

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

February 20, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann		X		Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen requested Community Events and Board Works be added to agenda under new business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes with corrections.

Motion by: J. Hafeman supported by T. Korpi to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes as amended.

Motion carried unanimously.

ACTION ITEMS:

• **Ad Hoc Revision**

- Bio-Psychosocial Assessment
- Drug Free Environment
- Inclusion
- Medication Adherence Support Services
- Medication Adherence Services
- Nutritional and Occupational Therapy Specialty Discipline Services
- Policies, Standard Operating Procedures, and Forms
- Research and Clinical Trials
- Resident's Rights to Access Media
- Information Security Policy and Procedure Glossary
- Telecommuting
- Device and Media Control
- Use of Email
- Use of Internet
- Network Security End User
- Workstation Use and Security
- HIPAA Sanction
- Breach Notification

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies.

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

• **Finance**

Financial Statement – November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 financial statement with members.

Miscellaneous questions addressed

Outcome: Informational

Funding Source Bucket through November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 funding source bucket with members.

Miscellaneous questions addressed.

Outcome: Informational

General Fund/Priority List Update

J. Lindow reviewed General Fund with members. Miscellaneous questions addressed.

J. Cescolini reviewed Priority List with members. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid: February 20, 2020 Contract Grid (Bonnie Daligga & Birchwood AFC)

ACTION: Move February 20, 2020 Contract Grid to Action item at present meeting.

Motion By: M. Negro supported by R. Roberge to move the February 20, 2020 Contract to an ACTION item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

ROLL CALL	VOTE	YES	NO		YES	NO
Hofer		X		Pasternak	X	
Hafeman		X		Phillips		
Pirlot		X		Roberge	X	
Martin				Zevitz	X	
Negro		X		Luhtanen	X	
Korpi		X				

Motion carried unanimously.

Action: Moved to approve February 20, 2020 Contract Grid as presented.

Motion By: M. Negro supported by J. Hafeman moved to approve the February 20, 2020 Contract Grid

Motion carried unanimously.

• **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members. Miscellaneous questions addressed.

Outcome: Informational

• **Utilization Management Date:**

J. Cescolini reviewed Respite Services with members. Miscellaneous questions addressed.

Outcome: Informational

- **Recipient Rights Application:** (Tovar)

ACTION; Move Recipient Rights Application to ACTION item at present meeting.

Motion by:

V. Johnson, Administrative Assistant, conducted the roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X				
Pirlot	X		Roberge	X	
Dehn	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X				

- **Board Works:**

Chairperson Luthanen requested Board works be held the 2nd meeting of the month before the board meeting.

- **Community Events:**

Outcome: Informational

- **Miscellaneous Board/Committee Reports for information**

Northcare Network Governing Board Minutes – January 15, 2020

Outcome: Place on file.

Quarterly Plan of Correction and Monitoring Report October 2018 – September 2019

Outcome: Bring back to Board Meeting on March 5, 2020.

Quarterly Outcomes and Performance Indicators Report October 2018 – September 2019

Outcome: Bring back to Board Meeting on March 5, 2020.

MDHHS Recipients Rights Semi – Annual Report – 2019

Outcome: Place on file.

CMHAM Weekly Update – January 24, 2020

Outcome: Informational

PUBLIC COMMENTS – None

BOARD COMMENTS

Chairperson J. Luhtanen thanked Dr. Stephane Burrows for her years of service with Northpointe.

ADJOURN

ACTION: Moved to adjourn.

Motion by: M. Negro supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

The next Regular Board meeting is scheduled for Thursday, March 5, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen
Joan Luhtanen, Chairperson

Patricia Phillips
Patricia Phillips, Secretary/Treasurer

Vivien Johnson
Vivien Johnson, Administrative Assistant