

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 25, 2018 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:40 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Martin, Ann	X			Korpi, Thomas	X		
McCole, Gerald**	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: Bill Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 10-11-18 Regular Board meeting minutes.

Motion by: A. Martin supported by J. Hafeman to approve the 10-11-18 Regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – None.

ACTION ITEMS

- **Van Bids**

ACTION: Moved to approve purchase of four minivans.

Motion by: M. Negro supported by T. Korpi to approve the purchase of four 2018 Dodge Grand Caravan SEs from Riverside Auto for \$22,920.00 each.

Motion carried unanimously.

- **Employee Referral Program Policy**

ACTION: Moved to approve the Employee Referral Program Policy

Motion by: M. Hofer supported by J. Hafeman to approve the new Employee Referral Program Policy effective immediately.

Motion carried unanimously.

- **Personnel Report Information Requested**

Outcome: After all requests from members are sent to T. Wendt or B. Adrian, a template will be approved. Bring back to Board agenda as ACTION item November 8, 2018.

10-25-18 Board Minutes

NEW BUSINESS (Discussion only)

- **CEO Hiring Update**

Outcome: Ad Hoc committee will meet on November 1, 2018 to discuss questions for second round of interviews. If candidates are available on November 9, 2018 will conduct second round of interviews on top candidates.
B. Adrian to complete reference checks.

- **Finance**

- a) **Check Disbursement – September 28, 2018**

Miscellaneous questions addressed.

Outcome: Move to ACTION item on next agenda.

- b) **Contract Grid 10-25-18** (*Cornerstone AFC, Superiorland Electronics, Carrissa Rondeau, Virginia Freeborn*)

Miscellaneous questions addressed.

ACTION: Motion by J. Hafeman supported by M. Negro to move Contract Grid 10-25-18 to an ACTION item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Korpi	X	
Negro	X		Luhtanen	X	

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Cornerstone	Residential	10/1/18-9/30/19	\$210.00/per diem	\$210.00/per diem	None
B	Superiorland Electronic	Fire System	10/1/18-9/30/19	\$190.00 per inspection Wet Systems- Belgium Pointe - \$164.00 – 2hr. (Includes 1 wet type inspection) Boyington - \$656.00 8 hr. (includes dry system, drain all low points, and performance test of backflow valve) Maple Ridge - \$328.00 4 hr. (Includes 1 wet type inspection) The Pines - \$164.00 2 hr. (Includes 1 wet type inspection) Lighthouse - \$164.00 2 hr. (Includes 1 wet type inspection)	\$190.00 per inspection Wet Systems- Belgium Pointe - \$164.00 – 2hr. (Includes 1 wet type inspection) Boyington - \$656.00 8 hr. (includes dry system, drain all low points, and performance test of backflow valve) Maple Ridge - \$328.00 4 hr. (Includes 1 wet type inspection) The Pines - \$164.00 2 hr. (Includes 1 wet type inspection) Lighthouse - \$164.00 2 hr. (Includes 1 wet type inspection)	None
C	Carrissa Rondeau	LMSW and BCBA ADOS Evaluations	10/1/18-9/30/19	New	\$75.00/hr. Direct and Non-Direct Services Transportation \$35.00/hr.	New
D	Virginia Freeborn	Psychologist	10/1/18-9/30/19	\$80.00/hour and \$40.00/hour travel time outside of Marquette	\$80.00/hour and \$40.00/hour travel time outside of Marquette	None

ACTION: Motion by J. Hafeman supported by M. Negro to approve Contract Grid 10-25-18 as presented.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

Recipient Rights Quarterly Report

Discussed site review process and audit recently conducted. Northpointe passed audit and next review is in 3 years.

Outcome: Place on file.

PUBLIC COMMENTS - None

BOARD COMMENTS

A. Martin requested clarification on the role of Fiscal Intermediaries. B. Adrian addressed all questions.

J. Luhtanen inquired whether Northpointe openly promotes each individual's right to vote by speaking with the individual and/or guardian. B. Adrian to see if voting promotion is still occurring in homes and clinics.

ADJOURN

ACTION: Motion by M. Negro supported by A. Martin to adjourn meeting.

Motion carried unanimously.

Meeting adjourned at 5:15 p.m.

The next Ad Hoc Committee meeting is scheduled for Thursday, November 1, 2018 in Kingsford, Michigan at 10:00 a.m.

The next Regular Board meeting is scheduled for Thursday, November 8, 2018 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant