

NORTHPOINTE BEHAVIORAL HEALTHCARE SYSTEMS
Recipient Rights Advisory Committee Meeting
MINUTES
July 17, 2017 – 12:00 noon

Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

M. Negro, Chairperson, called the meeting to order at 12:00 p.m. Roll call was conducted and a quorum was present.

Members	Present	Excused Absent	Absent	Members	Present	Excused Absent	Absent
Bouchard, William	X			Raygo, Andrea			X
Christophersen, Myra	X			Reynolds, Laurel	X		
Erickson, Robert	X			Simon, Jennifer			X
Negro, Mari	X			Tovar, Lois	X		
Nord-Grenier, Brian	X						

Others Present: K. Smith, J. McCarty, R. Ducoli, C. Adrian

Public Comments - None

1. Approval of the Agenda
ACTION: A motion was made by M. Christophersen, supported by L. Reynolds to approve the agenda as presented.
Motion carried unanimously.
2. Approval of Minutes from the April 17, 2017 Recipient Rights Committee Meeting.
ACTION: A motion was made by B. Nord-Grenier, supported by W. Bouchard to approve minutes from the April 17, 2017 Recipient Rights Committee meeting.
Motion carried unanimously.
3. Review of Rights Office Operating Expenditure Budget
 B. Ducoli reviewed and addressed question regarding travel expenses of the operating expenditure budget.
OUTCOME: Informational
4. Quarterly Rights Office Report
 K. Smith reviewed and addressed miscellaneous questions on the Quarterly Rights Office Report. Recommendation made to revise report to include a comparison of year to date quarter totals. K. Smith stated the report is also reviewed by the Quality Improvement team and NorthCare monitors all Incident Reports.
OUTCOME: Informational
5. Review of Semi-Annual Report
 K. Smith reviewed with the Committee the Semi-Annual Rights Report (accumulation of first 2 quarters) that includes population involved and remediation. Miscellaneous questions were addressed.
OUTCOME: Informational
6. Policy Reviews: Resident’s Right to Access the Media; Seclusion and Physical Restraint/Crises Response
 K. Smith reviewed with the Committee the policies Resident’s Right to Access the Media and Seclusion & Physical Restraint/Crises Response. Discussed that any restrictions per policy are reviewed every 90 days and that seclusion and restraint is prohibited by Northpointe per the State of Michigan.

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7. Membership – Term Expiration of 2 Members

Currently two appointments to the Rights Committee expire in August (A. Raygo & J. Simon). A letter has been sent informing them of their term expiration. K. Smith will also contact the two members to inquire as to their interest to reapply. Also an ad has been placed in the newspaper regarding membership vacancy.

8. Miscellaneous/Committee Member Prerogative

None

Public Comments

None

M. Negro stated that the meeting was adjourned.

Meeting adjourned at 12:45 p.m.

The next Rights meeting is scheduled for Monday, October 16, 2017 in Kingsford, Michigan at 12:00 p.m.

Respectfully submitted,
Cindy Adrian
Administrative Assistant