

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**March 7, 2019 – 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:00 p.m.; J. Lindow, Director of Finance, conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused Absent</u></b>	<b><u>Absent</u></b>
Dehn, Janet			X	Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas		X	
McCole, Gerald	X			Luhtanen, Joan	X		

\* Video conference from the Northpointe Menominee office

\*\* Telephone attendance

**REPRESENTING ADMINISTRATION:** J. Cescolini, J. Lindow

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** – None

**APPROVAL OR AMEND AGENDA**

**ACTION:** Moved to approve agenda as presented.

**Motion by:** M. Negro supported by J. Hafeman to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Amend 2-21-19 minutes to reflect that M. Zevitz was present.

**ACTION:** Moved to approve 2-21-19 minutes as amended.

**Motion by:** J. Hafeman supported by N. Pasternak to approve the amended 2-21-19 minutes.

**Motion carried unanimously.**

**PRESENTATION** – None.

**ACTION ITEMS**

- **Board By Laws and Policies**

Proposed changes discussed.

**Outcome:** Return to next agenda. Board to meet at 4:00 p.m. for further discussion.

- **Finance**

- a) **Financial Statement – September 2018 year-end**

- ACTION:** Moved to approve Financial Statement – September 2018 year-end.

- Motion by:** J. Hafeman supported by M. Negro to approve Financial Statement – September 2018 year-end.

- Motion carried unanimously.**

- b) **Financial Statement – December 2018**

- ACTION:** Moved to approve Financial Statement – December 2018

- Motion by:** J. Hafeman supported by M. Hofer to approve Financial Statement – December 2018.

- Motion carried unanimously.**

- **Dr. Razdan Contract Amendment**

Members discussed contract rates and length. Miscellaneous questions addressed.

**ACTION:** Moved to approve contract addendum for Dr. Razdan’s wage increase.

**Motion by:** R. Roberge supported by M. Negro to approve a contract addendum allowing a wage increase for Dr. Razdan from \$188.75/hr. to 195.00/hr.; however, workload must consist of 60% direct care and 40% administration for remainder of contract expiring 9/20/20.

**ROLL CALL conducted by J. Lindow, Director of Finance**

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Phillips	X	
Hafeman	X		Negro	X	
Hofer		X	Roberge	X	
Pirlot	X		Zevitz	X	
McCole	X				
Luhtanen	X				

**Motion carries 9 yes/1 no.**

**NEW BUSINESS (Discussion only)**

- **Finance**

- a) **Check Disbursement – January 2019**

Miscellaneous questions addressed.

**Outcome:** Action Item for next meeting

- b) **Financial Statement – January 2019**

Miscellaneous questions addressed.

**Outcome:** Action Item for next meeting.

- **B. Ducoli Letter Discussion**

Board acknowledged content of letter and debated need to remain on agenda.

**Outcome:** Consensus of the Board is to remove from the agenda.

- **CEO Performance Appraisal Draft**

Discussed Ad Hoc recommended revisions. CEO suggested data driven questions and outsourcing CEO measurement standards to achieve results that are more accurate.

**Outcome:** CEO to present options for outsourcing surveys at next meeting.

- **Anthony House Recoupment FY15-FY18**

Discussed repayment for crisis intervention and crisis residential services when home did not meet Medicaid guidelines or criteria.

**Outcome:** Informational.

- **Organizational structure changes**

Discussed eliminating the Director of Nursing position and replacing with lead nurses. County Director role changes reviewed. More changes coming in the future.

**Outcome:** Informational with more to come.

- **Strategic Plan**

Discussed simpler vision, mission, and value statements approved at leadership meeting. Discussed potential logo change.

**Outcome:** Action item for next meeting.

- **TRICO contract for respite**

Discussed letter received stating TRICO will no longer provide FI services for respite. Miscellaneous questions addressed. CEO currently working with TRICO for potentially keeping services available.

**Outcome: Informational.**

M. Hofer departed 5:55 p.m.

- **J. Cescolini vacation April 1-5, 2019**  
**Outcome:** Informational.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

None.

**PUBLIC COMMENTS**

J. Cescolini encouraged Northpointe employees to introduce themselves. A. Chouinard and J. Heath present.

**BOARD COMMENTS**

J. Luhtanen thanked the two NBHS employees who were at the “Women of Wellness” conference.

J. Luhtanen said PBS has a documentary series called “Frontline” that ran the program “Right to Fail” focusing on individuals with mental health in New York. She also stated the need for all mental health patients to get help.

J. Luhtanen said there is a mental health support group at Our Redeemer Lutheran Church.

J. Luhtanen reminded members to support the CMH PAC if able to do so.

K. Pilot questioned if the closing of the local Goodwill store would impact services to Northpointe individuals. J. Cescolini stated the storefront has closed but the building will remain a sorting hub. This will have no effect on services provided at this time.

**ADJOURN**

**ACTION:** Motion by M. Negro supported by P. Phillips to adjourn meeting.

**Motion carried unanimously.**

Meeting adjourned at 6:06 p.m.

The next Regular Board meeting is scheduled for Thursday, March 21, 2019 in Kingsford, Michigan at 4:00 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Kelly Stankevich, Administrative Assistant