



**Board of Directors Meeting**

**Home Office:** Northpointe  
 715 Pyle Drive  
 Kingsford, MI 49802

**Meeting Date:** 1/21/2021

**Meeting Time:** 4:30 pm

**Meeting Location:** Via ZOOM

**ZOOM Information:** Online: [ZOOM](#)  
 Dial: 1 646 558 8656  
 Meeting ID: 906 779 0545  
 Password: 1234

**Meeting Agenda**

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comment (Limit: 5 minutes per person for agenda items only)
- V. Action Item – Consent Agenda  
 (Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed.)
  - A. Previous Meeting Minutes from 1/7/21 1-5
  - B. AD Hoc Meeting Minutes 1/4/21 6
  - C. Check Disbursement Report – 11/20
  - D. Northpointe Resolution- NorthCare By-Laws 7
  - E. Access to Service 8
  - F. CEO Contract 9-17
- VI. Approval of Agenda  
 (Request for additional agenda items. )
- VII. Presentation:
- VIII. Ad Hoc Policy Revision
  - Respite Services 18-19
  - School-Based Services 20-21
  - Transition Planning for a Child Becoming an Adult 22
  - Transporting Challenging Individuals 23
- IX. Annual Policy Reviews
  - Accounting of Disclosures 24
  - Breach Notification 25-26
  - Clothing in Foster Care 27
  - De-Identified Protected Health Information 28
  - Designated Record Set 29-30
  - Dietary Services in Residential Setting 31-33
  - Digital Recording Transcription of Psychiatric Service 34
  - Drug Free Environment 35
  - Filing Service Recipient Data-Purged Documents 36
  - Foster Care Placement Agreement 37
  - Hazardous Communication Program 38
  - OBRA Preadmission Screening and Annual Resident Review 39
  - Policies, Standard, Operating Procedures, And Forms 40
  - Product Recall 41
  - Release of Information Authorization 42
  - Removal of Individuals in Service File 43
  - Request for Restriction of Protected Health Information Uses and Disclosures 44

• Rescheduling Initial Assessments	45
• Research and Clinical Trials	46
• Retention and Disposal of Medical Records	47-48
• Safeguard of Records	49
• Safety Program	50-51
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• Service Recipient Access to Records	53
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• Telehealth Services	55
• Transportation	56
• Use of Functional Assessments	57-58
• Weapons in the Workplace	59
X. New Business – CEO ( <i>discussion only</i> )	
A. Finance	
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B. CEO Report	66-67
C. Quarterly Personnel Report	68
D. Contract Grid-January 21, 2021 (Superior Rehab, Trico Cleaning Iron, Trico Cleaning Dickinson, Schlaud AFC)	69
E. MERS Defined Contribution Adoption Agreement- CEO	70-79
XI. Miscellaneous Board/Committee Reports for Information	
CMHAM Weekly Report – January 8, 2021	80-98
XII. Public Comment	
XIII. Board Comment	
XIV. Adjourn	