Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

Katie Smith, Rights Officer, called the meeting to order at 12:15 p.m. Roll call was conducted and a quorum was not present.

<table>
<thead>
<tr>
<th>Members</th>
<th>Present</th>
<th>Excused Absent</th>
<th>Absent</th>
<th>Members</th>
<th>Present</th>
<th>Excused Absent</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bouchard, William</td>
<td>X</td>
<td></td>
<td></td>
<td>Reynolds, Laurel</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christophersen, Myra</td>
<td>X</td>
<td></td>
<td></td>
<td>Simon, Jennifer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Negro, Mari</td>
<td></td>
<td>X</td>
<td></td>
<td>Thomas, Carol</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nord-Grenier, Brian</td>
<td></td>
<td>X</td>
<td></td>
<td>Tovar, Lois</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raygo, Andrea</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Others Present: J. McCarty, B. Adrian, K. Smith, C. Adrian

Public Comments
- Myra Christophersen inquired as to the reason for Semi-Annual meetings versus quarterly. K. Smith reviewed State requirements.

1. Approval of the Agenda
   Outcome: Consensus was to move forward as no quorum is present for approval of agenda.

2. Approval of Minutes from the October 19, 2015 Quarterly Recipient Rights Committee Meeting
   Outcome: Consensus was to move the October 19, 2015 minutes to the next Rights meeting for approval as no quorum is present for motion of approval.

3. Appointment of Vice-Chairperson
   Ms. Smith indicated a new Vice-Chairperson needs to be elected as Roseanne Webber did not reapply to the Rights Committee.
   Outcome: To be addressed at the next Rights meeting in October.

4. Review of Rights Office Operating Expenditure Budget
   Bill Adrian reviewed and addressed miscellaneous questions for the operating budget.
   ACTION: Information

5. Semi-Annual Rights Office Report
   Katie Smith reviewed and addressed questions on the Semi-Annual Rights Office Report.
   ACTION: Information

7. Policy Review: Dignity & Respect; Freedom of Movement; Harassment or Retaliation
   Katie Smith highlighted the three policies/procedures. Miscellaneous questions were addressed by Ms. Smith.
   ACTION: Information

8. Miscellaneous
   - Ms. Smith stated a Taskforce is being formed regarding a Smoke Free Campus at Northpointe. Any Rights Committee members interested in serving on this Taskforce are asked to contact Terri Wendt, HR Director.
   - Ms. Smith indicated she will be mailing to the Rights Committee members a more detailed Semi-Annual Report that is submitted to the State for review.
Public Comments

- None

Consensus of the group was to adjourn the meeting. Meeting adjourned at 12:55 p.m.

Respectfully submitted,

Cindy Adrian
Administrative Assistant