

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**403 Second Avenue, Iron River MI 49935**

**September 19, 2019 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:40 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia**	X		
Roberge, Robert		X		Zevitz, Michael Dr.	X		
Pirlot, Kevin*	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

\* Video conference from alternate site

\*\* Telephone attendance

**REPRESENTING ADMINISTRATION:** J. Cescolini, J. Lindow, K. Stankevich

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** – None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen requested approval or amendment of agenda.

**ACTION:** Moved to approve agenda as presented.

**Motion by:** A. Martin supported by J. Hafeman to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

J. Luhtanen requested approval or amendment of 8-29-19 Special Board minutes or 9-5-19 Regular Board minutes.

Correction to 9-5-19 minutes under New Business Lighthouse Update no Outcome is listed. Correct with Motion carried unanimously.

**Motion by:** A. Martin supported by N. Pasternak to approve the 8-29-19 Special Board minutes and the 9-5-19 Regular Board Meeting minutes as amended.

**Motion carried unanimously.**

**PRESENTATION** – Dr. Timothy Kangas, NorthCare CEO

Dr. Kangas discussed the changes happening at MDHHS with the new administration. NorthCare is currently working on the State's new rate calculation formula and will have final annual budget amounts once complete. Discussed new legislative rules regarding LARA. Discussed the Hatch Act and how it pertains to Northpointe and Board members. Northpointe scored 91.91% on NorthCare's site review. Improvement in document signing noted. Out-of-date policies have a process in place to correct. M. Negro did receive a policy/procedure from NorthCare in the event there is a disagreement of an audit result. She will forward details to J. Cescolini, C. Luse, and Board members. Miscellaneous questions addressed.

**ACTION ITEMS**

- **Finance**

**a) Contract Grid 9-5-19 and 9-5-19 Additions** (*Beacon Specialized Living Services, Functional Behavior Services*)

**Motion by:** M. Negro supported by J. Hafeman to approve the 9-5-19 and 9-5-19 additions Contract Grids as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Beacon Specialized Living Services, LLC	CLS and PC	10/1/19-9/30/20	\$126.18 for H0043 Lifestyles \$234.69 for T1020/H2016 Meadowland \$40.50 for T1017 Targeted Case Mgmt. \$200.00 for Medication Review \$400.00 for Psych Evaluation \$65.00 for 16-37 min. Individual Session \$75.00 for 38-52 min. Individual Session \$90.00 for 53+ min. Individual Session \$23.00 per encounter DBT \$120.00 per encounter DBT New \$11.00 per diem Psychiatry \$80.00 per month Behavior Plan Monitoring \$1500.00 one-time fee for Behavior Plan Assessment & Development	\$127.50 for H0043 Lifestyles \$239.38 for T1020/H2016 Meadowland \$41.30 for T1017 Targeted Case Mgmt. \$204.00 for Medication Review \$408.00 for Psych Evaluation \$66.30 for 16-37 min. Individual Session \$76.50 for 38-52 min. Individual Session \$91.80 for 53+ min. Individual Session \$23.46 per hour for Enhanced Staffing \$122.40 per encounter DBT \$41.30 per unit Supports Coordination \$11.22 per diem Psychiatry \$81.60 per month Behavior Plan Monitoring \$1530.00 one-time fee for Behavior Plan Assessment & Development	\$1.32/day \$4.69/day \$0.80/unit \$4.00/encounter \$8.00/encounter \$1.30/encounter \$1.50/encounter \$1.80/encounter \$0.46/encounter \$2.40/encounter NEW \$1.22/day \$1.60/month \$30.00/one-time fee
B	Functional Behavior Services, LLC	LMSW/BC BA	10-1-19 to 9-30-20	\$75.00/hr. \$35.00 Travel to worksite \$75.00 travel between worksites \$75.00/hr. for trainings	\$75.00/hr. \$40.00/hr. Travel to worksite \$75.00/hr. travel between worksites \$75.00/hr. for training. Trainings shared by other CMH's will have cost equally divided amongst them.	None \$5.00/hr. None Split charge with other CMH's

**Motion carried unanimously.**

- **Boyington Blueprints**

J. Heath updated members on status of the blueprints required by the State to obtain new licensure. All efforts exhausted to locate previous blueprints. After contacting several architectural firms, Northpointe hired U.P. Architects. New blueprints submitted to the State. Cost was approximately \$8,900.00 without the second story. Additional costs for the second story of building unknown at this time.

**Outcome:** Still awaiting license approval. Board will receive final bills once received.

- **Ad Hoc Policy Revisions** – Ad Hoc met on 9-18-19 and will meet again on 9-30-19 at 3:15 p.m. J. Luhtanen requested the Animal Policy be presented to the Board for further input.

**Outcome:** Reviewed policies will be submitted at the next regular meeting.

**NEW BUSINESS (Discussion only)**

• **Finance**

a) **Check Disbursement – August 2019**

J. Lindow reviewed August 2019 Check Disbursement with members. Miscellaneous questions addressed.

**Outcome:** Action item at next Board meeting.

b) **Financial Statement – July 31, 2019**

J. Lindow reviewed the July 31, 2019 Financial Statement with members. Miscellaneous questions addressed.

**Outcome:** Action item at next Board meeting.

c) **GF Fund Bucket Source – July 2019**

J. Lindow reviewed the July GF Fund Bucket Source report with members. Miscellaneous questions addressed.

**Outcome:** Informational

J. Dehn and M. Hofer left meeting at 5:45 p.m.

P. Phillips left meeting at 5:50 p.m.

• **Minivan Bids**

J. Heath is requesting a new minivan for homebased services. Recommends purchase of 2020 Toyota Sienna from Bergeron Motors due to high ratings for value/dollar. K. Pirlot stated he could not support purchasing the highest price vehicle without checking other Toyota dealerships for prices first. J. Luhtanen would like to purchase locally within the three counties Northpointe serves. Miscellaneous questions addressed.

**ACTION:** Move to ACTION Item at present meeting.

**Motion by:** M. Negro supported by J. Hafeman to move purchase of Minivan to an ACTION Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>		<b>YES</b>	<b>NO</b>
Korpi	X		Pasternak	X	
Hafeman	X		Zevitz	X	
Negro	X		Martin	X	
Pirlot		X	Luhtanen	X	

**Outcome:** Motion does not pass. Motion to move an item to Action must pass with total consensus of all members. Will return as Action item on next agenda.

K. Pirlot left meeting at 5:55 p.m.

P. Phillips rejoined meeting at 5:55 p.m.

• **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members.

**Outcome:** Informational

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

CMHAM Weekly Updates – 9-6-19

**Outcome:** Informational

**PUBLIC COMMENTS**

J. Lindow stated she has received many emails thanking the Board for the performance and longevity pay received.

**BOARD COMMENTS**

J. Luhtanen requested exploration of shift differential for weekend workers.

A. Martin stated C. Calo, whose contract was approved at the previous meeting, is married to her nephew. She also stated the GLRMH conference was wonderful.

J. Luhtanen thanked members for attending the GLRMH conference.

J. Luhtanen discussed having a potluck during the special meeting with Dr. Razdan. Consensus was to have potluck. She

would like to have him address his insight into current operations of Northpointe. A. Martin would like the specifics of his role and time spent videoconferencing with adults and children. Members to submit any further questions to K. Stankevich. J. Luhtanen reminded conference attendees to submit expense sheets as soon as possible.

**ADJOURN**

**Motion by** A. Martin supported by J. Hafeman to adjourn.

**Motion carried unanimously.**

Meeting adjourned at 6:05 p.m.

The next Regular Board meeting is scheduled for Thursday, October 5, 2019 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary/Treasurer

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Kelly Stankevich, Administrative Assistant