

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

April 23, 2020 - 4:30 p.m.

Meeting conducted via Zoom/telephone due to Covid-19

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:36 p.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet**	X			Negro, Mari*	X		
Hafeman, Jan*	X			Pasternak, Nancy*	X		
Hofer, Millie*		X		Phillips, Patricia**	X		
Roberge, Robert*	X			Zevitz, Michael Dr.*	X		
Pirlot, Kevin**	X			Korpi, Thomas **	X		
Martin, Ann*	X			Luhtanen, Joan*	X		

* Zoom conference from alternate site

** Telephone attendance

Note: M. Hofer attempted to join meeting but was disconnected and unable to rejoin

REPRESENTING ADMINISTRATION: J. Cescolini, B. Johnson, J. Lindow, V. Johnson

PUBLIC COMMENTS: None

J. Cescolini, CEO, took over the meeting for election of officers.

APPROVAL OR AMEND AGENDA:

J. Cescolini requested approval or amendment of agenda.

Action: Correction made to the date of the agenda.

Motion by: J.Hafeman supported by A. Martin to approve agenda with correction made to the date.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve meeting minutes from April 2, 2020 Regular Board Meeting and April 14, 2020 Special Board Meeting. Amendment requested to identify the \$2/hour essential services supplemental pay due to COVID-19 for direct care workers beginning March 16th, 2020 and ending upon decision made by the Board. Corrections requested regarding the wording of the approval of the contract grid with the exception of D.Roell, Nurse Practitioner and revise wording regarding policy approval with the exception of Guardianship Notification and Reporting of Unusual Incidents.

Motion by: J. Hafeman supported by R. Roberge to approve April 2, 2020 Regular Board meeting minutes and April 14, 2020 Special Board meeting with corrections and addition to wording in the minutes.

J. Cescolini, CEO, requested roll call vote.

V. Johnson, Administrative Assistant, conducted the roll call vote.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously

PRESENTATION – Emergency Services & Hospitalizations **Presenters:** M. Nerat & L. Bal
M. Nerat reviewed crisis data from FY 2019 & FY 2020 with the Board. L. Bal reviewed numbers of hospitalization from 2019 & 2020. Miscellaneous questions addressed.

ELECTION OF BOARD OFFICERS – Nominations from Zoom/Phone

Action: J. Cescolini opened the floor for nominations for the position of Chairperson.

M. Negro nominated J. Luhtanen.

J. Cescolini called for any other nominations two more times.

Motion by: A motion was made by M. Negro supported by K. Pirlot to close nominations for Chairperson and cast a unanimous ballot for Joan Luhtanen.

V. Johnson, Administrative Assistant, conducted the roll call vote.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

Joan Luhtanen, as newly re-elected Chairperson, assumed the Chairperson position.

Action: Chairperson Luhtanen opened the floor for nominations for the position of Vice Chairperson.

M. Negro nominated J. Hafeman

P. Phillips nominated M. Negro (M. Negro declined nomination)

Chairperson Luhtanen called for nominations a second time

Motion by: T. Korpi for a unanimous election of all current board members for continuity during this crisis and was seconded by M. Negro.

Chairperson Luhtanen reviewed elected officers: J. Hafeman- Vice-Chairperson, P. Phillips - Secretary & Treasurer

V. Johnson, Administrative Assistant, conducted the roll call vote.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

Action: J. Luhtanen appointed M. Negro as the parliamentarian for the next year.
J. Luhtanen appointed M. Negro and R. Roberge to Recipients Rights committee for the next year.

ACTION ITEMS

• **Financial Statement**

Action: Moved to approve Financial Statement – September 30, 2019 & January 31, 2020

Motion by: M. Negro supported by J. Hafeman to approve Financial Statement – September 30, 2019 & January 31, 2020

Joan Luhtanen, Chairperson, requested roll call vote.
V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

• **Contract Grid – Diane Roell, NP**

Action: J. Cescolini discussed with the board the reason for the pay increase for Diane Roell, NP.
Miscellaneous questions answered.

Motion By: J. Hafeman supported by N. Pasternak to approve contract grid for Diane Roell, NP.

Joan Luhtanen, Chairperson, requested roll call vote.
V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	X		Negro	X	
Hafeman	X		Pasternak	X	
Roberge	X		Phillips	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously

NEW BUSINESS – CEO (discussion only):

• **Finance**

Check Disbursement – February 2020

J. Lindow reviewed the Check Disbursement Report from February 2020 with members.
Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

Financial Statement – February 2020

J. Lindow reviewed Financial Statement February 2020 with members.
Miscellaneous questions addressed.

Outcome: Action item at next board meeting.

Funding Source – through February 29, 2020

J. Lindow reviewed the Financial Statement through September 29, 2020 with members.

Miscellaneous questions addressed.

Outcome: Action item for next meeting.

FY20 Monitoring Report – Quarter 1

K. Thompson reviewed the FY 20 Monitoring Report – Quarter 1 with members.
Miscellaneous questions addressed.

Outcome: Informational

FY 20 Plan of Correction – Quarter 1

K. Thompson reviewed the FY 20 Monitoring Report – Quarter 1 with members.
Miscellaneous questions addressed.

Outcome: Informational

Pandemic Updates, Warmlines MDHHS & Northpointe and Resources (Facebook & website)

Outcome: Informational

CEO Report

Outcome: Informational

• **Miscellaneous Board/Committee Reports for information**

CMHAM Weekly Update – April 3, 2020

CMHAM Weekly Update – April 10, 2020

Outcome: On File

PUBLIC COMMENTS – None

BOARD COMMENTS

P. Phillip thanked J. Cescolini for getting some mask to her.

J. Hafeman thanked J. Cescolini for all her hard work. J. Cescolini thanked all the staff at Northpointe for the hard work. We have become more of a family here at Northpointe.

ADJOURN

Action: Moved to adjourn.

Motion by: J. Hafeman supported by K. Pirlot to adjourn.


Motion carried unanimously.

Meeting adjourned at 6:33

The next Regular Board meeting is scheduled for Thursday, May 7, 2020 via Zoom/Telephone at 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Vivien Johnson, Administrative Assistant