

NORTHPOINTE BEHAVIORAL HEALTHCARE SYSTEMS
Recipient Rights Advisory Committee Meeting
MINUTES
October 17, 2016 – 12:00 noon

Location of Meeting: Northpointe Administrative Offices, 715 Pyle Drive, Kingsford, MI 49802

Katie Smith, Rights Officer, called the meeting to order at 12:00 p.m. Roll call was conducted and a quorum was present.

Members	Present	Excused Absent	Absent	Members	Present	Excused Absent	Absent
Bouchard, William	X			Reynolds, Laurel			X
Christophersen, Myra	X			Simon, Jennifer			X
Negro, Mari			X	Thomas, Carol		X	
Nord-Grenier, Brian	X			Tovar, Lois	X		
Raygo, Andrea	X						

Others Present: J. McCarty, B. Ducoli, K. Smith, C. Adrian

Public Comments

- None

1. Approval of the Agenda

ACTION: A motion was made by B. Nord-Grenier, supported by W. Bouchard to approve the agenda with the addition of Meeting Schedule under Miscellaneous. **Motion carried unanimously.**

2. Approval of Minutes from the October 19, 2015 Quarterly Recipient Rights Committee Meeting

ACTION: A motion was made by W. Bouchard, supported by B. Nord-Grenier to approve minutes from the October 19, 2015 Recipient Rights Committee meeting. **Motion carried unanimously.**

3. Approval of Minutes from the April 18, 2016 Semi Annual Recipient Rights Committee Meeting.

ACTION: A motion was made by B. Nord-Grenier, supported by L. Tovar to approve the minutes from the April 18, 2016 Recipient Rights Committee meeting. **Motion carried unanimously.**

4. Appointment of Vice-Chairperson

Katie Smith opened the floor for nominations for the position of Vice-Chairperson.

Brian Nord-Grenier nominated himself for position of Vice-Chairperson.

Ms. Smith called for any other nominations three times.

ACTION: A motion was made by A. Raygo, supported by M. Christophersen to close nominations for Vice-Chairperson and cast a unanimous ballot for Brian Nord-Grenier as Vice-Chairperson. **Motion carried unanimously.**

5. Review of Rights Office Operating Expenditure Budget

Reviewed and addressed miscellaneous questions for the operating budget.

ACTION: Information

6. Semi-Annual Rights Office Report

K. Smith reviewed and addressed questions on the Semi-Annual Rights Office Report.

ACTION: Information

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7. Policy Review: Informed Consent, Labor, Least Restrictive, Notification of Rights, Personal Property/Funds

Katie Smith highlighted the five policies/procedures. Miscellaneous questions were addressed by Ms. Smith.

ACTION: Information

8. Miscellaneous

- Meeting Schedule

Committee members discussed meeting schedule of quarterly versus semi-annual meetings.

ACTION: A motion was made by B. Nord-Grenier, supported by L. Tovar to revise the Rights Committee Meeting Schedule to quarterly meetings. **Motion carried unanimously.**

Public Comments

- None

Consensus of the group was to adjourn the meeting. Meeting adjourned a 12:55 p.m.

Respectfully submitted,
Cindy Adrian
Administrative Assistant