Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

K. Smith called the meeting to order at 12:15 p.m.

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<tr>
<th>Members</th>
<th>Present</th>
<th>Excused</th>
<th>Absent</th>
<th>Members</th>
<th>Present</th>
<th>Excused</th>
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<tbody>
<tr>
<td>Bouchard, William</td>
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<td>Reynolds, Laurel</td>
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<td>Christophersen, Myra</td>
<td>X</td>
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<td>Tovar, Lois</td>
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<td>Erickson, Robert</td>
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<td>Negro, Mari</td>
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<td>Nord-Grenier, Brian</td>
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Others Present: K. Smith, J. Cescolini, K. Stankevich

1. Approval of the Agenda
   ACTION: Motion by W. Bouchard supported by B. Nord-Grenier to approve agenda as presented. Motion carried unanimously.

2. Approval of January 21, 2019 minutes
   K. Smith requested approval of 1-21-19 minutes.
   ACTION: Motion by M. Christophersen supported by R. Erickson to approve 1-21-19 minutes as presented.
   Motion carried unanimously.

3. Review of Rights Office Operating Expenditure Budget
   J. Lindow not present.
   Outcome: Return to next agenda.

4. RR Quarterly Report
   Outcome: Informational

5. 2018 ORR Annual Report
   K. Smith reviewed report with members. Quarterly reports all compiled into one report sent to State. Miscellaneous questions addressed.
   Outcome: Informational

6. Education from the State ORR
   Abuse policy given to members along with signage hung to explain employees’ obligations to report.
   Outcome: Informational

7. Member term renewals
   Term dates discussed and K. Smith requested members try to recruit more individuals.
   Outcome: Informational
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8. Miscellaneous/Committee Member Prerogative
   M. Christophersen announced the Northwood’s Quilters are having a show on April 27 and 28 in Marinette, WI, and she will be doing a demonstration both days from 2:30 to 3:00 p.m.

Public Comments
None

Adjourn
ACTION: Motion by L. Tovar supported by R. Erickson to adjourn.
Motion carried unanimously.

Meeting adjourned at 12:55 p.m.

The next Rights meeting is scheduled for Monday, July 15, 2019 in Kingsford, Michigan at 12:00 p.m.

Respectfully submitted,
Kelly Stankevich
Administrative Assistant