

NORTHPOINTE BEHAVIORAL HEALTHCARE SYSTEMS
Recipient Rights Advisory Committee Meeting
MINUTES
January 16, 2017 – 12:00 noon

Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

M. Negro, Chairperson, called the meeting to order at 12:10 p.m. Roll call was conducted and a quorum was present.

Members	Present	Excused Absent	Absent	Members	Present	Excused Absent	Absent
Bouchard, William	X			Reynolds, Laurel		X	
Christophersen, Myra		X		Simon, Jennifer	X		
Negro, Mari	X			Thomas, Carol			X
Nord-Grenier, Brian	X			Tovar, Lois	X		
Raygo, Andrea			X				

Others Present: J. McCarty, B. Ducoli, K. Smith, C. Adrian

Public Comments - None

1. Approval of the Agenda
ACTION: A motion was made by B. Nord-Grenier, supported by L. Tovar to approve the agenda.
Motion carried unanimously.
2. Approval of Minutes from the October 17, 2016 Semi-Annual Recipient Rights Committee Meeting
ACTION: A motion was made by W. Bouchard, supported by J. Simon to approve minutes from the October 17, 2016 Semi-Annual Recipient Rights Committee meeting. **Motion carried unanimously.**
3. Approval of Minutes from the November 15, 2016 Appeals Meeting.
ACTION: A motion was made by W. Bouchard, supported by B. Nord-Grenier to approve the minutes from the November 15, 2016 Appeals meeting. **Motion carried unanimously.**
4. 2017 Rights Committee Meeting Schedule
ACTION: A motion was made by B. Nord-Grenier, supported by J. Simon to approve the 2017 Rights Committee Meeting Schedule. **Motion carried unanimously.**
5. Review of Rights Office Operating Expenditure Budget
Discussed and reviewed the Rights Office Operating Expenditure Budget. Miscellaneous questions were addressed.
OUTCOME: Informational
6. Quarterly Rights Office Report
K. Smith reviewed and addressed questions on the Quarterly Rights Office Report.
OUTCOME: Informational

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7. Policy Review – Complaint and Appeals Process Policy

Discussed and reviewed the Complaint and Appeals Process Policy. Recommendation was made to revise section under Procedures Item E. “Reviewing Request for Appeal”. Discussion ensued regarding having more than one individual make the determination of granting an appeal. Consensus of the Committee was to have at least 3 members consisting of Chair, Vice-Chair and member at large make appeals determination.

OUTCOME: Recommendation of the Rights Committee regarding revisions to the Complaint and Appeals Process Policy will be presented to the Northpointe Operations Team at the March Operations Team meeting.

8. Miscellaneous/Committee Member Prerogative

None

Public Comments

None

A motion was made by J. Simon, supported by W. Bouchard to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 12:35 p.m.

The next Rights meeting is scheduled for Monday, April 17, 2017 in Kingsford, Michigan at 12:00 p.m.

Respectfully submitted,
Cindy Adrian
Administrative Assistant