

Northpointe Healthcare Systems
Ad Hoc Meeting
Minutes
November 19, 2019 – 3:00 p.m.

Member	Present	Absent
Ann Martin	X	
Mari Negro	X	
Tom Korpi	X	

Representing Administration: J. Cescolini

Meeting called to order by M. Negro at 3:00 p.m.

Public Comment – None

T. Korpi arrived at 3:15 p.m.

1. Policy Review

Members reviewed Northpointe policies and made corrections to content, grammar, spelling, and formatting as necessary.

Outcome: Continue to review departmental policies prior to addition in Lucidoc system.

Approved to send to full Board:

- Animals in the Workplace
- Budget
- Reimbursement of Business Expenses
- Designated Record Set
- Emergency Services Compensation
- Emergency Services
- OBRA Preadmission Screening
- Customer Service
- Rescheduling Initial Assessments
- Co-Occurring Service
- Digital Recording Transcription of Psych Services
- Filing Service Recipient Data-Purged Documents
- Northpointe Master Forms
- Release of Information Authorization
- Removal of Individuals in Service File
- Retention and Disposal of Medical Records
- Safeguard of Records
- Access to Services Adults and Children
- SOP – Access to Services
- Advance Directives and Plan for Difficult Times

Public Comment – None

Adjourned by consensus.

Meeting adjourned at 4:30 p.m.

Respectfully submitted,
Kelly Stankevich
Administrative Assistant