



**Board of Directors
Meeting Minutes**

715 Pyle Drive
Kingsford, MI 49802
(906) 774-0522

Meeting Date: 6/18/2020

Meeting Time: 4:30 pm

Location: Online - ZOOM <https://zoom.us>
Via Phone - 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

Call to Order:

J. Luhtanen, Chairperson, called the meeting to order at 4:32 p.m.

Roll Call:

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent	Negro, Mari*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hafeman, Jan *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy **	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Millie *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Zevitz, Michael Dr. *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin **	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas **	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Martin, Ann *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan *	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

* Zoom conference from alternate site ** Telephone attendance

Representing Administration:

J. Cescolini, J. Lindow, V. Johnson

Pledge of Allegiance:

Withheld do to Covid - 19

Public Comment:

None

Approve/Amend Consent Agenda:

J. Luhtanen requested approval or amendment of the Consent Agenda.

Action: Remove Agenda from the Consent Agenda.

Motion by: J. Hafeman **Second by:** K. Pirlot to remove the Agenda from the Consent Agenda.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Action: To approve Consent Agenda with the removal of the Agenda.

Motion by: J. Hafeman **Second by:** A. Martin to approve amendments to the Consent agenda.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Action: J. Cescolini would like to add under new business direct care workers premium pay, vacation and new Ad Hoc meeting date.

Motion by: T. Korpi **Second by:** J. Hafeman to approve the agenda with additions.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Approval of Previous Meeting Minutes & Financial Reports:

J. Luhtanen asked for approval or amendment of the meeting minutes and financial reports.



Board of Directors Meeting Minutes

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Action: To approve meeting minutes and financial reports as presented.

Motion by: A. Martin **Second by:** T. Korpi to approve minutes and financial reports.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofcr, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Action: Move to approve Ad Hoc Policy Revisions with corrections.

Motion by: J. Hafeman **Second by:** A. Martin to approve Ad Hoc Policy Revisions with corrections.

New Business:

Balance Sheet – April 30, 2020

J. Lindow reviewed the Balance Sheet with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting

Income Statement – April 30, 2020

J. Lindow reviewed the Income Statement with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting.

Comparative Income Statement – April 30, 2020

J. Lindow reviewed with the board the Comparative Income Statement with the board. Miscellaneous questions addressed.

Outcome: Action Item next meeting.

Funding Source – April 30, 2020

J. Lindow reviewed with the board the Funding Source – April 30, 2020. Miscellaneous questions addressed.

Outcome: Action item next meeting.

Proposed Mid -Year Budget

J. Lindow reviewed the Proposed Mid – Year Budget with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting

Cost of Living Adjustment (Cola)

J. Cescolini reviewed information about providing a 3% Cost of Living Adjustment across the board for employees. Employees would receive back pay from October 2019 to present.

Miscellaneous questions addressed.

Action: Move to an Action item at tonight's board meeting.

Motion by J. Hafeman Second by: R. Roberge to move 3% Cost of Living Adjustment with back pay from October 2019 to present to Action item at tonight's board meeting

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion carried unanimously.

J. Luhtanen asked for a motion to approve the 3% Cost of Living Adjustment with retroactive back to October 2019.

Motion by: J. Hafeman **Second by:** P. Phillips to approve 3% Cost of Living Adjustment with retroactive back to October 2019.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion carried unanimously.

CEO Report

J. Cescolini reviewed her CEO report with the board. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid June 18, 2020 (Insight/VM Ware, Creekside Residential)

J. Cescolini reviewed with the board the Contract Grid June 18, 2020 with the board.

Miscellaneous questions addressed.

Outcome: Move to an Action item at tonight's board meeting.

Motion by: J. Hafeman **Second By:** K. Pirlot to move Contract Grid to an **Action** Item.



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Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion carried unanimously.

J. Luhtanen asked for a motion to approve the Contract Grid.

Motion By: J Hafeman **Second by:** K. Pirlot to approve Contract Grid as presented.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Motion carried unanimously.

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update – June 5, 2020

Outcome: Place on file

Public Comment

None

Board Comment

None

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update – June 5, 2020

Outcome: Place on file

Public Comment

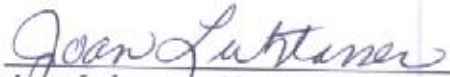
None

Board Comment

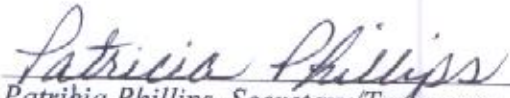
Adjourn

J. Luhtanen, Chairperson, adjourned meeting at 5:325:34 p.m.

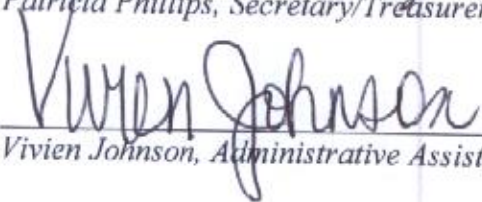
*The Next Regular Board meeting is scheduled for Thursday, July 9, 2020
via Zoom/telephone at 4:30 p.m.*



Joan Luhtanen, Chairperson



Patricia Phillips, Secretary/Treasurer



Vivien Johnson, Administrative Assistant