

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**April 4, 2019 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet			X	Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia**	X		
Roberge, Robert		X		Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann		X		Luhtanen, Joan	X		

\* Video conference from the Northpointe Menominee office

\*\* Telephone attendance

**REPRESENTING ADMINISTRATION:** J. Lindow, K. Stankevich

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

J. Lindow requested addition of Funding Source Summary, Change/Choice of Provider policy, signage with new logo, and clothing with new logo under New Business.

**ACTION:** Moved to approve agenda as amended.

**Motion by:** J. Hafeman supported by N. Pasternak to approve agenda as amended.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

**ACTION:** Moved to approve 3-21-19 regular and closed session minutes and 2-28-19 Ad Hoc minutes as presented.

**Motion by:** J. Hafeman supported by M. Negro to approve the 3-21-19 regular and closed session minutes and 2-28-19 Ad Hoc minutes as presented.

**Motion carried unanimously.**

J. Lindow, Director of Finance, took over the meeting as election of officers took place.

**ELECTION OF BOARD OFFICERS** – Nominations from the Floor

J. Lindow opened the floor for nominations for the position of Chairperson.

M. Negro nominated J. Luhtanen.

J. Lindow called for any other nominations two more times.

**ACTION:** A motion was made by T. Korpi supported by M. Negro to close nominations for Chairperson and cast a unanimous ballot for Joan Luhtanen.

**Motion carried unanimously.**

Joan Luhtanen, as newly re-elected Chairperson, assumed the Chairperson position.

Chairperson Luhtanen opened the floor for nominations for the position of Vice Chairperson.

M. Hofer nominated J. Hafeman

P. Phillips nominated M. Negro

Chairperson Luhtanen called for nominations a third time

Chairperson Luhtanen closed nominations

**ROLL CALL VOTE**

<u>MEMBER</u>	<u>HAFEMAN</u>	<u>NEGRO</u>	<u>MEMBER</u>	<u>HAFEMAN</u>	<u>NEGRO</u>
Hofer, M.	X		Pasternak, N	X	
Zevitz, M	X		Negro, M	X	
Phillips, P		X	Hafeman, J	X	
Korpi, T	X		Pirlot, K	X	
Luhtanen, J		X			

**Jan Hafeman elected Vice Chairperson in 7/2 vote.**

Chairperson Luhtanen opened the floor for position of Secretary.

M. Negro nominated P. Phillips

M. Hofer nominated N. Pasternak

Chairperson Luhtanen called for nominations a third time.

Chairperson Luhtanen closed nominations.

**ROLL CALL VOTE**

<u>MEMBER</u>	<u>PHILLIPS</u>	<u>PASTERNAK</u>	<u>MEMBER</u>	<u>PHILLIPS</u>	<u>PASTERNAK</u>
Hofer, M.		X	Pasternak, N	X	
Zevitz, M	X		Negro, M	X	
Phillips, P		X	Hafeman, J	X	
Korpi, T		X	Pirlot, K	X	
Luhtanen, J		X			

**Patricia Phillips elected Secretary in 5/4 vote.**

Chairperson Luhtanen opened the floor for position of Treasurer.

J. Hafeman nominated P. Phillips.

Chairperson Luhtanen called for any other nominations two more times.

**ACTION:** A motion was made by T. Korpi supported by J. Hafeman to close nominations for Treasurer and cast a unanimous ballot for P. Phillips.

**Motion carried unanimously.**

**PRESENTATION** – Genoa Pharmacy Presenters: Tina Meyernaan and Amber Lindholm

Genoa Pharmacy operates over 400 pharmacies and medication coordinators, who serve over 650,000 people per year.

Genoa focuses on personalized services and improved continuity of care for consumers. Benefits include free blister

packaging, facilitating the process of refills, assisting with prior authorizations and insurance, performing reminder calls

and providing delivery and/or mail services, and improved communication between the agency and the pharmacy to all

medication needs are met. They would like to rent space in Dickinson County building while working toward integration of

all three counties.

**ACTION ITEMS**

• **Board By Laws and Policies**

Reviewed Board By Laws in work session prior to regular meeting.

**Outcome:** Meet at 4:00 p.m. for work session prior to next regular Board meeting and begin Policies review.

• **Finance**

a) **Check Disbursement – February 2019**

**ACTION:** Moved to approve Check Disbursement – February 2019

**Motion by:** J. Hafeman supported by M. Hofer to approve Check Disbursement – February 2019

**Motion carried unanimously.**

b) **Funding Summary through December 2018**

**Outcome:** Informational

## **NEW BUSINESS (Discussion only)**

- **Finance**
  - a) **Financial Statement – February 2019**  
Miscellaneous questions addressed.  
**Outcome:** Action Item for next meeting
  - b) **Public Act 202 of 2017 Pension report**  
Position of Northpointe’s retirement accounts submitted to the government and posted on website.  
Miscellaneous questions addressed.  
**Outcome:** Informational.
- **Direct Care Worker Wage Increase**  
April 1, 2019 requires a \$0.25 increase for direct care workers. Awaiting NorthCare direction for proof State will require.  
**Outcome:** Informational.
- **Choice/Change of Provider Policy**  
Miscellaneous questions addressed.  
**Outcome:** Action Item at next meeting.
- **Funding Source Summary through February 2019**  
J. Lindow reviewed report. Miscellaneous questions addressed.  
**Outcome:** Informational.
- **Signage with new logo**  
J. Heath, Facilities Manager presented proposed design and some price ranges for new logo signs at all buildings.  
**Outcome:** Informational. Will obtain bids and present final options to Board.
- **Clothing with new logo**  
Presented new clothing options to members along with pricing.  
**Outcome:** Informational. Awaiting verification of color options for each style.
- **CEO Performance Appraisal Draft**  
**Outcome:** Tabled pending Strategic Plan approval.

## **MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- CMHAM March 22, 2019 Weekly Updates  
**Outcome:** Informational

## **PUBLIC COMMENTS** – None.

## **BOARD COMMENTS**

Chairperson Luhtanen expressed congratulations to P. Hefner-Gardiepy for receiving award as one of the top 100 trainers in the United States again. She also congratulated A. Seeland for becoming Employee of the Month and all of her hard work.

Chairperson Luhtanen handed out flyer to members for Marquette conference.

Chairperson Luhtanen announced new support group for families of individuals with mental illness. Meetings will be held at Our Savior’s Lutheran Church on Kimberly Avenue at 6:00 p.m. the first Monday of each month.

Chairperson Luhtanen requested members consider donating to PAC.

Chairperson Luhtanen reminded members that the GLRMH Conference would be held in Houghton this year after Labor Day.

**ADJOURN**

Meeting adjourned by consensus.

Meeting adjourned at 5:45 p.m.

The next Board meeting is scheduled for Thursday, April 18, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and By-Laws and the regular meeting beginning at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary/Treasurer

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Kelly Stankevich, Administrative Assistant