

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI 49802**

**November 21, 2019 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia**	X		
Roberge, Robert	X			Zevitz, Michael Dr.**	X		
Pirlot, Kevin	X			Korpi, Thomas		X	
Martin, Ann		X		Luhtanen, Joan	X		

\* Video conference from alternate site

\*\* Telephone attendance

**REPRESENTING ADMINISTRATION:** J. Cescolini, J. Lindow, K. Stankevich

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** – Members of the public introduced themselves to Board.

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen requested approval or amendment of agenda.

**ACTION:** Moved to approve agenda as presented.

**Motion by:** J. Hafeman supported by K. Pirlot to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

**ACTION:** Moved to approve 11-7-19 Regular Board meeting minutes.

**Motion by:** J. Hafeman supported by K. Pirlot to approve 11-7-19 Regular Board meeting minutes as amended.

**Motion carried unanimously.**

**ACTION:** Moved to approve the 11-11-19 Special Board meeting minutes as presented.

**Motion by:** J. Hafeman supported by N. Pasternak to approve the 11-11-19 Special Board meeting minutes as presented.

**Motion carried unanimously.**

**ACTION:** Moved to approve the 11-13-19 Special Board meeting minutes as presented.

**Motion by:** J. Hafeman supported by K. Pirlot to approve the 11-13-19 Special Board meeting minutes as presented.

**Motion carried unanimously.**

**PRESENTATION** – Waitlist/General Fund

**Presenters:** Mary Swift, CEO Pathways  
Dr. Tim Kangas, CEO NorthCare  
Meghan Rooney, CFO NorthCare

Pathways CEO, M. Swift, and colleagues discussed the history, implementation, changes to services, management, and general fund turnaround by enacting a waitlist at Pathways. Dr. Kangas, NorthCare CEO, reminded members of the fiduciary responsibility they hold as a Board to ensure Northpointe continues to remain viable. Dr. Kangas informed Board that enacting a priority list is no longer optional and necessary to manage revenues historically overspent. M. Rooney, NorthCare CEO, discussed funding sources and budgeting needs required to reduce general fund while continuing to serve as many individuals as possible. Miscellaneous questions addressed.

**ACTION ITEMS**

• **Waitlist Enactment**

Policy changes including name, time for MSW to contact and presentation times to board discussed.

**ACTION:** Moved to approve policy with the following changes: Waitlist now called Priority list. Instead of annually, the priority list will be presented to the Board monthly, and contact by an MSW will be within five (5) days, not the 10 stated in policy.

**Motion by:** R. Roberge supported by J. Hafeman to approve the Priority List Policy with changes noted above.

Joan Luhtanen, Chairperson, requested roll call vote.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer		X	Zevitz	X	
Pirlot	X		Roberge	X	
Negro	X		Luhtanen	X	

**Motion carried with 8 ayes and 1 nay.**

• **Finance**

a) **Interim Financial Statement – September 2019**

**ACTION:** Moved to approve the September 2019 Interim Financial Statement as presented.

**Motion by:** K. Pirlot supported by J. Hafeman to approve the September 2019 Interim Financial Statement as presented.

**Motion carried unanimously.**

• **FY20 Annual Performance Improvement Plan and FY20 Quality Assessment and Performance Improvement Program (QAPIP)**

Questions regarding after hours crisis line addressed. J. Cescolini discussed Ad Hoc committee plans to address need for backup plan in event circumstances do not allow individuals to access the crisis line. Chairperson Luhtanen discussed the Great American Smokeout and requested the resources available be placed on the NBHS website.

**ACTION:** Moved to approve the FY20 Annual Performance Improvement Plan and FY20 QAPIP as presented.

**Motion by:** J. Hafeman supported by N. Pasternak to approve the FY20 Annual Performance Improvement Plan and QAPIP as presented.

**Motion carried unanimously.**

• **Ad Hoc Policy Revisions – Standing Item – None**

**NEW BUSINESS (Discussion only)**

• **CEO Report**

J. Cescolini reviewed highlights of the CEO report with Board.

**Outcome:** Informational.

• **CEO Evaluation**

Special meeting on November 25, 2019 with Press-Ganey to review Employee Survey results.

**Outcome:** CEO Evaluations due back on December 5, 2019 and discussion to be on December 19, 2019 at the regular Board meeting.

- **Crossroads and A St. Properties**

Information requested at previous meeting presented. Yearly costs to operate properties reviewed by J. Lindow.

**Outcome:** Informational.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

NorthCare Governing Board Minutes 10-9-19

**Outcome:** Place on file.

NorthCare 2020 Governing Board Meeting Schedule

**Outcome:** Informational.

CMHAM Weekly Update – November 8, 2019

**Outcome:** Informational.

**PUBLIC COMMENTS** - None

**BOARD COMMENTS**

M. Negro wished J. Cescolini a Happy Birthday. J. Cescolini commented this day is also her 1-year anniversary of being hired by Northpointe.

N. Pasternak wished K. Pirlot a Happy Birthday.

J. Dehn requested monthly updates on how many individuals are hospitalized each month.

J. Luhtanen thanked everyone for attending the Dr. Razdan meet and greet. She would like to make it a yearly event.

J. Luhtanen stated the NAMI Christmas Party would be at the Maranatha Church on December 12, 2019. Social hour at 11:00 and lunch at noon. Small gifts for individuals would be appreciated.

J. Luhtanen extended wishes for everyone to have a Happy Thanksgiving.

M. Hofer stated when she spoke with Ed McBroom regarding more general fund monies, he explained other popular programs would need to take cuts and this would not please his constituents.

**ADJOURN**

**ACTION: Moved to adjourn.**

**Motion by:** J. Hafeman supported by N. Pasternak to adjourn.

**Motion carried unanimously.**

Meeting adjourned at 5:50 p.m.

The next Regular Board meeting is scheduled for Thursday, December 5, 2019 in Kingsford, Michigan at 4:30 p.m.

---

Joan Luhtanen, Chairperson

---

Patricia Phillips, Secretary/Treasurer

---

Kelly Stankevich, Administrative Assistant