

NORTHPOINTE HEALTHCARE SYSTEMS BOARD
Recipient Rights Advisory Committee Meeting
MINUTES
April 18, 2016 – 12:00 noon

Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

Katie Smith, Rights Officer, called the meeting to order at 12:15 p.m. Roll call was conducted and a quorum was not present.

Members	Present	Excused Absent	Absent	Members	Present	Excused Absent	Absent
Bouchard, William	X			Reynolds, Laurel		X	
Christophersen, Myra	X			Simon, Jennifer			X
Negro, Mari			X	Thomas, Carol	X		
Nord-Grenier, Brian		X		Tovar, Lois	X		
Raygo, Andrea		X					

Others Present: J. McCarty, B. Adrian, K. Smith, C. Adrian

Public Comments

- Myra Christophersen inquired as to the reason for Semi-Annual meetings versus quarterly. K. Smith reviewed State requirements.
1. Approval of the Agenda
Outcome: Consensus was to move forward as no quorum is present for approval of agenda.
 2. Approval of Minutes from the October 19, 2015 Quarterly Recipient Rights Committee Meeting
Outcome: Consensus was to move the October 19, 2015 minutes to the next Rights meeting for approval as no quorum is present for motion of approval.
 3. Appointment of Vice-Chairperson
 Ms. Smith indicated a new Vice-Chairperson needs to be elected as Roseanne Webber did not reapply to the Rights Committee.
Outcome: To be addressed at the next Rights meeting in October.
 4. Review of Rights Office Operating Expenditure Budget
 Bill Adrian reviewed and addressed miscellaneous questions for the operating budget.
ACTION: Information
 6. Semi-Annual Rights Office Report
 Katie Smith reviewed and addressed questions on the Semi-Annual Rights Office Report.
ACTION: Information
 7. Policy Review: Dignity & Respect; Freedom of Movement; Harassment or Retaliation
 Katie Smith highlighted the three policies/procedures. Miscellaneous questions were addressed by Ms. Smith.
ACTION: Information
 8. Miscellaneous
 - Ms. Smith stated a Taskforce is being formed regarding a Smoke Free Campus at Northpointe. Any Rights Committee members interested in serving on this Taskforce are asked to contact Terri Wendt, HR Director.
 - Ms. Smith indicated she will be mailing to the Rights Committee members a more detailed Semi-Annual Report that is submitted to the State for review.

**Recipient Rights Advisory Committee Meeting
Minutes – April 18, 2016
Page 2 of 2**

Public Comments

- None

Consensus of the group was to adjourn the meeting. Meeting adjourned a 12:55 p.m.

Respectfully submitted,
Cindy Adrian
Administrative Assistant