

Board of Directors Meeting Minutes

715 Pyle Drive
Kingsford, MI 49802
(906) 774-0522

Meeting Date: 12-3-2020

Meeting Time: 4:30 pm

Location: Online - ZOOM <https://zoom.us>
Via Phone - 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

Call to Order:

J. Luhtanen, Chairperson, called the meeting to order at 4:32 p.m.

Roll Call:

V. Johnson, Administrative Assistant conducted the roll call

| Member | Attendance | Member | Attendance |
|---|--|--|---|
| Dehn, Janet** Township | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at | Negro, Mari* Meyer Township Menominee, MI | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at |
| Hafeman, Jan* | <input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input checked="" type="checkbox"/> Joined at 4:36 | Pasternak, Nancy* Iron County, MI | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at |
| Hofer, Millie* Menominee County | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at | Phillips, Patricia** Meyer Township Menominee, MI | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at |
| Roberge, Robert* Breitung Township | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at | Korpi, Thomas** | <input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent <input type="checkbox"/> Joined at |
| Pirlot, Kevin* Dickinson County | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at | Danielson, James* Norway Dickinson County | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined |
| Martin, Ann* Dickinson County | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at | Luhtanen, Joan* Iron Mountain, MI | <input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent <input type="checkbox"/> Joined at |

* Zoom conference from alternate site ** Telephone attendance

Representing Administration:

J. Cescolini, V. Johnson, J. Lindow

Pledge of Allegiance:

Withheld do to COVID-19

Public Comment:

None

Approve/Amend Consent Agenda:

J. Luhtanen requested approval or amendment of the Consent agenda.

M. Negro noted that the minutes need to reflect with County, Township and State the Board member is representing.

Motion by A. Martin to approve the Consent Agenda with corrections to the Board minutes dated 11-19-2020 **Second By:** P. Phillips to approve the Consent Agenda with corrections to Board minutes date 11-19-2020.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

Approve/Amend Agenda

J. Luhtanen requested approval or amendment of the Agenda.

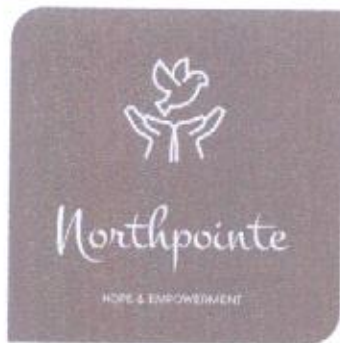
J. Luhtanen would like to add under New Business (F) addendum to Jen's current Contract to included vacation payout for year 2020.

Motion by A. Martin **Second by** J. Hafeman to approve the Agenda with additions item.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.



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Annual Policy Reviews

Board Member discussed changes that had been made to the policies. A. Martin had some grammatical that need to be correct. A. Martin to drop off corrections to the office. M. Hofer had miscellaneous question about Access to Service. J. Cescolini addressed M. Hofer questions.

Outcome: Access to Service will be brought back to the next Board meeting. Anti-Kickback And Stark Law, Emergency Services, Investment and Reports Consent Agenda next meeting.

New Business:

Check Disbursement Report October 2020

J. Lindow reviewed the Check Disbursement Report with the Board. Miscellaneous questions addressed.

Outcome: Action Item next meeting

MMRMS Insurance Renewal

J. Lindow review the MMRMS Insurance Renewal with the Board. Miscellaneous questions addressed.

Motion By. J. Hafeman to move MMRMS Insurance Renewal to an ACTION item at tonight's meeting. **Seconded by.** K. Pirlot to move MMRMS Insurance Renewal to an ACTION item at tonight's meeting.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

J. Luhtanen asked for a Motion to Approve MMRMS Insurance Renewal payment

Motion by. J. Hafeman **Seconded by.** N. Pasternak to Approve MMRMS Insurance Renewal payment.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

General Fund

J. Cescolini reviewed with the Board the General Fund. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid 12-3-20 (Cornerstone AFC, Virginia Freeborn L.L. Psychologist, Lucidoc)

J. Cescolini review with the Board the Contract Grid. Miscellaneous questions addressed.

Motion by J. Hafeman Seconded by P. Phillips to move the Contract Grid to an Action item at tonight's meeting.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

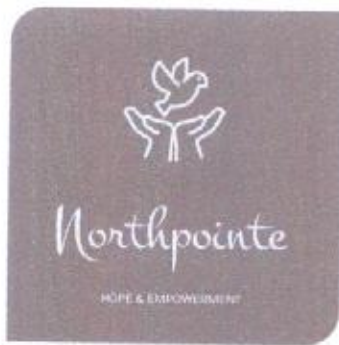
J. Luhtanen asked for a motion to approve the Contract Grid.

Motion by: J. Hafeman Seconded by: P. Phillips to approve the Contract Grid at tonight's meeting.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.



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Eden Property Lease Agreement

J. Cescolini and B. Johnson review with the Board the lease agreement. C. Beauchamp talked with the Board about the positive impact this lease agreement would have Northpointe. Miscellaneous question addressed.

Motion by: J. Hafeman **Seconded by:** N. Pasternak to move to an **ACTION** item at tonight's meeting.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

J. Luhtanen asked for a motion to approve the Lease Agreement with Eden Property as presented at tonight's meeting.

Motion by: J. Hafeman **Seconded by:** N. Pasternak to approve the Lease Agreement with Eden Property.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|--|--------------------|---|--|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Vote was 2 no and 9 yes. Motion approved

MERS Addendums

J. Cescolini reviewed with the Board the Addendums to MERS. Miscellaneous questions address.

Motion by: R. Roberge **Seconded by:** J. Hafeman to move the MERS addendums to an **ACTION** item at tonight's meeting.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

Board Meeting Calendar 2021

J. Cescolini reviewed with the Board the Calendar for 2021 meetings.

Outcome: Action item at next meeting.

Current Contract Vacation Payout Addendum

J. Luhtanen discussed with the Board the wording of the addendum to the current CEO Contract. An addendum to the current contract will include the extension of the current contract for 30 days to allow the time for legal to prepare the new contract. In addition, the accrued, unused vacation hours as of 12/3/20 shall be paid out at 100% and vacation accrual will begin with the new contract beginning 12/4/20.

Motion by M. Negro Seconded by: P. Phillips to move the contract addendum to an **ACTION** item at tonight's meeting.

Roll Call Vote:

| Member | Vote | | Member | Vote | |
|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

J. Luhtanen asked for a motion to grant a payout of J. Cescolini current years contract vacation time accrued at 100%.

Motion by: M. Negro **Seconded by:** P. Phillips to grant a payout to J. Cescolini for her accrued unused vacation time on this current year's contract. The payout will be at 100% of accrued unused vacation time.



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Roll Call Vote:

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|-----------------|---|-----------------------------|--------------------|---|-----------------------------|
| Dehn, Janet | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Negro, Mari | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hafeman, Jan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Pasternak, Nancy | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Hofer, Millie | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Phillips, Patricia | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Roberge, Robert | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Korpi, Thomas | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Pirlot, Kevin | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Danielson, James | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Martin, Ann | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | Luhtanen, Joan | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Motion approved unanimously.

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update – November 20, 2020

The Daydreamer – October/November 2020

Outcome: *Place on file*

Public Comment

None

Board Comment

K. Pirlot informed the Board he will be applying for the open spot on the Board. If it all works out Kevin and Ann will just be switching spots on the Board. K. Pirlot would encourage Northpointe to contact Emergency Personal and do a walk thru with them at the Franklin Square Building. K. Pirlot said it had been years since people have used the basement area.

J. Luhtanen asked the Board if the CEO Contract review can be added to the Special Agenda for 12-10-20. The Board was in agreement with adding the CEO Contract review. Big hats off to the staff at Belgium Point.

JAN 20 2021

Motion by: M. Negro and Seconded by: J. Hafeman to adjourn the meeting.
Meeting adjourned at 5:48 p.m.

Special Finance Board Meeting is scheduled for Thursday, December 10 at 4:30 p.m.
The Next Regular Board Meeting is scheduled for Thursday, December 17, 2020 at 4:30 via Zoom/telephone.

Joan Luhtanen
Joan Luhtanen, Chairperson

Patricia Phillips
Patricia Phillips, Secretary/Treasurer

Vivien Johnson
Vivien Johnson, Administrative Assistant