

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 9, 2017 - 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Roberge, Robert	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the October 26, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by N. Pasternak to approve the 10-26-17 regular Board meeting minutes.

Motion carried unanimously.

Ann Martin present 4:32 p.m.

PRESENTATION Psychiatric Services Presenter: Diane Roell, PMHNP-BC

Diane Roell reviewed psychiatric services, i.e. diagnosing, treatment plan, medication reviews, etc. that are provided at Northpointe. Miscellaneous questions were addressed.

ACTION ITEMS

- **Finance**

- a) Check Disbursement – September, 2017

- ACTION:** A motion was made by G. McCole supported by P. Phillips to approve Check Disbursement for September, 2017.

- Motion carried unanimously.**

- **Direct Care Worker Pass Through – Section 1009 Boilerplate**

- Discussed and reviewed updated information received regarding the mandated direct care worker pass through of \$.50/hour wage increase.

- ACTION:** A motion was made by M. Negro supported by J. Hafeman to approve the \$.50/hour increase for

internal direct care staff retroactive to October 1, 2017 at an estimated cost of \$136,000.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Roberge R.	X	
Luhtanen J.	X		Zevitz M.	X	

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Finance Statement – September, 2017

Reviewed and discussed the Finance Statement September, 2017. Miscellaneous questions were addressed and also a request was made for year-to-year comparison data of respite services for next meeting. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Board Member Finance Questions/Responses – questions addressed regarding GF funds, Healthy MI, AFC Home, Medicaid drawdown, appropriation revenue, respite care and liability insurance.

c) Contract Grid 11-9-17 (*ValuCare Center; The Windsor Center; Newlin AFC; Trico Opportunities*)

Reviewed Contract Grid 11-9-17. Miscellaneous questions addressed. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

d) Snow Removal Bids

Discussed and reviewed the contract grid as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	M & M Trucking, Inc.	Snow removal in Menominee	11/1/17 – 10/31/18	\$75.00/event for plowing \$40.00/event for shoveling \$50.00 + material cost/event for salting \$100.00/hour for snow removal by front end loader \$65.00/hour for snow removal by dump truck	\$75.00/event for plowing \$40.00/event for shoveling \$50.00 + material cost/event for salting \$125.00/hour for snow removal by front end loader \$75.00/hour for snow removal by dump truck	None None None \$25.00/hour \$10.00/hour
Menominee snow removal						

B.	John Zinger	Snow removal in Iron County	11/1/17 - 10/31/18	\$50.00/hour for plowing \$15.00/hour for shoveling (\$20.00 minimum) All material costs by Northpointe	\$50.00/hour for plowing \$15.00/hour for shoveling (\$20.00 minimum) All material costs by Northpointe	None None None
Iron County snow removal						

ACTION: A motion was made by M. Negro supported by P. Phillips that the Snow Removal Bids become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Roberge R.	X	
Luhtanen J.	X		Zevitz M.	X	

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the Snow Removal Bids for M&M Trucking and John Zinger as listed on above grid.

Motion carried unanimously.

- **Board Member MACMHB Conference Report**

G. McCole gave a report on the MACMHB conference he attended on October 22-24, 2017 in Traverse City. G. McCole also stated he was elected to the Executive Board as an alternate for the U.P. Region at the Regional Meeting on 10/24/17.

- **MERS Defined Benefit Plan**

Discussed and reviewed information received regarding three options available regarding MERS Defined Benefit Plan and MERS Defined Contribution Plan. Miscellaneous questions were addressed.

Outcome: Action item for next meeting.

- **CEO Report**

J. McCarty reviewed with the Board the CEO Report regarding agency, regional, and state updates.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Stakeholder Advisory Committee Meeting Minutes 10-17-17
Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- None

ADJOURN

A motion was made by G. McCole supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for Thursday, November 30, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant