Community Newsletter (Informational)
	CMHAM Weekly Updates:	<ul style="list-style-type: none"> • April 15, 2022
	North Care Update:	<ul style="list-style-type: none"> • A.Martin requested an overview from M. Rooney regarding the proposed bills regarding changed to mental health. • M.Rooney provided brief overview of the bills - the impact of privatization and loss of our local voice.
Public Comment:	<ul style="list-style-type: none"> • J. Melius stated it costs a lot to live in Michigan and in order to draw people back Northpointe needs good incentives. Longevity is a good incentive to draw people in. 	
Board Comment:	<ul style="list-style-type: none"> • R. Roberge stated the Governor can veto the bills they are trying to pass. 	
Meeting Adjourned:	<ul style="list-style-type: none"> • Chairperson K. Pirlot called for the meeting to be adjourned at 6:06 PM 	
Next Meeting:	<ul style="list-style-type: none"> • Regular Board Meeting 05/ 12/2022 	

Document ID	12383	Document Status	Official
Department	Board of Directors	Department VP/Director	Cescolini, Jennifer
Document Owner	Cescolini, Jennifer	Next Review Date	
Original Effective Date	05/12/2022		
Revised	[05/12/2022 Rev. 0]		
Attachments: (REFERENCED BY THIS DOCUMENT)			
Other Documents: (WHICH REFERENCE THIS DOCUMENT)			

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