

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Special Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

November 25, 2019 – 3:00 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 3:00 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari*	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia*	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Pirlot, Kevin	X			Korpi, Thomas*	X		
Martin, Ann		X		Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: J. Hafeman supported by K. Pirlot to approve agenda as presented.

Motion carried unanimously.

ACTION ITEMS

- **Press-Ganey Employee Engagement Survey**

PowerPoint presentation given by S. McLaughlin of Press-Ganey. Discussed the engagement, data review, and goal setting modules from the August/September 2019 survey. Three areas measured were organizational, management, and employee domains. Scored highly in quality of care and connection to work and coworkers. Need improvement in decompression, career and pay, and staffing and stress areas. Breakdown of the team index showing obstacles (from fewest to greatest) by group reviewed. Discussed recommendations for improvement. Target goal of 3.76 on the spring survey. Survey comments provided for consideration. Members discussed wage concerns. Board to review comparison wages at an upcoming meeting. Miscellaneous questions addressed.

Outcome: Informational.

- **CEO Evaluation**

Members instructed to review and complete CEO Evaluation questionnaire by the December 5, 2019 meeting. Completed forms can be turned in to K. Stankevich, Administrative Assistant. Results will be tallied and returned for review at December 19 meeting. Any suggested goals or questions should be included with survey. J. Cescolini informed members that there would be a leadership retreat on December 18 to revisit the Strategic Plan.

Outcome: Return CEO Evaluations at the December 5, 2019 meeting.

PUBLIC COMMENTS – None.

BOARD COMMENTS

J. Luhtanen suggested Board members consider visiting and/or making cookies, cards, etc. for group homes. M. Negro would like Board to collect donations and disburse amongst all locations.

J. Luhtanen reminded members that requests for additional information should be made to Board Chairperson or CEO only.

J. Luhtanen asked members to decide if they would like a potluck or to give donation toward a catered meal at the December 19, 2019 meeting.

ADJOURN

ACTION: Moved to adjourn.

Motion by: J. Hafeman supported by N. Pasternak to adjourn.

Motion carried unanimously.

Meeting adjourned at 4:20 p.m.

The next Regular Board meeting is scheduled for Thursday, December 5, 2019 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant