

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 27, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Luhtanen requested to amend the agenda under New Business: Addition of d) MDHHS/CMHSP Managed Mental Health Support and Services Contract for FY2018.

ACTION: Moved to amend the agenda under New Business: d) MDHHS/CMHSP Managed Mental Health Support and Services Contract for FY2018.

Motion by: A. Martin, supported by G. McCole to approve amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the July 13, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by M. Negro to approve the 7-13-17 regular Board meeting minutes.

Motion carried unanimously.

M. Zevitz present at 5:03 p.m.

PRESENTATION – Recipient Rights Presenter: Katie Smith

J. Luhtanen introduced Katie Smith, Recipient Rights Officer. Ms. Smith reviewed responsibilities associated with the Recipient Rights Office and the Semi-Annual Rights Report. Miscellaneous questions addressed regarding incident reports, conflict of interest, and medication errors. M. Negro, Northpointe Recipient Rights Committee Chair, advised that steps have been taken to address medication errors and there has been a reduction of incidents reported to the Committee.

The Board thanked Katie for her presentation and commented educational presentations are helpful; specific request made regarding NMU intern program.

ACTION ITEMS

• **Finance**

a) Financial Statement – May, 2017

Discussion occurred regarding questions on income statement interest earned. B. Ducoli responded to all questions.

ACTION: A motion was made by G. McCole supported by A. Martin to approve the Financial Statement – May, 2017.

Motion carried unanimously.

b) Contract Grid 7-13-17 (*Insight Telepsychiatry; Anderson Tackman*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Insight Telepsychiatry	Telepsychiatry	7/5/17 – 7/4/18	Adult Psychiatrist \$185.00/hr. Adult Psychiatric Nurse Practitioner \$125.00/hr. Specialty Psychiatrist (child, geriatric, substance abuse, or forensic) \$210.00/hr. Child Psychiatric Nurse Practitioner \$135.00/hr.	Adult Psychiatrist \$189.44/hr. Adult Psychiatric NP \$128.00/hr. Specialty Psychiatrist \$215.04/hr. Child Psychiatric NP \$138.24/hr.	\$4.44/hr. \$3.00/hr. \$5.04/hr. \$3.24/hr.
B.	Anderson Tackman	FI Provider	7/31/17 - 7/30/18	\$206.00/month	\$212.00/month	\$6.00/month for annual 3% increase

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the contract for Insight Telepsychiatry and Anderson Tackman as listed on above contract grid.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement – June, 2017

Reviewed Financial Statement – June, 2017

Discussion of Beacon Specialized Living; Respite Care; Staff travel at 82% of budget allocation. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Check Disbursement – June, 2017.

Discussion of Cost Settlement with NorthCare. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

c) Board Member Finance Questions/Responses

None

d) MDHHS/CMHSP Managed Mental Health Supports and Services Contract FY18 Contract with the State for General Funds.

Discussion: Questions regarding contract funds and contract acceptance/rejection addressed.

ACTION: A motion was made by M. Negro supported by M. Hofer that the FY18 MDHHS contract become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Schinderle K.	X	
Negro M.	X		Zevitz, M.	X	
Luhtanen J.	X				

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the FY18 MDHHS Contract.

Motion carried unanimously.

- **Boyington Roof Repair Estimates**

Discussion of needed repairs. Clarification of previous repair vs. current repair. Board request for references before proceeding. Procedural change recommended requiring references with all future bidding projects.

Outcome: Action item for future meeting after references are received.

- **CEO Report**

Discussed and reviewed CEO Report; Strategic Plan Update Q3. Miscellaneous questions, i.e., fulfilled strategic plans continued or complete, Autism Benefit Program, FY18 budget effective October 1st.

Joan Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Minutes 6-14-17
Report to be placed on file.
- Recipient Rights Semi Annual Report
Report to be placed on file.

PUBLIC COMMENTS

None

BOARD COMMENT

- M. Negro stated that NorthCare CEO interviews were conducted Tuesday. The remaining candidate will conduct a telephone interview next week. Recommendation to the full Board will follow.
- J. Luhtanen spoke about the NAMI picnic. Thanked Mary and Debbie of the Phoenix Center, Phil Hefner and the Belgium Pointe staff for their assistance/participation.

ADJOURN

A motion was made by J. Hafeman, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for Thursday, August 10, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant