

**Northpointe Healthcare Systems**  
**Ad Hoc Meeting**  
**Minutes**  
**January 13, 2020 – 3:00 p.m.**

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Ann Martin	X	
Mari Negro	X	
Tom Korpi	X	

Representing Administration: J. Cescolini, L. Caruso  
Guest: K. Pirlot

Meeting called to order by A. Martin at 3:09 p.m.

Public Comment – None

**1. Policy Review**

Members reviewed Northpointe policies and made corrections to content, grammar, spelling, and formatting as necessary.

**Outcome:** Continue to review departmental policies prior to addition in Lucidoc system. Recipient Rights Advisory Committee Policy needs further changes made.

Approved to send to full Board:

- Staffing Guidelines for Services
- Fire Safety
- Foster Care Program Statement
- Heating, Ventilation, and Air – Conditioning System Inspection
- Personal Property and Funds
- Request for Restrictions of Protected Health Information Uses and Disclosures
- Safety Program
- Security
- Service Recipient Access to Records
- Telehealth
- Tobacco Free Worksite
- Transportation

**Public Comment** – None

Adjourned by consensus.

Meeting adjourned at 4:15 p.m.

Next Meeting January 20, 2020 at 3:00 p.m.

Respectfully submitted,  
*Vivien Johnson*  
Administrative Assistant