



Recipient Rights Advisory Committee - April 25, 2022

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Committee Minutes : Recipient Rights Advisory Committee - April 25, 2022

Recipient Rights Advisory Committee Meeting Information

Meeting Date: 04/25/2022	Meeting Location:
Meeting Time: 12:00PM	Northpointe Administrative Conference Room 715 Pyle Drive Kingsford, MI 49802

Agenda Item	Minutes																																																	
Meeting Called to Order:	<ul style="list-style-type: none"> M.Negro, Chairperson, called the meeting to order at 12:05 PM 																																																	
RRAC Member Roll Call:	<ul style="list-style-type: none"> L.Gardipee, Executive Assistant, conducted roll call: <table border="1" data-bbox="609 808 1302 1165"> <thead> <tr> <th rowspan="2">RRAC Member</th> <th colspan="2">Present</th> <th colspan="2">Absent</th> </tr> <tr> <th>Onsite</th> <th>Remote*</th> <th>Excused</th> <th>Unexcused</th> </tr> </thead> <tbody> <tr><td>Robert Roberge</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Brian Nord-Grenier</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>William Bouchard</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Myra Christophersen</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Robert Erickson</td><td></td><td></td><td>X</td><td></td></tr> <tr><td>Lois Tovar</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Pam Sundquist</td><td>X</td><td></td><td></td><td></td></tr> <tr><td>Mari Negro</td><td>X</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*Remote participation per request for reasonable accommodations under ADA</p> Representing Administration: Kattie Smith, Phil Gardiepy-Hefner, Jen Cescolini 	RRAC Member	Present		Absent		Onsite	Remote*	Excused	Unexcused	Robert Roberge	X				Brian Nord-Grenier	X				William Bouchard	X				Myra Christophersen	X				Robert Erickson			X		Lois Tovar	X				Pam Sundquist	X				Mari Negro	X			
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Approval of the Agenda	<p>Discussion: M. Negro asked for Approval of the Agenda.</p> <table border="1" data-bbox="516 1291 1395 1386"> <tr><td>Motion By:</td><td>Pam Sundquist</td></tr> <tr><td>Supported By:</td><td>Brian Nord-Grenier</td></tr> <tr><td>Outcome:</td><td>Agenda Approved</td></tr> </table>	Motion By:	Pam Sundquist	Supported By:	Brian Nord-Grenier	Outcome:	Agenda Approved																																											
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Approval of Minutes:	<p>Discussion: M. Negro requested approval or amendment of the meeting agenda.</p> <table border="1" data-bbox="516 1476 1395 1570"> <tr><td>Motion By:</td><td>Robert Roberge</td></tr> <tr><td>Supported By:</td><td>Bill Bouchard</td></tr> <tr><td>Outcome:</td><td>Agenda Approved</td></tr> </table>	Motion By:	Robert Roberge	Supported By:	Bill Bouchard	Outcome:	Agenda Approved																																											
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Election of Officers

Discussion: K. Smith asked the Committee if there were any nominations from the floor for Chairperson for the RRAC:

- R. Roberge nominated Mari Negro.
- K. Smith asked to close the nominations and cast the Ballots for Mari Negro to remain Chairperson to the RRAC.

Motion By:	Robert Roberge
Supported By:	Brian Nord-Grenier
Outcome:	Motion moved to roll call vote

Roll Call Vote	Vote	
	Yes	No
Pam Sundquist	X	
Robert Roberge	X	
Lois Tovar		Abstained
Myra Christophersen	X	
Bill Bouchard	X	
Brian Nord-Grenier	X	
Mari Negro	X	
Outcome:	Motion Carries for Mari Negro to remain Chairperson of the RRAC by unanimous Ballot	

Discussion: K. Smith asked for Nominations from the floor for Vice-Chair Person for the RRAC.

- M. Negro moved to nominate Brian Nord-Grenier for the Vice-Chair person
- K. Smith asked Brian Nord-Grenier if he accepted the nomination. Brian nodded his head yes

Motion By:	Mari Negro
Supported By:	Pam Sundquist
Outcome:	Nomination of Brian Nord-Grenier Accepted

- Hearing no further nominations Mari Negro moved to close nominations and cast a unanimous Ballot.

Motion By:	Mari Negro
Supported By:	Robert Roberge
Outcome:	Hearing no other nominations M. Negro moves to close nominations and cast a unanimous ballot for Brian Nord-Grenier for Vice- Chair person to the RRAC

Roll Call Vote	Vote	
	Yes	No
Robert Roberge	X	
Pam Sundquist	X	
Myra Christophersen	X	
Bill Bouchard	X	
Brian Nord-Grenier	X	
Lois Tovar	X	
Mari Negro	X	
Outcome:	Motion Carries for Brian Nord- Grenier to be the Vice-Chairperson for the RRAC	

Recipient Rights Operating Budget:

Discussion:.. Negro asked if anyone had comments or questions on the RR Operationg Budget?

- K. Smith stated she does not have the budget. K. Smith says she has to get it from M. Rooney. K. Smith stated she will send it to the members if she receives it from M. Rooney.

Quarterly Report:	<p>Discussion: K. Smith asked for suggestions and questions.</p> <ul style="list-style-type: none"> • K. Smith reviewed the Quarterly Report • YTD totals were not added in. K. Smith will have it totaled for the next meeting, • J. Cescolini is helping K. Smith find a new format for the quarterly report. • K. Smith is looking for information from the Committee to see what information the Committee would like to see. • K. Smith stated this was two quarters as the January meeting was canceled. • K. Smith explained missed medications could be just that staff did not know where medication was. • J. Cescolini brought up the staff double-check sheet. • J. Cescolini also stated the Health and Medications training is now more in detail for staff. • K. Smith stated policy states an Incident report needs to be written when an individual refuses medications. She is looking at a way to facilitate this issue. • M. Negro would like the information to be documented on an incident report but let the committee know how many out of the total were for this individual. She wants to ensure action is being taken to try and improve this. • M. Christophersen asked how the homes were trying to remedy less falls. Incident report goes to the Home Supervisor, and Care Manager. Then it will be decided if it was a one time thing or is there special equipment needed. • J. Cescolini stated the the DON looks at every incident report and looks for trends or if there is a medical reason they might be falling. They also may need OT or PT to stop this from happening. • M. Negro what disruptive household behavior was? • K. Smith stated it was refusing to participate in safety drills or ADL's , breaking rules, inappropriate calls to 911. Many of these were an individual refusing fire drills. • M. Christophersen asked about the unexpected death? • K. Smith stated she would get the codes and definitions to the Committee members if they would like them. • K. Smith will try to track the number of incident reports that lead to RR investigations. She wants this information to be more meaningful for the board. • K. Smith puts the legal citation on each one so the Committee knows what is being investigated. 3 of the investigations were ending at the last meeting so were added to this report. • K. Smith put a (c) next to the reports that were in a Contract home. • M. Negro asked if there was some way to put more teeth into the Contract Homes because there seems to be more issues in those homes. • K. Smith said the Committee can request to find out how many violations a Contract home has and look at that when the Contract is due. • J. Cescolini stated that all this information is reviewed before a Contract is renewed.. • K. Smith stated she will find out from the state, how specific she can get with giving the Committee the information. The State sometimes does not allow her to be that specific. • The contract homes do a RR Violation and fill out a release and it is sent to other CMH's to see if they have violations. Northpointe's form now has the violation and the action taken. • K. Smith said they get worried when staff do not own their mistakes. • M. Negro stated she doesn't think it is necessary to name the Contract home. Just let the Committee know how many allegations in Home A, Home B, etc so the Committee can monitor. • K. Smith stated as her and J. Cescolini work on this report they will put that information in there. • The last page is the training K. Smith and P.. Hefner-Gardipee provide to others.
2021 ORR Annual Report. (K. Smith)	<p>Discussion: K. Smith asked if there were any questions regarding the 2021 ORR Annual report?</p> <ul style="list-style-type: none"> • This report is a numbers report that the State requires. • Everything in the Quarterly report is in this and the information is sent to the Board of Directors. • This report was submitted in December to the State.
Committee Training:	<p>Discussion: K. Smith asked what training the Committee would like?</p> <ul style="list-style-type: none"> • No training this quarter • The next meeting K. Smith will go through the Unusual incident report training. • K. Smith asked if there were any suggestions for Training's. • M. Negro stated she would like the Investigative Process also to update the Committee. • K. Smith will also provide the Unusual Incident report definitions for the Committee • J. Cescolini stated a folder would be good for resource documents. • K. Smith will let the Committee know if there are any changes to Policies.
Miscellaneous/Committee Member Prerogative:	<p>Discussion: M. Negro asked if there were any Miscellaneous/Committee Member Comment?</p> <ul style="list-style-type: none"> • J. Cescolini asked the Committee to look at their roster to ensure their information is correct. • K. Smith added to check the term dates in case they are coming up.
Public Comment:	<p>Discussion: M. Negro opened the floor for Public Comments</p> <ul style="list-style-type: none"> • No Public Comments
Meeting Adjourned:	M. Negro adjourned the meeting at 2:10 PM

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Department	Recipient Rights	Department VP/Director	Smith, Katie
Document Owner	Gardipee, Laurie	Next Review Date	

Attachments:
(REFERENCED BY THIS DOCUMENT)
Other Documents:
(WHICH REFERENCE THIS DOCUMENT)

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