Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

Katie Smith called the meeting to order at 12:15 p.m.

<table>
<thead>
<tr>
<th>Members</th>
<th>Present</th>
<th>Excused Absent</th>
<th>Absent</th>
<th>Members</th>
<th>Present</th>
<th>Excused Absent</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bouchard, William</td>
<td>X</td>
<td></td>
<td></td>
<td>Reynolds,</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Laurel</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christophersen, Myra</td>
<td>X</td>
<td></td>
<td></td>
<td>Tovar, Lois</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Erickson, Robert</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Negro, Mari</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nord-Grenier, Brian</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Others Present: K. Smith, B. Adrian, R. Ducoli, K. Stankevich

1. Approval of the Agenda
   B. Ducoli requested addition of FY18/19 Operating Budget to agenda.
   ACTION: Motion by B. Nord-Grenier supported by W. Bouchard to approve amended agenda.
   Motion carried unanimously.

2. Approval of July 16, 2018 minutes
   K. Smith requested approval of 7-16-18 minutes.
   ACTION: Motion by B. Bouchard supported by R. Erickson to approve 7-16-18 minutes as presented.
   Motion carried unanimously.

3. Review of Rights Office Operating Expenditure Budget
   B. Ducoli presented final FY17/18 budget and new FY18/19 budget. Miscellaneous questions addressed.
   Outcome: Informational

4. Final MDHHS Audit Results and Submitted Plan of Correction
   Final results reviewed by members. Northpointe found in substantial compliance with score of 168/175.
   Discussed letter sent to state for Plan of Correction on lost points. Discussed each point lost with members.
   Miscellaneous questions addressed.
   Outcome: Informational

5. Quarterly Report
   K. Smith reviewed report. Miscellaneous questions addressed. Annual report will be presented at next meeting.
   Outcome: Informational

6. Service Recipient Grievance and Appeal Process Policy
   K. Smith reviewed policy. Discussed reason for policy and sections that apply to Recipient Rights.
   Outcome: Informational

7. Miscellaneous/Committee Member Prerogative
   B. Adrian informed committee of K. Smith’s award from the State of Michigan for her advocacy on behalf of mental health recipients.
Public Comments – None

Adjourn
ACTION: Motion by L. Tovar supported by W. Bouchard to adjourn.
Motion carried unanimously.

Meeting adjourned at 12:55

The next Rights meeting is scheduled for Monday, January 21, 2019 in Kingsford, Michigan at 12:00 p.m.

Respectfully submitted,

Kelly Stankevich
Administrative Assistant