

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

June 22, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari	X*		
Hafeman, Jan		X		Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.			X

* Per telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. G. McCole requested to amend the agenda for discussion under New Business: Legislative Meeting Update

ACTION: Moved to amend the agenda under New Business: Legislative Meeting Update.

Motion by: G. McCole, supported by K. Schinderle to approve amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the June 8, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: A. Martin supported by N. Pasternak to approve the 6-8-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – None

J. Luhtanen asked Board members for suggestions/ideas on Presentations for future Board meetings. The following was suggested: Financial Funding Source; ABA Externship; Nursing Staff Functions; HR Functions; Drop In Center.

ACTION ITEMS

- Finance

a) Contracts 6-8-17 (Stuart Wilson, CPA)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Stuart Wilson, CPA	Fiscal Intermediary	4/1/2017 - 3/31/18	\$135.00/month Self-Determination Consumer \$30.00/month Respite Consumers w/budget between \$1000-\$1800	\$137.50/month Self-Determination Consumer \$35.00/month Respite Consumers w/budget between \$1000-\$1800	\$2.50/month \$5.00/month

				\$7.00/month Respite Consumers w/budget less than \$1000	\$8.00/month Respite Consumers w/budget under \$1000	\$1.00/month
				\$15.00/occurrence CBC/OIG check	\$20.00/occurrence CBC/OIG check	\$5.00/occurrence
						Approximate of \$600/year

ACTION: A motion was made by G. McCole supported by P. Phillips to approve Contracts 6-8-17 (*Stuart Wilson, CPA*) as listed on above contract grid.

Motion carried unanimously.

- **Compliance Plan**

ACTION: A motion was made by G. McCole supported by M. Hofer to approve the Compliance Plan as revised May, 2017.

Motion carried unanimously.

- **QAPIP**

ACTION: A motion was made by M. Hofer supported by G. McCole to approve the Quality Assessment and Performance Improvement Program (QAPIP) as revised May, 2017.

Motion carried unanimously.

- **Performance Improvement Plan**

ACTION: A motion was made by P. Peretto supported by P. Phillips to approve the Performance Improvement Plan as revised May, 2017.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Check Disbursement – May, 2017

Discussed and reviewed Check Disbursement – May, 2017. Miscellaneous questions were addressed regarding NorthCare cash settlement; Bellin Health inpatient services; Dr. Razdan contract rate and services; Stephanie Burrows contract rate and services; Forever Friendship annual budget. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- b) Board Member Finance Questions/Responses

Addressed question regarding profit/loss margin year to date so much greater. Main reason this is so much greater is due to the timing of the financial statement. Some monies are received in lump sum and drawn from through the remainder of the fiscal year. B. Ducoli stated revenue increased from NorthCare and telephone credit of approximately \$50,000 received contributes to the increase; however, wages will draw to offset throughout remainder of year; respite care costs have increased now based on 24 hour per diem logic.

- **MERS Benefit Plan Study Results**

Reviewed the Study Results received from MERS. There is no longer a requirement for an accelerated payment program to close the Defined Benefit Program. Board requested that a representative from MERS present Study Results to the Board and to also invite a CPA representative from Anderson Tackman & Company for their guidance.

- **CEO Report**

Reviewed CEO Report:

- Employee Survey - follow up survey has been conducted and results are being compiled for Board review.
- Increase in applications have been received due to advertisement indicating new wage scale.
- Northpointe staff will participate in the TRAILS program through UofM Depression Center as staffing patterns allow. Program will allow for staff to receive training in Cognitive Behavioral Therapy and provide consultation to schools in CBT.
- The Safe Transport Grant was approved to continue through FY18 to transport individuals in need of emergency services (psychiatric hospitalization). PIHP's required to hire a Regional Veteran Coordinator funded by a block grant.
- Training was conducted by NorthCare on the importance of data driven decision making. NBHS staff will review data at UM meeting and implement any quality improvement projects as appropriate.
- MACMHB released a tool kit to assist with preparing for MCBS compliance and NBHS staff review and begin to use this to gauge compliance readiness.
- MDHHS has issued guidance for CMH's to provide prevention services to young adults ages 18-21 as part of the Early and Periodic Screening, Diagnosis and Treatment services.
- House and Senate passed legislation for FY18 budget and is being presented to the Governor for signature.
- Annual VA Summit to be held in Marquette on August 28th. Agenda and presenter information not yet available.

- **Legislative Policy Meeting Update**

G. McCole updated the Board on the legislative policy meeting held June 21st – wage increase of \$.50/hour for Direct Care Workers effective 4/1/18 if signed by the Governor; Section 234 has been removed; Section 298 regarding privatization will have a test pilot with Kent County. G. McCole expressed his thanks to the County Commissioners of Dickinson, Iron and Menominee County for their Resolutions regarding Section 298.

Joan Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 5-10-17
Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- A. Martin stated election of officers occurred for the NorthCare Governing Board with current slate of officers being re-elected to the NorthCare Governing Board.
- M. Negro stated NorthCare is continuing with their CEO search and are screening 6 applicants per phone interview.
- J. Luhtanen expressed concern regarding being vigilant on Congressional cuts in funding for substance abuse, autism, etc.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:05 p.m.

The next regular Board meeting is scheduled for Thursday, July 13, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant