

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

August 23, 2018 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet *	X			Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Martin, Ann		X		Korpi, Thomas	X		
McCole, Gerald	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

J. Stevens appeared in lieu of A. Martin.

REPRESENTING ADMINISTRATION: Bill Adrian, Bob Ducoli, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

Chairperson Luhtanen welcomed T. Korpi, to the Board as a representative of Iron County.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to add State General Fund contract under New Business.

Motion by: G. McCole supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 8-9-18 regular Board meeting minutes.

Miscellaneous questions addressed.

Motion by: G. McCole supported by P. Phillips to approve the 8-9-18 regular Board meeting minutes as presented.

Motion carried unanimously.

PRESENTATION – Employee Survey Results

Presenter: Terri Wendt, Human Resource Director

Annually conducted in May. Received 111 responses giving a return rate of approximately 46%. Reviewed each question and result with members. Results go to Operation Team for assistance in Strategic Planning to address concerns. A response plan will be created and given to Board in approximately 1 month. Board requests any suggestions for improvement involving them, be presented in future meeting for review and discussion. Miscellaneous questions addressed.

Chairperson Luhtanen reminded members that Self-Evaluations are due before the next meeting.

ACTION ITEMS

• **Finance**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Insight Telepsychiatry	Telemental health services	7/6/18-7/5/20	Adult Psych – \$ 189.44/hr. Adult Psych Nurse Pract. – \$ 128.00/hr. Specialty Psych – \$ 215.04/hr. Child Psych Nurse Pract. – \$ 138.24/hr.	Adult Psych – \$ 193.60 Adult Psych NP – \$ 130.82 Specialty Psych – \$ 219.77 Child Psych NP – \$ 141.28	\$ 4.16/hr. \$ 2.82/hr. \$ 4.73/hr. \$ 3.04/hr.
2.2% increase in proportion to the change in Federal Employment Cost Index from most recent posted quarter.						

a) Contract Grid 8-9-18 (*Insight Telepsychiatry*)

ACTION: Motion by J. Hafeman supported by P. Phillips to approve the 8-9-18 Contract Grid.

Motion carried unanimously.

b) Board Member Finance Questions/Responses - None

• **Proposed Emergency Services Policy Revision**

Discussed staff response to change. Overall response was positive.

ACTION: Motion by G. McCole supported by J. Hafeman to approve the Proposed Emergency Service Policy Revision.

Motion carried unanimously.

• **Utilization Management Plan FY18/19**

ACTION: Motion by M. Hofer supported by J. Hafeman to approve the Utilization Management Plan FY18/19.

Motion carried unanimously.

• **Performance Improvement Plan FY18/19**

ACTION: Motion by G. McCole supported by P. Phillips to approve the Performance Improvement Plan FY18/19.

Motion carried unanimously.

• **NorthCare Audit Results**

a) VI.2.4 Plan of Correction

Contract for residential services citation plan of correction is to return contract to original rates until 4/30/18 and assume the 11% reduction previously negotiated after that.

Contract 1 will be from 12/7/17-4/30/18 at the original rate of \$252.59 per diem plus Pass Through wage adjustment of \$2,951.57.

ACTION: Motion by T. Korpi supported by G. McCole to approve Contract 1.

Motion carried unanimously.

Contract 2 will be from 5/1/18-4/30/19 with 11% negotiated reduction and addition of wage pass through totaling \$224.80 per diem plus full year Pass Through wage adjustment of \$11,808.00 payable in monthly installments of \$984.00.

ACTION: Motion by J. Hafeman supported by P. Phillips to approve Contract 2.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

B. Adrian, Interim CEO, conducted New Business as follows:

• **State General Fund Contract**

Time sensitive contract. FY18/19 starts October 1, 2018, and Northpointe will receive an increase of \$88,722.00 for a total of \$854,106.00. Miscellaneous questions addressed.

ACTION: Motion by J. Hafeman supported by P. Phillips to move State General Fund contract to ACTION item at present meeting.

Roll Call Conducted by Kelly Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
McCole	X		Korpi	X	
Luhtanen	X				

Motion carried unanimously.

ACTION: Motion by J. Hafeman supported by G. McCole to approve the General Fund Contract as presented.

Motion carried unanimously.

• **CEO Hiring Update**

Interim CEO, B. Adrian, advised search for new CEO should begin now. Requested parameters from Board for qualities required in new CEO and for method of advertisement discussed.

Outcome: Advertisement for new CEO to begin immediately. Applications due by October 1, 2018. If necessary, Board members will revise job description during search.

• **Attorney Contract**

Rate of Attorney hired by Board was substantially less and new attorney specializes in Mental Health. Background checks and Business Associate Agreement complete.

Outcome: Northpointe will use Cohl, Stoker & Toskey law firm for services.

• **Finance**

a) Contract Grid 8-23-18 (*MRS, Clean Kill, Larry Pollack, Northern Pines, Whispering Pines, Whispering Pines SIP, Shad Brown, Moyer Excavating*)

Outcome: ACTION item at next meeting.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

G. McCole states there are no updates on NorthCare CEO search at this time.

PUBLIC COMMENTS

J. Kenny, ES Manager, encouraged Board to seek CEO candidate able to provide clinical supervision to staff in management positions.

J. Stevens encouraged Board’s involvement in the former Gogebic prison location being converted to a mental health facility. B. Adrian stated that a committee has been formed to study locations for housing a 50-bed psychiatric facility in the U.P.

BOARD COMMENTS

G. McCole requested clarification on incentive dollars Northpointe will receive for FY2017. B. Adrian stated \$57,374.15; however, Northpointe is on track to double this for FY2018.

B. Adrian informed Board of 236 Transfer completion. Pathways will transfer \$90,310.00 in general funds to Northpointe

Chairperson Luhtanen reminded members of the upcoming GLRMH Conference in Harris, MI, Sept. 9-11. Any member wishing to attend needs to submit registration form to K. Stankevich, Administrative Assistant, prior to August 31, 2018.

ADJOURN

ACTION: Motion by G. McCole supported by P. Phillips to adjourn meeting.

Motion carried unanimously.

Meeting adjourned at 5:25 p.m.

The next Regular Board meeting is scheduled for Thursday, September 13, 2018 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant