

Board of Directors Meeting Minutes

715 Pyle Drive
Kingsford, MI 49802
(906) 774-0522

Meeting Date: 9/10/2020

Meeting Time: 4:30p.m.

Location: Online - ZOOM <https://zoom.us>
Via Phone - 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

Call to Order:

J. Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.

Roll Call:

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet**	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent	Negro, Mari*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hafeman, Jan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofer, Millie*	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas*	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Martin, Ann*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent		<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

* Zoom conference from alternate site

** Telephone attendance

Representing Administration:

J. Cescolini, J. Lindow, V. Johnson

Pledge of Allegiance:

Withheld do to Covid - 19

Public Comment:

Approve/Amend Consent Agenda:

J. Luhtanen requested approval or amendment of the Consent Agenda.

Action: To approve Consent Agenda as presented.

Motion by: J. Hafeman **Second by:** P. Phillips to approve the Consent Agenda as presented.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Approve/Amend Agenda:

J. Luhtanen requested approval or amendment of the Agenda.

Action: To approve Agenda as presented.

Motion by: T. Korpi **Second by:** J. Hafeman to approve Agenda as presented.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

New Business:

Balance Sheet – July 2020

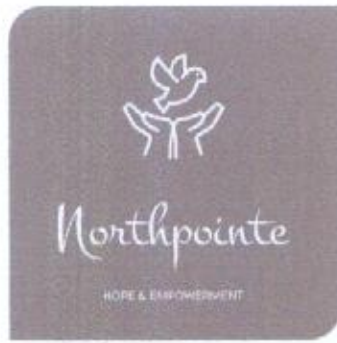
J. Lindow reviewed the Balance Sheet- July 2020 with the board. Miscellaneous questions asked by the board.

Outcome: Action Item next meeting

Income Statement – July 2020

J. Lindow reviewed the Income Statement – July 2020 with the board. Miscellaneous questions asked.

Outcome: Action item next meeting.



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Comparative Income Statement – October 2019-July 2020

J. Lindow reviewed the Comparative Income State from October 2019 – July 2020 with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting

Funding Source Summary through 7/31/2020

J. Lindow reviewed the Funding Source Summary through 7/31/2020 with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting.

Funding Source Summary – Projected 9/30/2020

J. Lindow reviewed the Funding Source Summary – Projected 9/30/2020 with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting.

Fiscal Year End Recommendations

J. Lindow reviewed the Fiscal Year End Recommendations with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting.

Medicaid Surplus – MERS & Retention Pay

J. Lindow reviewed the Medicaid Surplus – MERS & Retention Pay with the board. Miscellaneous questions addressed.

Motion by J. Hafeman to move the creation of a MERS Surplus Account to an Action item at tonight’s meeting. **2nd Motion** to approve a one-time stipend payment for Contracted direct Care workers of up to \$2500.00. **Seconded by:** A. Martin to move MERS Surplus Account creation and a \$2500 one – time stipend payment for Contracted direct care workers to an **Action** item at tonight’s meeting.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Motion by: J. Hafeman to approve the creation of a Surplus Account for MERS and a one-time stipend payment of up to \$ 2500.00 for Contracted direct care workers. **Seconded by:** A. Martin to approve the creation of a Surplus Account for MERS and a one-time stipend payment of up to \$2500.00 for Contracted direct care workers.

Roll Call Vote:

Member	Vote		Member	Vote	
Dehn, Janet	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Negro, Mari	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Pasternak, Nancy	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Hofer, Millie	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Roberge, Robert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Korpi, Thomas	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Pirlot, Kevin	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Luhtanen, Joan	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Martin, Ann	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Motion approved unanimously.

Outcome: A Special meeting will be held on Retention pay on September 16, 2020 at 4:00 p.m.

Performance Payment - Distribution

J. Lindow review the Performance Payment- Distribution report. Miscellaneous questions addressed.

Outcome: Informational

General Fund Report

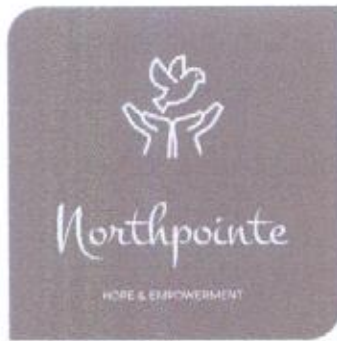
J. Cescolini reviewed the General Fund Report with the board. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid September 10, 2020 (PCM/Insight, One Source Tech, M&M Trucking, Gene Wangerin, John Zinger)

J. Cescolini reviewed the Contract Grid with the board. Miscellaneous questions addressed.

Outcome: Action item next meeting



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Dr. Razdan Contract

J. Cescolini spoke with the board about Dr. Razdan wishes for a 6-year contract with 3% wage increase year. Miscellaneous questions addressed.

R. Roberge feels a 3-year contract would be better.

M. Hofer spoke on the letters that the board received for Dr. Razdan and the one thing that stuck out for her was he has been the one consistent present in the organization.

A. Martin spoke about how amazing the letters of support were. He is a pillar of this organization.

T. Korpi We can't afford to lose Dr. Razdan.

P. Phillips asked if this was a request of Dr. Razdan or a suggestion of Northpointe.

J. Cescolini said that is was a request of Dr. Razdan. P. Phillips wants everyone to remember that this is a request of Dr. Razdan. Dr. Razdan has been a huge icon in our organization.

J. Cescolini made a proposal of a 6-year contract 3% pay increase first 3 years with a wage reopener at the end of the 3 year.

J. Cescolini to speak with Dr. Razdan about the contract recommendations. If J. Cescolini speaks to Dr. Razdan before September 16th and if he agrees with the contract modifications, it will be included in the Special meeting on September 16, 2020 at 4:00 p.m.

Outcome: May be added to Special meeting agenda.

Strategic Plan FY20 Stoplight Report

J. Cescolini informed the board that the new Strategic Plan FY21-22 this month. She will be bringing the plan to the board for review and suggestions as well as feedback.

Outcome: Informational

Performance Payment- Distribution

J. Lindow reviewed with the board the Performance Payment – Distribution Report. Miscellaneous questions addressed.

Outcome: Informational

General Fund

J. Cescolini reviewed with the board the General Fund. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid September 10, 2020 (PCM/Insight, One Source Tech, M&M Trucking, Gene Wangerin, John Zinger)

J. Cescolini reviewed with the board the Contract Grid. Miscellaneous questions addressed.

Outcome: Action item at next meeting.

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update – September 4, 2020

Outcome: Place on file

Letters of Support for Dr. Razdan

Outcome: Place on file

Letters of Support for Jennifer Cescolini

Outcome: Place on file

Public Comment

P. Flynn from the Drop-in Center is getting questions on when the center is going to reopen. J. Cescolini informed P. Flynn the region is working on a questionnaire for the center to use. It should be ready soon.

J. Luhtanen thanked P. Flynn for bringing this to Northpointe's attention,

M. Nerat the Manager of Acute Care emergency care supervisor has a comment on the retention pay for employees. Most of the Emergency care works are from lower Michigan and they were surprised how low our pay scale was compared to downstate. Most of the emergency care workers work 2 jobs to supplement their income. I think giving the employees the retention pay would show that we appreciate them staying with us.

Board Comment

J. Luhtanen would again ask the board members to get their evaluations into Vivien. So, we can review at the next meeting and start working on Jennifer's contract.

J. Luhtanen would like to wish A. Martin and P. Phillips good luck at the GLRMH Conference bring back lots of good information.

J. Luhtanen also informed that board that this Saturday there is a virtual Alzheimer walk.

J. Cescolini informed the board that Diane Rowell has fully retired from Northpointe. She has been a great asset to Northpointe. Amber Lindholm has passed her final exam and is now seeing consumers.-

Dr. Bell is seeing consumers one day a week with Dr. Razdan.

Adjourn

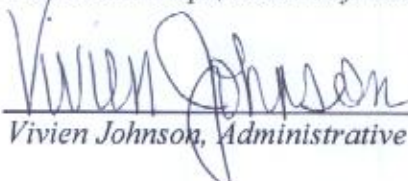
M. Negro made a motion to adjourn the meeting seconded by J. Hafeman meeting ended at 6:28 p.m.

Special Board meeting is scheduled for Wednesday 16, 2020 at 4:00 p.m.

The Next Regular Board meeting is scheduled for Thursday, September 24, 2020 via Zoom/telephone at 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Vivien Johnson, Administrative Assistant