

## Board of Directors Meeting Minutes

715 Pyle Drive  
Kingsford, MI 49802  
(906) 774-0522

**Meeting Date:** 10/8/2020

**Meeting Time:** 4:30 pm

**Location:** Online - ZOOM <https://zoom.us>

Via Phone - 1 646 558 8656

Meeting ID: 906 779 0545

Password: 1234

### Call to Order:

J. Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.

### Roll Call:

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet**	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent	Negro, Mari*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hafeman, Jan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Millie*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Tom*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Danielson, James*	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent
Martin, Ann*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

\* Zoom conference from alternate site      \*\* Telephone attendance

### Representing Administration:

J. Cescolini, J. Lindow, V. Johnson

### Pledge of Allegiance:

Withheld do to Covid - 19

### Public Comment:

None

**Approve/Amend Consent Agenda:**

J. Luhtanen requested approval or amendment of the Consent Agenda.

**Action:** To approve Consent Agenda as presented.

**Motion by:** J. Hafeman **Seconded by:** P. Phillips to approve the Consent Agenda as presented.

**Roll Call Vote:**

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**Approve/Amend Agenda:**

J. Luhtanen requested approval or amendment of the Agenda.

J. Luhtanen requested the addition of CEO contract recommendations by the Ad Hoc Committee under new business.

**Action:** Moved to approve agenda as amended.

**Motion by:** K. Pirlot **Seconded by:** J. Hafeman to approve agenda as amended.

**Roll Call Vote:**

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

J. Dehn joined the meeting at 4:43 p.m.

J. Danielson joined the meeting at 4:45 p.m.

**New Business:**

**Income Statement – August 2020**

J. Lindow reviewed the Income Statement dated August 2020 with the Board. Miscellaneous questions addressed.

**Outcome:** Action Item next meeting.



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**Balance Sheet – August 2020**

J. Lindow reviewed the Balance Sheet dated August 2020 with the Board. Miscellaneous questions addressed.

**Outcome:** Action item next meeting.

**Funding Source Summary through August 2020**

J. Lindow reviewed the Funding Source Summary through August 2020 with the Board. Miscellaneous questions addressed.

**Outcome:** Action item next meeting.

**Proposed/Amended FY20 Budget**

J. Lindow reviewed the Proposed/ Amended FY20 Budget with the Board. Miscellaneous questions addressed.

**Outcome:** Action item next meeting.

**Stakeholder Applications** (S. Miron, V. Kyllonen, D. Burrell, P. Partlow and H. Latvala)

J. Luhtanen and the Board reviewed the Stakeholder Applications. K. Thompson and J. Cescolini addressed miscellaneous questions from the Board.

**Outcome:** Move forward as an **ACTION** item at tonight’s board meeting.

**Motion by J. Hafeman seconded by N. Pasternek to move Stakeholder Applications to ACTION item at tonight’s Board meeting.**

**Roll Call Vote:**

Member	Vote		Member	Vote	
Dehn, Janet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**Motion by J. Hafeman seconded by: K. Pirlot to approve Stakeholder Applications as presented to the Board.**

**Roll Call Vote:**

Member	Vote		Member	Vote	
Dehn, Janet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**CEO Report**

J. Cescolini reviewed her CEO Report with the Board. Miscellaneous questions addressed.

**Outcome:** Informational

**Behavioral Health Home Agreement**

J. Cescolini reviewed the Behavioral Health Home Agreement with the Board. Miscellaneous questions addressed.

**Motion by J. Hafeman seconded by A. Martin to move the Behavioral Health Home Agreement to an ACTION item at tonight's meeting.**

**Roll Call Vote:**

Member	Vote		Member	Vote	
Dehn, Janet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**Motion by J. Hafeman seconded by N. Pasternak to approve the Behavioral Health Home Agreement.**



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### Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**Contract Grid** October 8, 2020 (Clean Kill, Beacon Specialized, Superiorland Electronics, Case Management of MI)

J. Cescolini reviewed the Contract Grid with the Board. Miscellaneous questions addressed.

**Motion by J. Hafeman seconded by R. Roberge** to move the Contract grid to an **ACTION** item at tonight's Board meeting.

### Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**Motion by J. Hafeman seconded by N. Pasternak** to approve Contract grid as presented at tonight's Board meeting.

**Roll Call Vote:**

Member	Vote		Member	Vote	
Dehn, Janet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Danielson, James	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

**Motion approved unanimously.**

**Outcomes & Performance FY20 Qtr. 3**

K. Thompson review the Outcomes & Performance FY20 Qtr. 3 with the board. Miscellaneous questions addressed.

**Outcome:** Action item at next board meeting.

**Plan of Corrections FY20 Qtr. 3**

K. Thompson reviewed the Plan of Corrections FY20 Qtr. 3 with the board. Miscellaneous questions addressed.

**Outcome:** Action item at next board meeting.

**Permission to retain Legal Counsel ( CEO Contract)/ CEO Contract Recommendations**

J. Luhtanen reviewed with the board the recommendations of the Ad Hoc Committee for the renewal of the CEO Contract. Salary: 1<sup>st</sup> year \$115,000, 2<sup>nd</sup> year \$120,000 and 3<sup>rd</sup> year \$ 125,000. Defined Contribution to MERS 8%. Vacation accrual would be 8 hrs. per pay period.

M. Negro said the Ad Hoc Committee has missed the mark with the recommendations of the CEO Contract.

J. Luhtanen reminded the board that this is just a starting point.

K. Pirlot said he hate to lose our CEO for \$5,000 difference to Pathways.

J. Luhtanen asked the board if they feel comfortable giving the CEO a salary of 1<sup>st</sup> year \$120,000, 2<sup>nd</sup> year \$125,000 and 3<sup>rd</sup> \$130,000. Defined Contribution to MERS would be 8% and vacation accrual would be 8 hours per pay period.

**Outcome:** Action item at next Board meeting.

**Miscellaneous Board/Committee Reports for Information**

*CMHAM Weekly Update – September 25, 2020*

**Outcome:** Place on file

*Letters of Support for Jennifer Cescolini*

**Outcome:** Place on file



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**Public Comment**

None

**Board Comment**

*J. Luhtanen would like to point out that this Saturday October 10, 2020 NAMI is having a National Day of hope. NAMI is pushing for mental health for all.*

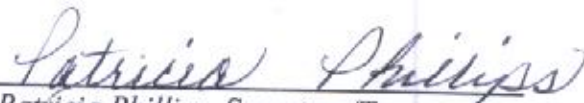
*K. Pirlot can't go into much detail but Dickinson County has had a set back in the Covid fight. Covid is not going away anytime soon.*

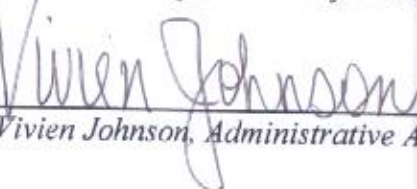
**Adjourn**

*Meeting adjourned at 6:11 p.m.*

*The Next Regular Board meeting is scheduled for Thursday, October 22, 2020 via Zoom/telephone at 4:30 p.m.*

  
Joan Luhtanen, Chairperson

  
Patricia Phillips, Secretary/Treasurer

  
Vivien Johnson, Administrative Assistant