

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 26, 2018 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X			Negro, Mari			X
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Martin, Ann	X			Luhtanen, Joan	X		
McCole, Gerald	X						

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. McCarty, Bob Ducoli, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 7-12-18 regular and 7-12-18 special Board meeting minutes.

Motion by: A. Martin supported by P. Phillips to approve the 7-12-18 regular and special Board meeting minutes as presented.

Motion carried unanimously.

PRESENTATION – **Property Management Plan**

Presenter: Jason Heath

J. Heath presented the first Property Management Plan for Northpointe. The Plan addresses several major repairs necessary over the next 5 years. Reviewed Strategic Plan goals and how work is assigned in all 3 counties. Miscellaneous questions addressed.

ACTION ITEMS

• **Finance**

a) **Contract Grid 7-12-18 (Anderson Tackman, FI)**

ACTION: Motion by J. Hafeman supported by M. Hofer to approve the 7-12-18 Contract Grid as presented.

Motion carried unanimously.

- **Cultural Diversity Plan**

Miscellaneous questions addressed.

ACTION: Motion by M. Hofer supported by P. Phillips to approve the Cultural Diversity Plan as presented.

Motion carried unanimously.

- **General Fund Expenditure Summary Report**

Review of potential change to emergency services to only provide services as required per the mental health code in effort to control GF spending. Discussed timing with new CEO coming. Requested Dr. Razdan speak with members via VTC regarding his opinion of cost reduction solutions presented at a later time, not yet specified. B. Ducoli, CFO, reminded members that GF is depleted and NBHS savings are being used to cover costs.

Outcome: Consensus of Board members is to consult with Medical Director for input on how plans will affect individuals. Place on hold until new CEO is appointed. Schedule VTC with Dr. Razdan.

NEW BUSINESS (Discussion only)

J. Luhtanen, Board Chairperson, conducted New Business as follows:

- **CEO Hiring Update**

Interim CEO list of critical responsibilities presented by J. McCarty. Intended interim CEO start date discussion held. K. Smith, Recipient Rights Officer, sent correspondence reminding the Board that an Interim CEO will be necessary by August 9, 2018 for signatures.

Outcome: J. Luhtanen to contact B. Adrian to discuss firm start date. If unable to begin by 8.9.18, Board will devise an alternate plan for the interim.

a) 2004 and 2008 CEO job description changes – Review of previous job descriptions by members completed.

Outcome: Consensus of Board is to have B. Adrian review.

Jennifer McCarty conducted New Business as follows:

- **Finance**

a) Check Disbursement – June 2018

Outcome: Action item for next meeting.

b) Financial Statement – June 2018

Miscellaneous questions addressed.

Outcome: Action item for next meeting.

c) Contract Grid 7-26-18 (Whispering Pines West)

Request to move to Action item at present meeting.

ACTION: Motion by J. Hafeman supported by G. McCole to move the 7-26-18 Contract Grid to Action item at present meeting.

ROLL Call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Luhtanen	X	

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Whispering Pines West	Residential	8/1/18 – 8/31/19	New Contract	\$208.00/per diem	\$208.00/per diem

ACTION: Motion by J. Hafeman supported by G. McCole to approve the 7-26-18 Contract Grid as presented.

Motion carried unanimously.

d) Board Member Finance Questions/Responses - None

- **Property Management Plan**

Need for individual’s safety discussed. Members requested information on dollars spent leasing buildings each year. Rural Development Grants and budgeting for repairs discussed. Miscellaneous questions addressed.

Outcome: Action item for next meeting. Complete addresses and lease costs for all buildings to be provided. Board consensus is to have local fire department inspect one of the owned buildings for safety. J. Heath to research grants available.

- **Miscellaneous Board Member Questions**

A. Martin requested Goodwill compliance audit update. Discussed documentation and service provision billing non-compliance.

Outcome: NorthCare will advise once more information is received from the state.

- **Structure of future Board Meetings**

G. McCole requested Board consider meeting once a month and having subcommittees, comprised of Board members, tackle individual tasks in depth then provide full Board with recommendations. Pros and Cons of previous meeting structure discussed.

Outcome: Consensus is to keep meetings twice a month. Addition of monthly standing agenda item named “Personnel” to report incoming and outgoing staff, as well as length of stay and reason for leaving.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

J. Luhtanen attended the Great Lakes Rural Mental Health meeting and reported they are finalizing presenters for the conference now. Brochures should be arriving soon and is being held at the Island Resort and Casino in Harris, MI.

J. Luhtanen attended the NAMI Picnic at Cowboy Lake today. She stated the turnout was wonderful and everyone had a great time.

PUBLIC COMMENTS - None

BOARD COMMENTS –

R. Roberge discussed the Michigan minimum wage increase to \$12.00/hr. on the November ballot.

A. Martin discussed the legalization of marijuana on the upcoming ballot.

R. Roberge requested an update on Medicaid’s policy regarding transportation of non-Medicaid individuals stating after considerable thought he was not in favor of this approach. J. McCarty consulted with the Recipient Rights community and NorthCare for guidance. It was determined to be the interpretation of the GF contract and if Board decides to move this forward, legal advice will need to be consulted.

J. Dehn and M. Hofer expressed their gratitude to J. McCarty for her services as Northpointe's CEO.

ADJOURN

Motion by P. Phillips supported by J. Hafeman to adjourn meeting.

Motion carried unanimously.

Meeting adjourned at 6:05 p.m.

The next Regular Board meeting is scheduled for Thursday, August 9, 2018 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant